

MINUTES OF A FULL MEETING OF BRENCHLEY PARISH COUNCIL ON MONDAY 5th AUGUST 2013 IN BRENCHLEY MEMORIAL HALL

Present

Cllr M Mackenzie presided, Vice Chairman P Randall, Cllrs B Stanley, C Woodley, A de Guingand, I McEwen, N Woodward, Mrs N Marriott, Mrs G Warner, Borough Cllrs A McDermott and Mrs J March. Clerk M Powell. 1 member of the public.

No Item

1 To accept apologies for absence

None.

2 To approve Minutes of the last meeting

2.1 Approve minutes of the full meeting of 1st July.

RESOLVED To accept the minutes as accurate, they were then duly signed by the Chairman.

3 To record declaration of interests on any item on the Agenda

Members were reminded that if any member had a **prejudicial** interest in an agenda item, this should be declared at the start of the meeting.

Personal interests may be declared at this point or, alternatively, can be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors had been advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

Mr J Yardley, a resident who has been promoting a campaign to get speed limits reduced locally presented a copy of a television news report detailing the speeding campaign throughout the Parish.

5 To consider the following planning applications.

5.1 13/01938/House/SF1 Beech Hill, Cryals Road Matfield
Alterations and extension to annex

RESOLVED To recommend approval subject to the annex being retained as ancillary to the main building and not to be sold separately.

6 To receive items for information

6.1 Decisions taken by TWBC

6.11 13/01496/TPO/DMD Little Oak Windmill Hill Brenchley
5 off Western Cedar Prune back 2-3 inches to previous pruning points.

Recommendation-Approval Decision-Approval

6.12 13/01648/House/RH1 11 Pixot Hill Brenchley
Detached garage in front garden

Recommendation-Refusal Decision-Refusal

7 Correspondence

7.1 Speedwatch

Cllr A McDermott read a letter from Mrs Rona Hogan who is co-ordinating the "speedwatch" campaign extolling the virtues of a reduced speed limit especially on the Brenchley Road Matfield.

RESOLVED To note the correspondence and that whilst the PC had mixed views on the limit being 30 or 40mph from Standing Cross to Goshen Farm they were supportive of the principle of lowering limits throughout the Parish and would consult with KCC and the Police that there should be a speed reduction.

7.2 Allotment Holder

The Clerk reported on a series of correspondence from one particular allotment holder raising various issues regarding the management of the allotments and the authority of the Clerk to hold this function. The Chairman had reviewed the issues and agreed that the Clerk was properly delegated to make such decisions as were necessary. He called for a vote of confidence in the

ability of the Clerk to do so which was **AGREED** unanimously. The PC also agreed that a second reply would be best coming from the Chairman which he accepted to do.

7.3 TWBC

A draft contract had been received for the maintenance of the two public conveniences in the Parish. It had been partially reviewed but in the short space of time available a decision was not possible. The PC had previously agreed that maintaining the conveniences was a desirable service but it could only take on the financial burden subject to a satisfactory and mutually agreeable contract. The Borough up until the present time had failed to produce any satisfactory draft agreement nor had it issued any requests for payment.

AGREED: - That the contract in any form was unacceptable as long as the Borough wished to backdate the agreement to 2009 when the issue was first mooted but that it would consider the balance of the wording as to acceptability.

8 Reports of Meetings attended by Councillors

8.1 Finance Sub-Committee

Cllr A de Guingand reported on a Finance Sub-Committee meeting which had been held immediately prior to this meeting and attended by the Chairman, himself, Cllrs B Stanley and I McEwen. All items were within the budget at present although it was likely that the costs associated with "Meeting Expenses" would run over due to the amount spent on the APM. During the first quarter £9790 had been spent compared to the annual budget of £51000 excluding items attributable to the pavilion rebuild.

RESOLVED: - To accept the report of the Finance sub-committee and approve the accounts year to date.

