

**MINUTES OF A FULL MEETING OF BRENCHELEY PARISH COUNCIL ON MONDAY
4th JANUARY 2016 IN MATFIELD PAVILION AT 7.30pm**

Present

Chairman M Mackenzie presided, Cllrs B Stanley, P Randall, A de Guingand, N Woodward, I McEwen, Mrs G Warner and Mrs N Marriott. Clerk M Powell. Borough Cllr A McDermott. No members of the public.

No Item

1 To accept apologies for absence

Vice Chairman C Woodley for being unwell.

2 To approve Minutes of the last meeting

2.1 Approve minutes of the full meeting of 8th December 2015

Resolved: - To accept the minutes as accurate. The Chairman then duly signed them

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any have a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests could be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest. In case of doubt about such an interest Councillors have been advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

None

5 Parish Plan

5.1 To hear reports

Cllr Woodward reported that plans were well advanced for the meeting scheduled for the 23rd January. There was a meeting on Thursday 7th January for the leads of the working groups.

5.2 Consultancy

A report had been previously circulated by the Vice Chairman regarding the retention of a company called Planning for Real (P4R). It was thought their input in analysing and creating reports would be beneficial. They had broken down the proposed process into three phases. Phase 1 was of immediate interest. Their proposal was for them to attend both the meetings of the 7th and the 23rd. Much of the cost was the fees for attendance and travel. After discussion it was-

Resolved: - To retain P4R for Phase 1 only but to have Mr J Boot attend on the 7th and prepare reports and analysis from this. No attendance on the 23rd was required. The cost of this would be £786 plus VAT.

6 Precept

6.1 To agree the precept for the following year 2016-2017.

Accounts had been previously circulated showing a budget of £78,652 but combined with a reduction of £2812 in contingencies to £14688 and careful cost control throughout this year a calculated precept of £67,095 was possible. This represents an increase of 9.9% but due to the increased tax base will have a 9% influence on the parish precept costs. Various monies have needed to be set aside such as the pond with £5000, Brencley War Memorial with £1000 and the viewing point at £2000. None of these amounts on their own will be sufficient but the amounts can be carried over into the following year to be able to complete these projects. A donation of £1000 from a resident who wishes to remain anonymous has been received, part of which is requested to be spent on replacing the bronze plaque commemorating the "Sassoon Oak" on The Green. The balance will go towards the cost of one of the above.

Resolved: - To precept for £67,095.00

7 To consider the following planning applications.

- 7.1 15/510291** Trevereux Crook Road Branchley
Demolition of existing detached garage and erection of detached annex
The PC considered the proposal to be oversized, overly dominant and unsympathetic to the main house. It was also noted that the proposal was based on a previous application, which as yet had not been approved.
Resolved: - To recommend refusal.
- 7.2 15/509937** Tuttys Farmhouse The Green Matfield
Demolition of two-storey rear extension and chimneystack to incorporate new two-storey rear extension
Resolved: - To recommend approval.
- 7.3 15/509920** Chelsfield Coppers Lane Matfield
Demolition of existing garage/store. Erection of part two storey part single storey side extension and single storey rear extension
Resolved: - To recommend approval

8 To receive items for information and decisions required

8.1 Decisions by TWBC

- 8.11 15/507552** Parkwood Farm Cryals Road Matfield
Demolition of existing buildings, alterations and change of use to two dwelling houses with associated residential curtilages.
Recommendation- Approval. Decision- Approval
- 8.12 15/508158** Castle Inn Crook Road Branchley
Extensions to provide independent residential accommodation, enlarged restaurant (revised to approved 15/503475 for enlargement of residential curtilage, alternative access and parking for additional garage
Recommendation- Approval. Decision- Approval
- 8.13 15/508317** 9 Porters Wood Petteridge Lane Matfield
Removal of dilapidated single storey side extension and erection of a 2-storey side extension in its place.
Recommendation- Approval. Decision- Approval
- 8.14 15/508602** Moatlands Manor, Watermans Lane Paddock Wood
Retention of swimming pool and pool house
Recommendation- Approval. Decision- Approval
- 8.15 15/508906** Flightshott Farm Spout Lane Branchley
Change of use of land for the stationing of 8 mobile homes for 52 weeks a year for occupation by seasonal agricultural workers
Recommendation- Approval. Decision- Refusal

9. Correspondence**9.1 TWBC- Community Involvement**

An invitation to comment on the revised draft statement of community involvement.

Agreed: - That the PC had no comment

9.2 Brenchley Charities

A letter of thanks for the groceries provided at Christmas. It was noted that this year only 9 boxes could be delivered due to some residents previously receiving these had passed away. Funds were depleting and some further means of raising money would need to be considered. Cllr Stanley was happy to continue this work next year or until a replacement volunteer could be found.

10 Meetings attended by Councillors**10.1 Playground**

Cllr Woodward met with Mr D Carter regarding their offer to donate a parcel of land. The Clerk reported he was in receipt of an email from Mr D Carter stating that the donation of land to the PC for a playground should be put on hold until the sale of further land could be agreed for a new school. After discussion it was

Resolved: - To withdraw from these discussions entirely and await any formal proposal for a school in Matfield, which would only come after consideration of any recommendations arising from the Parish Plan. The Clerk was asked to formally notify the Carter family.

11 To be advised of urgent Business as may be previously notified.

None

12 Accounts for payment

12.1	M Powell	Salary & Expenses	1002	TFR	£1384.26
12.2	HMRC	Tax & NI	1003	TFR	£402.35
12.3	E.On	Electricity	1004	TFR	£29.07
12.4	TMS	Stationery	1005	TFR	£68.33
12.5	KCC	Return of grant to KHWP	1006	TFR	£232.00
12.6	Brenchley Hall	Car parking annual fee	1007	TFR	£1500.00
12.7	JP Miles	Hedge cutting St Luke's & allots	1008	TFR	£294.00
12.8	Siemens	Photocopier lease	1009	TFR	£122.40

Resolved: - To agree these invoices and to pay them.

Cllrs B Stanley and I McEwen agreed to authorise the electronic transactions.

13 Date of next meeting

Tuesday 19th January at 7.30pm in Matfield Pavilion.