

MINUTES OF THE AGM OF BRENCHLEY PARISH COUNCIL ON TUESDAY 21st MAY 2013 IN MATFIELD VILLAGE HALL

No Item

Present

Chairman M Mackenzie, Vice Chairman P Randall, Cllrs B Stanley, A De Guingand, Mrs N Marriott and Clerk M Powell.

Also present were Borough Cllrs A McDermott and Mrs J March. Seven members of the public.

1 To elect the Chairman and Vice Chairman

The Chairman and Vice Chairman both stood down and the Chair was taken by Cllr Stanley. Cllr Mrs Marriott proposed the re-election of the past officers and seconded by Cllr Stanley.

RESOLVED That Cllr M Mackenzie would be re-elected Chairman and Cllr P Randall as Vice Chairman. Cllr Mackenzie then resumed the Chair and thanked Cllrs for their confidence and support during the past year.

2 To accept apologies for absence

Cllrs I McEwen for a pre arranged holiday, Mrs G Warner for attending a civic function and C Woodley for attending another meeting.

RESOLVED To accept these apologies.

3 To approve Minutes of the last meeting

Approve minutes of the meeting of 23rd April 2013

RESOLVED To accept the minutes as accurate, The Chairman then duly signed them

4 To record declaration of Interests on any item on the Agenda

Members were reminded that if any had a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests may be declared at this point or, alternatively, can be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors had been advised to contact the Monitoring Officer before the meeting.

5 To adjourn to allow public participation- questions and comments

The applicant for Item 6.1 spoke in favour and explained that the proposed dwelling would be for his personal use. Care in the design had been taken to minimise any obstruction to neighbours outlook and that the only trees planned for removal were already diseased. Other residents spoke to voice their disapproval on the grounds that the area designated was both historic and an important open space and as such should be preserved.

6 To consider the following planning applications.

6.1 13/00679/OUT/GM2 Portebello-land adjacent to, High St, Brenchley

Outline- Detached dwelling with access and landscaping

Cllr Mackenzie declared an interest in the planning application of Portobello as he was a neighbour and had been lobbied by the owner. Whilst remaining in the room he took no part in the discussion or subsequent vote.

RESOLVED To Recommend Refusal

We understand Highways will require the access improved which will entail significant alteration to the listed stone wall. We also feel that as the building will be substantial it will clearly be visible from the highway and detract from the visual amenity as encompassed within the spirit of EN21 (important open spaces)

6.2 13/00819/House/HW1 High View Gedges Hill Matfield

Open fronted oak framed garage

RESOLVED To recommend Approval

6.3 13/01000/House/HW1 Ailsa Cryals Road Matfield

Two storey side, single storey rear extension, demolition of car port and proposed garage

RESOLVED To recommend Approval

6.4 13/01117/House/HW1 Beech Hill, Cryals Road Matfield

Car port, garage & store

RESOLVED To recommend Approval

7 To receive items for information

7.1 Decisions taken by TWBC

7.11 13/00198/House/TA1 Swingle Mead Brenchley Road Matfield
Detached Garage
Recommendation-Refusal Decision-Approval

7.12 13/00598/FUL/CP3 Latters Toll Knowle Road Brenchley
40 photovoltaic panels to barn roof
Recommendation-Approval Decision-Approval

7.13 13/00551/House/CP3 Foxwood House Foxhole Lane Matfield
Erection of upper storey extension to side of property, addition of one dormer window to front of property and installation of larger window in hall to porch
Recommendation-Approval Decision-Approval

7.14 13/00578/House/HW1 5 Weald View Pearsons Green Road Brenchley Removal of existing conservatory and provision of single storey rear extension
Recommendation-Approval Decision-Approval

7.15 13/00636/House/CP3 3 Brattles Grange Cottages Tibbs Court Lane Brenchley
Garden Outbuilding
Recommendation-Refusal Decision-Refusal

7.16 13/00706/FUL/CP3 Becketts Grove Farm Sophurst Lane Matfield
New covered area between stables and workshop. Replacement cladding to agricultural workshop. Demolition and construction of new general farm building.
Recommendation-Approval Decision-Approval

7.17 13/00712/House/HW1 2 Bramble Reed Lane Matfield
Single storey front and rear extensions
Recommendation-Approval Decision-Approval

7.18 13/00727/House/HW1 Pippins Orchard 1 Chestnut Lane Matfield
Demolition of existing garage and construction of 2-bay oak framed garage
Recommendation-Approval Decision-Approval

7.19 13/00745/FUL/RH1 Woodlands Farm Short Lane Brenchley
Change of use of annexe to holiday let
Recommendation-Approval Decision-Approval

7.20 13/00796/House/HW1 Motley House Petteridge Lane Brenchley
Two storey rear extension. Rear conservatory. Remodelling of front door entrance.
Recommendation-Approval Decision-Approval

7.21 11/03805/FUL/CP3 Part OS plot 2172 Brenchley Road Brenchley
Erection of 7 new affordable properties with associated parking and amenity areas. Provision of new footpath outside of site, linking bus stop to car park to east.
Recommendation-Refusal Appeal decision-Approval

7.2 Public Conveniences

There has been no communications from TWBC regarding our offer to start paying the agreed contribution towards the maintaining of the conveniences.

