

**MINUTES OF A FULL MEETING OF BRENCHLEY PARISH COUNCIL ON MONDAY 3rd
FEBRUARY 2014 IN BRENCHLEY MEMORIAL HALL AT 7.30pm**

Present

Chairman M Mackenzie, Vice Chairman P Randall, Cllrs C Woodley, I McEwen, N Woodward, A de Guingand, Mrs N Marriott, Borough Cllr A McDermott, Clerk M Powell, Five members of the public.

No Item

1 To accept apologies for absence

Cllrs B Stanley and Mrs G Warner for family holidays and Brg Cllr Mrs J March for Chairing another meeting.

2 To approve Minutes of the last meeting

2.1 Approve minutes of the planning meeting of 21st January 2014

Resolved To accept the minutes as accurate. They were then duly signed by the Chairman

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any had a **prejudicial** interest in an agenda item, this should be declared at the start of the meeting.

Personal interests could be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors had been advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

The applicant of item 5.2 made comments on his application in particular that the proposed garage has a lower height than that previously shown due to the ground level having been reduced. Cllr Mrs Marriott advised that the sub-committee had thought to recommend refusal but this detail in particular was the main objection and if that had been changed it would put the application in a different light.

5 To consider the following planning applications.

5.1 14/00063/House/RH1 Windmill Cottage Windmill Hill Brenchley
Two storey front/side extension; construction of new garage (demolition of existing
Resolved: - To recommend approval subject to the planning officer being happy that there will be no loss of light to the neighbour.

5.2 14/00080/House/RH4 Walters Farm High St Brenchley
3-bay garage with studio/workroom over (amendments to 10/03347)
The Chairman declared an interest as a near neighbour of the applicant and whilst he remained in the room took no part in the discussion or vote.
Resolved: - To recommend approval subject to the external staircase being screened.

5.3 14/00143/House/CO1 Burrs Hill Barn House, Horsmonden Road Brenchley
Single storey extension to north elevation
Resolved: - To recommend approval.

5.4 14/00160/Full/GM2 Kingsmead Maidstone Road Matfield
Conversion of stable block/garage into accommodation/garage
Resolved: - To recommend refusal because of inadequate and poor information on the plans which prevents the PC making a recommendation.

6 To receive items for information

6.1 Decisions taken by TWBC

6.11 13/03447/House/CP3 High Tong Marle Place Road Brenchley

Alterations to garage roof to form art studio
Recommendation-Approval. Decision-Refusal

- 6.12 13/03660/House/CP3** Crittenden Oast Crittenden Road
 Matfield
 Minor Material Amendment to Planning Permission
 TW/12/03139/HOUSE: Single storey extension to west elevation
 - Change style of fenestration
Recommendation-Approval. Decision-Approval

7 Reports of Meetings attended by Councillors

7.1 MPG

The MPG met on Thursday 30th January. Work was still progressing slowly but a definite date was still not certain for completion. Davis Builders had restructured the company and were confident of completing it. Cllr Woodley had presented an outline Policy Framework, a draft business plan and some ideas regarding Commissioning arrangements. This was still work in progress and would be presented to and discussed by the Pavilion Management Committee. The plan is to hold a community day mid March for some of the stakeholders with an official opening on June 8th. A new flagpole was necessary as the old one was damaged and beyond repair.

Resolved :- To authorise the expenditure of up to £700 to replace it.

7.2 Brenchley Memorial Hall

The survey had produced 206 responses which could be considered statistically valid. Numerous ideas had emerged but what was clear so far was the majority not wanting further building of executive homes. Various scenarios were being looked at with the potential of being a very large project. One idea was that various units for accommodation could be built to fund the refurbishment of the main hall which would become a hub for the development.

7.3 Matfield Village Hall Committee

Cllr Mrs Marriott reported on a meeting of this Cttee. The hall was financially stable with approximately £77000 in the bank and annual income of around £21500. Mr M Holmans had resigned as caretaker. Thoughts were being given to a joint booking scheme with the MVH and the new Pavilion.

7.4 Mr & Mrs Cooper

Brg Cllr A McDermott reported that he had a meeting with members of the family of Mr & Mrs Cooper and Mrs J Lynch of TWBC regarding their current location. They explained that they did want to do things in the correct manner and would not be returning to the Branches unless temporary permission was granted for them to do so. They had acquired some land in Horsmonden and would be making an application to live there.

8 Correspondence

8.1 Samaritans

A letter from The Samaritans in Tunbridge Wells describing their work and requesting a financial contribution. Whilst the PC was sympathetic with the Charity the budget had been set and the Clerk was asked for them to reapply next November to allow us to consider it in time for setting of the precept.

9 To be advised of urgent Business as may be previously notified.

To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.

None recorded

10 Accounts**10.1 Accounts for payment**

10.11	M Powell	Salary & Expenses	£1328.65
10.12	Post Office	Tax & NI	£470.39
10.13	TMS	Stationery	£33.58
10.14	JP Miles	Hedge Cutting	£249.60
10.15	Davis Builders	Progress payment	£3817.13

11 Date of next meeting

The next meeting will be on Tuesday 18th February in Brenchley Memorial Hall.