

MINUTES OF A FULL MEETING OF BRENCHLEY PARISH COUNCIL ON MONDAY 8th
DECEMBER IN MATFIELD PAVILION AT 7.30pm

Present

Chairman M Mackenzie presided, Vice Chairman B Stanley, Cllrs N Woodward, C Woodley, A de Guingand, I McEwen, Mrs G Warner, Mrs N Marriott, Clerk M Powell. Borough Cllr A McDermott. Two members of the public.

No Item

1 To accept apologies for absence

Cllr P Randall for business commitments and Borough Cllr Mrs J March for chairing another PC meeting.

2 To approve Minutes of the last meeting

2.1 Approve minutes of the planning meeting of 18th November 2014

Resolved: - To accept the minutes as accurate. They were then duly signed by the Chairman

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any have a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests could be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors have been advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

Two residents were present and spoke to advise their support for item 5.3. They advised they were the next door neighbour to the applicant, they thought the proposal good by way of design and would not harm the locality. The applicant had lived there for many years and wished to retire. The proposal would allow him to remain living within the village.

5 To consider the following planning applications.

5.1 14/505474 Crundalls Bungalow Gedges Hill Matfield
Replacement bungalow, garage and driveway amended scheme to approved application 14/502651

Resolved:- To recommend approval

5.2 14/505511 Mile Oak House Mile Oak Road Paddock Wood
Porch extension including external alterations to east elevation

Resolved:- To recommend approval

5.3 14/505469 Honey Meads Brenchley Road Brenchley
Demolition of existing domestic garages and erection of contemporary three bedroom dwelling

Resolved:- To recommend that the PC was neutral because they were evenly divided in opinion and to comment that because of the proposal was within the AONB and outside the LBD it should be called in to committee.

Cllr Mrs G Warner declared an interest as a near neighbour and whilst she remained in the room took no part in the discussion or voting.

5.4 14/505634 Whitethorns Brenchley Road Matfield
Demolition of existing porch; proposed one/two storey extension and new porch

Resolved:- To recommend approval

5.5 14/503040 3 Old Inn Cottages High St Brenchley
Insert skylight in pitched roof to rear of property, involving modification of bathroom ceiling Also see 14/503044 Listed building application)

Resolved:- To recommend approval

- 5.6 14/505909** Latters Toll Knowle Road Brenchley
Permanent agricultural building.
The Chairman required the minutes to record the PC was in a commercial relationship with the applicant who had provided services in connection with the Christmas light project and but the PC did not think itself compromised in its recommendation to the Borough.
Resolved:- To recommend approval subject to adequate parking being provided and to recommend the building be subject to an agricultural occupancy clause.

6 To receive items for information and decisions

6.1 Decisions taken by TWBC

- 6.11 14/502651** Crundalls Bungalow Gedges Hill Matfield
Replacement bungalow, garage and driveway
Recommendation Approval- Decision Approval
- 6.12 14/502657** The Coach House Hatmill; Lane Brenchley
Demolition of existing garage and construction of new double garage with office study over.
Recommendation Refusal- Decision Approval
- 6.13 14/504075** Bankside bungalow Maidstone Road Matfield
Ground floor extensions to north east and southwest of property with first floor accommodation above, including dormers on front and rear elevations
Recommendation Refusal- Decision Approval
- 6.14 14/504403** 2 Margaret Villas Maidstone Road Matfield
Two storey rear extension to replace conservatory
Recommendation Refusal- Decision Approval
- 6.15 14/504181** Matfield House Matfield
New enlarged stable doors to rear elevation. Beam and block floor laid over existing threshing floor. Internal structural repairs and additional structural support to front wall
Recommendation Approval- Decision Approval

6.2 Grass Cutting Quotation

A quotation from Landscape Services (formerly KCC Landscape Services) for mowing services as carried out previously. Prices are a 2.5% increase on last year.

Resolved To accept this quotation.

6.3 2015 Meeting Schedule

A meeting schedule had been circulated

Agreed:- the dates were acceptable.

6.3 Roundabout advertising

The Roundabout is being printed in full colour next year. We currently take a half page but the cost has increased from £200 to £220. Monochrome adverts are only available in smaller adverts of 1/8th page or less. The Clerk has agreed to a half page. The Vice Chairman agreed to produce copy.

7 Meetings attended by Councillors

7.1 Finance Sub-Committee

Cllr A de Guingand reported on the deliberations of the finance sub-committee in relation to the budget. An assessment of spend to year end had been made which when compared to budget gave an over or under spend which subsequently translated into the precept requirement. Due consideration had been given to the requirements of neither raising the precept any higher than absolutely necessary whilst still continuing to provide the services required by the residents. A figure of £61000 was general considered to be acceptable after a close examination of the proposed budget.

Resolved: - To reconvene the Finance sub-committee immediately before the next full meeting on the 5th Of January for ratification by the full PC for submission to TWBC before February deadline. The Chairman offered his apologies for absence from that meeting but agreed that if the £61000 were not exceeded he would be in agreement.

Agreed To ask the stone mason to visit Brenchley Memorial and to provide advice about when would be an appropriate time to commence cleaning and re-carving and to provide a quotation for this work. This would allow budgeting for next year or provision in this from the budgeted amount and a contribution from contingency funds.

7.2 Report of the Risk Assessment Team

Cllr McEwen had circulated a draft Risk assessment together with a policy statement and action plan. Cllrs were asked to review what was contained and to consider

1. Anything not required
2. Anything not mentioned that should be
3. Any control measures that were wrong or needed modification.

The assessment was taking shape and it was agreed that Cllrs would provide their input so that a formal document could be formulated before February. The Chairman wished it recorded that thanks should go to the Team for producing with a significant amount of work an excellent document.

7.3 Christmas Lights

The Chairman had meetings with all concerned in the installation of the Christmas lights and wished it recorded that he had numerous comments on how good they were considered to be. The Grand Switch On in Brenchley had generated a large turnout and was very much a generator of local community spirit. Hopefully if funds permit more work could be done to provide lights in Castle Hill and Matfield next year.

8 Correspondence

8.1 Health Visitors Office

A copy of a letter of support for the rehousing of a family to the new Affordable Housing being built in Brenchley who are currently living in Petheridge. The Clerk had advised the writer that the PC was not the decision maker but the letter had been copied to both TWBC and TCHG.

8.2 Resident

A letter regarding parking in Brenchley car park and a request to declare the road outside as subject to a public spaces protection order. This is following an article in the Daily Mail suggesting fines can be imposed on

anyone causing a detrimental effect on the quality of life! The Clerk was asked to respond.

9 To be advised of urgent Business as may be previously notified.

None

10 Accounts for payment

10.1	M Powell	Salary and Expenses	£1601.51
10.2	Post Office	Tax & NI	£442.12
10.3	Wendy Cane	Gardening JV Garden	£90.00
10.4	Steward Skip Hire	Pond clear up skip	£228.00
10.5	Eon	Electricity	£50.06
10.6	South East Water	Pond Water	£12.00
10.7	South East Water	Allotments water	£154.1
10.8	Latters Toll Farm Ltd	Hire of cherry picker	
	(£786.85) and labour to operate it (£228.68)		£1218.64
10.9	P Randall	Expenses attending cttee	£9.15
10.10	TWBC	Provision of conveniences	£9600
Resolved:- To agree these invoices and to pay them			

11 Date of next meeting

The next meeting will be Monday 5th January 2015. This meeting will be preceded by a meeting of the finance sub-committee to review the proposed budget and precept.