8.2 MPG

Cllr Woodley reported that the MPG would meet in the near future following a site meeting last week. It was reported that in its last meeting the group had agree to proceed with the project despite an increase in total cost to nearer £225,000. The contractors were predicting a new completion date of 13th November but that from 21st October it may be possible to start the internal decorations. The Contractors also advised they were trying to engage with the neighbours in a better fashion as complaints had been received regarding an interruption in their water supply, inappropriate siteing of the portable conveniences, noise and dust.

RESOLVED; - To note the contents of the report.

8.3 Brenchley Memorial Hall

Cllrs B Stanley and Mrs G Warner had met with representatives of the Hall. They were disappointed that only two people were able to attend. It was felt important that especially as the PC was going to contribute to the car park maintenance and a yearly contribution it should have representation to encourage new ideas to promote the charity. Members of the tennis club were also of a similar view. The PC

AGREED that Cllrs B Stanley, N Woodward, Mrs G Warner and Mrs N Marriott should continue with this dialog.

9 To be advised of urgent Business as may be previously notified.

None

10 Accounts

10.1 Accounts for payment

10.11	M Powell	Salary & Expenses	£1593.68
10.12	Post Office	Tax & NI	£356.85
10.13	KCC	1 st ½ yr mowing	£2997.65
10.14	E.On	Electricity	£25.44
10.15	P Randall	Juice for seat storage	£26.00
10.16	BT	Phones	£243.26
10.17	High-Point Rendell Ltd	Seats & tables	£399.60
10.18	Davis Builders	Building work	£1193.40
10.19	Davis Builders	Building Work	£37998.73
10.20	TMS	Stationery	£22.50

RESOLVED To accept the above invoices and to pay them.

10.2 Bank Mandate

Copies of the bank mandate form had been obtained by the Clerk and the additional signatories of Cllrs A de Guingand, N Woodward, C Woodley, Mrs G Warner and Mrs N Marriott were proposed to be added to the list of those who could sign cheques. There was also a list of past Cllrs who needed deleting from the list.

RESOLVED To include the above Cllrs as signatories, any such payment needing two signatures. The form to this effect was signed by the Chairman and Vice Chairman.

11 Committees and Responsibilities

The following jobs and responsibilities needed agreeing. It was necessary for the PC to appoint various Committees and for Cllrs to accept various responsibilities and the following was **AGREED**.

11.1 Planning in rotation	Cllr P Randall to Chair with Mrs Marriott and another Cllr
11.2 Finance	Cllr M Mackenzie to Chair, Cllrs A de Guingand, B Stanley and I McEwen
11.3 Matfield Pavilion Group	Cllr C Woodley to Chair, Cllrs T de Guingand, I McEwen P Randall
11.4 Brenchley Charity	Cllr B Stanley
11.5 Matfield Village Hall	Cllr Mrs N Marriott
11.6 Police Representative	Cllr M Mackenzie, Cllr Mrs G Warner
11.7 Roundabout Correspondent.	Cllr B Stanley, Cllrs Mrs N Marriott & Mrs G Warner to deputise
11.8 Cinderhill & Porters Wood	Cllr A de Guingand, Cllr C Woodley
11.9 Tree Warden	Cllr P Randall
11.10 Advertising & Publicity	Cllr B Stanley
11.11 Website	Cllr I McEwen.
11.12 Brenchley Memorial Hall	Cllr N Woodward, B Stanley, Mrs N Marriott, Mrs G Warner.
11.13 Policy Issues	Cllr C Woodley, Cllr I McEwen
11.14 KALC	Cllr C Woodley, Cllr P Randall would deputise
11.15 Rights of Way & Country Matters	Cllr C Woodley, and Mrs G Warner to deputise
11.16 Nurses Cottage	Cllr B Stanley
11.17 Youth Group	Cllr C Woodley
11.18 Transport/ Roads/Speeding	Cllr N Woodward
11.19 Broadband	Cllr I McEwen
11.20 Brenchley School	Cllr M Mackenzie
11.21 Brenchley Lights	Cllr B Stanley and Cllr N Woodward
11.22 Matfield Lights	Cllr A de Guingand

12 Date of next meeting

The next meeting will be on Tuesday 20th August in Brenchley Memorial Hall.