

**MINUTES OF A FULL MEETING OF BRENCHLEY PARISH COUNCIL ON TUESDAY 6th MAY
2014 IN MATFIELD PAVILION AT 7.30pm**

Present Vice Chairman P Randall presided, Cllrs C Woodley, I McEwen, A de Guingand, Mrs N Marriott, Mrs G Warner, Clerk M Powell. Two members of the public

No Item

1 To accept apologies for absence

Cllrs M McKenzie, N Woodward and B Stanley for family commitments.

2 To approve Minutes of the last meeting

2.1 Approve minutes of the planning meeting of 22nd April 2014

Resolved To accept the minutes as accurate They were then duly signed by the Chairman

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any have a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests could be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors had been advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

None

5 To consider the following planning applications.

5.1 **14/01237/House/RH1** Heatherbrae, Maidstone Road Matfield
Demolition of sub-standard extension, lean to additions and outbuildings.
Erection of pitched roof extension to rear and car port to side
Resolved To recommend approval

5.2 **14/01074/House/CO1** Two Ways Church Close Brenchley
Detached Garage
Agreed To advise TWBC we were unable to determine the application as there was insufficient information regarding existing elevations

5.3 **14/01056/House/MM1** 8 Chestnut Lane Matfield
Conservatory to rear
Resolved To recommend approval

6 To receive items for information

6.1 Decisions taken by TWBC

6.11 **14/00394/FUL/HW1** Olive Stores Ltd High St Brenchley
Change of use from existing shop to residential. Internal alterations and rear extension to from 2 No dwellings, repairs and alterations to external surfaces
Recommendation- Approval Decision- Approval

6.12 **14/00680/House/RH1** Meadow Bank Coppers Lane Matfield
Removal of existing rear outbuilding. Construction of two storey side/rear extension. Elevation changes to front including new front door and canopy
Recommendation- Approval Decision- Approval

6.13 **14/00730/ House/CO1** 4 Chestnut Lane Matfield

Single storey extensions to front and rear
Recommendation- Approval Decision- Approval

6.14 Cllrs were advised a parking issue was apparent at the top of Coppers Lane and that Cllr A McDermott would research a solution. They were also advised the overgrown hedge in that lane belonged to TCHA who would cut in August once the birds had finished nesting

6.15 Cllrs were advised that Mr Paul Cummins and Mr J Freeman were both leaving TWBC

6.2 Insurance

In collating this year's asset register it would appear that the playground equipment has not been insured as a separate entity. The Clerk has taken the decision to ensure it with our existing insurers for £25000. The pro-rata premium for this to the end of September 2014 is £49.33 including IPT. However this will include the necessity of a regular visual and recorded inspection of the playground ideally at weekly intervals.

7 Reports of Meetings attended by Councillors

7.1 MPG Pavilion Inspection

The last meeting was inconclusive due to unfinished items but it was thought the next inspection should see all items complete. Cllr McEwen would discuss the issue of fittings and their warranties with HMY.

7.2 Matfield Management Committee

Items for consideration were presented by Cllr Woodley.
 It was agreed that

- The National Anthem would not be sung
- Guests would start to assemble at 1pm with the opening ceremony starting at 1.15pm. The Cricket match would start at 2pm.
- Catering was being organised by the W.I.
- £500 would be made available to cover the cost of the event and proceedings

With regard to lettings of the pavilion it was discussed that the pricing should be relative to other facilities in the area in most circumstances but a session should usually attract a fee of £25.00. Cllr Woodley would circulate this proposal to the Management Committee and report back at the next meeting.

7.3 BMHC

This item was deferred until the next meeting due to the absence of Cllr Woodward

8 To be advised of urgent Business as may be previously notified.

8.1 Closure of the Hopbine Inn

Cllrs were advised that the current landlords, Mr and Mrs Winser were retiring at the end of the month and the future of the pub was uncertain. Hall and Woodhouse, the brewery owners had advertised the property for sale but so far there were no offers received. The Clerk was asked to write to them to ask their intentions and to write to the Winsers to congratulate them on the many years service and to wish them a happy retirement.

9 Accounts**9.1 Accounts for payment**

9.11	M Powell	Salary & expenses	£2273.62
9.12	Post Office	Tax & NI	£406.20
9.13	Came & Co	Insurance for play equipment	£49.33
9.14	E.On	Electricity	£ 25.44
9.15	Matfield Village Hall	Hall Hire	£149.00
9.16	C Woodley	Pavilion equipment	£90.87
9.17	CPRE	Subscription	£29.00
9.18	TMS	APM printing	£479.04

Resolved- To accept these invoices and to pay them.

9.2 Monies Received

9.21	TWBC	Precept	£30863.98
9.22	Guides	Donation	£150.00
9.23	KCC	Projector grant	£464.00

10 Date of next meeting

The next meeting will be on Tuesday 20th May in Matfield Pavilion. Also the APM is Thursday 8th May at 7.30pm in Matfield Village Hall