

MINUTES OF A PLANNING MEETING OF BRENCHLEY PARISH COUNCIL ON TUESDAY 20th
OCTOBER 2015 IN MATFIELD PAVILION AT 7.30pm

Present

Chairman M Mackenzie presided, Cllrs P Randall, A deGuingand, N Woodward, I McEwen, Mrs N Marriott, Mrs G Warner. Clerk M Powell.

No Item

1 To accept apologies for absence

Vice Chairman B Stanley for family commitments.

2 To approve Minutes of the last meeting

2.1 Approve minutes of the 'planning meeting of 22nd September

Resolved To accept the minutes as accurate. They were then duly signed by the Chairman.

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any have a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests could be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest. In case of doubt about such an interest Councillors have been advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

None

5 To consider the following planning applications.

5.1 15/507552 Parkwood Farm Cryals Road Matfield

Demolition of existing buildings, alterations and change of use to two dwelling houses with associated residential curtilages.

Resolved To recommend approval subject to the building being fit for conversion and some new planting of trees to improve screening

Cllr N Woodward declared a personal interest as the applicant was a near neighbour.

Whilst he remained in the room he took no part in the discussion or vote.

5.2 15/507538 Mill Cottage Windmill Hill Brenchley

Listed consent Install a ground floor toilet on west wall of breakfast room

Resolved To recommend approval

6. To receive items for information and decisions required

6.1 Decisions by TWBC

6.11 15/504329 Egypt Oast Cryals Road Matfield

Addition of vernacular style cart shed garage and front entrance enclosure

Recommendation-Refusal Decision- Approval

6.12 15/505142 Little Dunks Farm Cuckoo Lane Brenchley

Conversion of redundant former agricultural building into single residential building

Recommendation-Approval Decision- Approval

6.13 15/506846 Portebello

Demolition and rebuilding on foundations of two wall returns flanking an existing site entrance; repairs to boundary walls; temporary removal of paving bricks at entrance.

Recommendation-Approval Decision- Approval

6.2 The Avenue

Colin Coley has quoted £1080 to remove the Christmas lights and to prune the trees front and back. This will include the felling and removal of the dead sycamore. It was noted that although more than one quotation was normally desirable the contractor was well known to the PC as being competitive with a reputation for a good standard of service.

Resolved To accept the quotation

7 Correspondence**7.1 KCC**

An invitation to attend a Parish and Town Seminar at 9am on 9th November at the Mercure Hotel in Pembury. Cllr Woodley accepted the invitation on behalf of the PC.

7.2 Resident

A complaint that the verge outside a property in Chestnut Lane has been dug up and a request that we contact KCC to see if they claim ownership of the verge. This is in hand. Also that a bonfire has been built in Cinderhill Wood where the old containers were sited for the football club and that the football pitch needs another mowing. The Clerk had informed both the "Cleaner Borough" dept of TWBC and Estate Services who were going to inspect the verge.

7.3 Resident

A request for the Parish Council to remove the horse stiles in CHW which present a barrier to riders and difficult terrain when wet for walkers. The Chairman agreed to advise the resident to contact KHWP who originally installed the stiles.

7.4 KALC

Copies of KALC's annual report and an invitation for two Cllrs to attend the AGM on 21st November. These were distributed. Cllr Woodley agreed to attend and the PC agreed to cover the cost of the lunch.

7.5 SE Water

Advice that 50m of new water main will be installed on Windmill Hill and that the junction around Broad Oak will be controlled by 4-way traffic lights. Work should commence 26th October and is expected to take 6 weeks to complete.

It was also noted that problems existed with three-way lights currently at Market Heath. The Chairman agreed to discuss the matter with SE Water.

8 Meetings Attended**8.1 Finance Sub-Committee**

Cllr de Guingand reported the Finance sub-committee had met immediately prior to this PC meeting to review the accounts. Items over YTD budget included the management charge of the public toilets but that was a one off yearly cost as was the CAC support. Meeting expenses were up because of the APM. The only other significant item was the expense for the new bus shelters. With the grant available it was a once only opportunity, but an insurance payment of £1600 was not shown as it was received in last years figures. Additionally the photocopier and computer expenses were over budget due to a one off cost of purchasing a licence to enable the copier to print using OSX.

Overall the sub-committee considered that the accounts were properly maintained, the figures contained were acceptable and caused no cause for concern and were within the Financial standing orders established by the PC.

Resolved To accept the report of the Finance sub-committee and to approve the accounts YTD.

8 To be advised of urgent Business as may be previously notified.

None

9 Date of next meeting

Monday 2nd November at 7.30pm in Matfield Pavilion