

**MINUTES OF THE AGM OF BRENCHLEY PARISH COUNCIL ON MONDAY 2nd JUNE 2014 IN
MATFIELD PAVILION AT 7.30pm**

No Item

Present

Cllrs M Mackenzie, P Randall, B Stanley, I McEwen, C Woodley, A de Guingand, Mrs N Marriott, Mrs G Warner. Clerk M Powell. Seven members of the public.

1 To elect the Chairman and Vice Chairman

The Chairman and Vice Chairman resigned and Cllr Stanley took the chair. Cllr Woodley proposed and A de Guingand seconded a proposal to nominate M Mackenzie as Chairman which was agreed unanimously. It was agreed that the nomination of a vice chairman would be deferred to a future meeting.

2 To accept apologies for absence

Cllr N Woodward for business commitments

3 To approve Minutes of the last meeting

3.1 Approve minutes of the full meeting of 6th May 2014

Resolved That the minutes were accurate- they were then duly signed by the Chairman.

4 To record declaration of Interests on any item on the Agenda

Members were reminded that if any have a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests could be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors have been advised to contact the Monitoring Officer before the meeting.

5 To adjourn to allow public participation- questions and comments

Mr R Chapman spoke regarding application 14/01330. His belief was that policy EN21 regarding important open spaces did not apply to this application and TWBC had indicated to him that they agreed. Planning consultant Simon Mackay also spoke in favour of the application.

6 To consider the following planning applications.

6.1 14/01516/House/CP3 Brenchley Manor Brenchley Road Brenchley
Extension to replace existing store, new entrance and porch, various internal alterations

Resolved To recommend refusal. Although the application was not opposed in principle it was felt that the Doric columns to the entrance were out of context.

6.2 14/01330/Full/CP3 Land adjacent Portebello, High St Brenchley
Detached dwelling with garaging. Utilisation of existing access in SE corner and provision of entrance drive.

Resolved To recommend refusal and to ask Cllr A McDermott to call it in to Committee to test EN21.

6.3 14/01333/Full/ARJ The Old Dutch Barn, Tong Road Brenchley
Alterations and conversion of existing agricultural barn to a single dwelling, alterations and new pitched roof to existing garage building

Resolved To recommend refusal. Whilst we do not object to the principle of conversion we feel the design feature of the deck to be excessively dominant.

6.4 14/01231/Full/ARJ The Old Piggery, Cuckoo Lane Brenchley
Agricultural implement store

Resolved To recommend approval

- 6.5 14/00903/House/HW1** Egypt Oast Cryals Road Matfield
New front entrance porch
Resolved To recommend approval
- 6.6 14/01472/Full/NR2** Primavera Maidstone Road Matfield
Redevelopment of site to provide storage and distribution building (class B8) and detached ancillary offices building
Resolved To recommend approval
We are concerned by the complexity of the landscaping and the sustainability of its maintenance.
- 6.7 14/016521/LBC/CP3** Canterbury Cottage The Green Matfield
Single storey rear extension, remodelling of existing garden room into kitchen, conversion of kitchen into boot and shower rooms, projection of roof to form rear of new boot room, porch canopy to front entrance, erection of timber shed
Resolved To recommend approval

7 To receive items for information

Decisions taken by TWBC

- 7.1 14/00160/Full/GM2** Kingsmead Maidstone Road Matfield
Conversion of stable block/garage into accommodation/garage
Recommendation-Refusal Decision-Approval
- 7.2 14/00078//House/CO1** Little Chill Mill Bungalow, Tibbs Court Lane Brenchley
Roof extension with balconies front and rear
Recommendation-Approval Decision-Approval

8 To approve accounts for 2013-2014

The accounts for the year have been internally audited by Mr Richard Carter F.C.A. and the annual return requires approval before being returned to the Audit Commission

Resolved To accept the accounts and the governance statement as presented and for the Clerk to send them to the Audit Commission

9 Reports of Meetings attended by Councillors

- 9.1 Pavilion Management Committee**
Cllr Woodley reported on plans for the formal opening of the pavilion on Sunday 8th June. The Right Hon Greg Clarke would be in attendance as would Alex King MBE. The formal unveiling of the plaque commemorating the event would be performed by Derek Underwood. The WI were providing refreshments.
- 9.2 Appeal- Plum Orchard**
The Chairman attended the appeal hearing for the Plum Orchard. The Inspector had been given a guided tour of the area to show what a genuine fruit farm looked like, been show aerial views of the appellants land and heard speakers with various views. A decision was expected within the next six weeks

9.3 Risk Assessment

Cllrs I McEwen, Mrs Marriott and C Woodley had met as an initial meeting to consider a comprehensive Risk Management strategy. This was ongoing and further reports would follow.

9.4 Brenchley Playground

An offer had been received to kill rabbits in the playground using an air weapon. The Council thanked the writer for the offer but declined it as being potentially unsafe and done without the appropriate insurance.

10 To receive Correspondence**10.1 NAT WEST**

A letter requiring contact to ensure continued operation of our bank accounts. As has been reported previously the Clerk is unable to administer any bank functions as not being a signatory. The bank will have no conversations despite all statements etc being sent to the Clerk as is the case with this letter. Also problematic is that with the letting of the Pavilion monies have been paid in electronically but this is not visible until the next statement arrives.

Resolved That the Clerk should become a signatory to the account but in the interim a letter should be sent to the Bank in line with the PC's mandate asking for the Clerk to have authorisation to have verbal access to the accounts.

10.2 Ann Barnes

A letter of thanks from Mrs Barnes PCC for the reception she received at the APM and also for the case of apple juice sent to her by way of thanks

10.3 Resident

A resident has asked for details about the building costs of the Pavilion as well as making some general views regarding the allotments. The Clerk was asked to acknowledge the letter which would be responded in full to once the MPG had finished collating all information necessary

11 Accounts for payment

11.1	M Powell	Salary and expenses	£1870.80
11.2	Post Office Ltd	Tax & NI	£390.17
11.3	Davis Builders	Outstanding retained	£3000.00
11.4	Brenchley Memorial Hall	Hall Hire	£150.00
11.5	Siemens	Copier hire	£272.40
11.6	EON	Electricity	£25.44
11.7	KALC	Annual subscription	£1021.01
11.8	Streetlights	Lighting maintenance	£235.06
11.9	Tamileck	Stump removal	£69.85

12 To be advised of urgent Business as may be previously notified.

None

13 Date of next meeting

The next meeting will be on Tuesday 17th June in Matfield Pavilion.