7.3 Longfield Road

Cllr McDermott advised that money was in place to improve traffic flow through Longfield Road by removing traffic lights and installing roundabouts, avoiding right turns and creating a dual carriage way. The advantages to shoppers and shopkeepers would be significant but depended on being able to purchase small strips of land in front of premises at £1 each. So far there are only 3 land owners who have not replied. Work must start by early 2014 and end by March 2015 or the project could not be progress at all.

7.4 Cultural Strategy

Cllr Mrs March advised that consultation of the strategy had commenced and there would be an opportunity to ask questions on Friday 31st May in Cranbrook Town Hall

7.5 Speeding

A resident living in Brenchley Road Matfield is campaigning to have a 30mph speed limit imposed between the junction of Maidstone road and the speed limit starting approaching Markets Heath. Initially it is hoped to restart the Speedwatch campaign with local volunteers recruited by Mr Yardley of Brenchley Road Matfield, combining forces with equipment from Horsmonden PC

8 To approve accounts for 2012-2013

8.1 The accounts for the year have been internally audited by Mr Richard Carter and the annual return requires approval before being returned to the Audit Commission

RESOLVED To accept the return as accurate together with the reasons for variations year on year and the bank reconciliation. Also to approve the Annual Governance statement.

The Chairman and the Clerk then duly signed the return.

9 Committees and Responsibilities

It is necessary for the PC to appoint various Committees and for Cllrs to accept various responsibilities.

A list from last year follows:-.

9.1	Planning	Cllr P Randall to Chair with Cllrs Stanley and Mrs Marriott and another Cllr in rotation.
9.2	Finance	Cllr M Mackenzie to Chair, Cllrs A de Guingand, B Stanley and I McEwen
9.3	Matfield Pavilion Group	Cllr C Woodley to Chair, Cllrs T de Guingand, I McEwen P Randall and Mrs N Marriott
9.4	Brenchley Charity	Cllr B Stanley
9.5	Matfield Village Hall	With no Cllr on the Village Hall Committee the Chairman agreed to ask Mr J Barsley to liaise with the PC
9.6	Police representative	Cllr M Mackenzie, Cllr Mrs G Warner
9.7	Roundabout Correspondent.	Cllr B Stanley, Cllrs Mrs N Marriott & Mrs G Warner to deputise
9.8	Cinderhill Wood	Cllr T de Guingand, Cllr C Woodley
9.9	Tree Warden	Cllr P Randall
9.10	Advertising & Publicity	Cllr B Stanley
9.11	Website	Cllr I McEwen.
9.12	Brenchley Memorial Hall	VACANT
9.13	Policy Issues	Cllr C Woodley, Cllr I McEwen
9.14	KALC	Cllr C Woodley, Cllr P Randall would deputise
9.15	Rights of Way & Country Matters	Cllr C Woodley, and Mrs G Warner to deputise
9.16	Nurses Cottage	Cllr B Stanley
9.17	Youth Group	Cllr C Woodley
9.18	Town Centre Action Group	Cllr P Randall

9.19	Transport	VACANT
9.20	Broadband	Cllr I McEwen
9.21	Brenchley School	Cllr M Mackenzie

RESOLVED To leave the responsibilities as they were for the time being and to reconsider the matter once another Councillor had been recruited.

10 To receive Correspondence

10.1 Residents

Four letters from residents of The Lawns objecting to the proposals to develop land adjacent to Portebello. Objections include loss of privacy, loss of views, loss of trees and dangers arising from additional congestion on the High Street.

10.2 Leisure

An invitation to attend a meeting to discuss the future demands for leisure activities and how best to use existing facilities such as the village halls. Items were discussed and it was

AGREED Cllrs B Stanley and Mrs N Marriott would attend a meeting on 6th June.

11 To receive reports of meetings attended by Councillors

11.1 Cllr Woodley has advised that he has met with Jane Frosdick of KHWP and details will be presented at a following meeting. She intends to attend a PC meeting in the near future.

11.2 Cllr Stanley had met with Lynne Butler of BMH Charity to continue the discussion regarding parking for the school. The car park at the hall could be used but is in need of resurfacing over part of its area. The approximate cost would be around £7200. It was discussed that if the Charity, the tennis club and the PC all contributed it was possible the project could be afforded.

RESOLVED To make available up to £2500 from contingencies if the other parties also contributed.

12 To be advised of urgent Business as may be previously notified.

None

13 Accounts paid, due at the previously cancelled meeting, as approved via email.

13.1	M Powell	Salary and expenses	£1353.49
13.2	Post Office	Tax and NI	£356.86
13.3	Playdale Ltd	Scramble net for slide	£420.00
13.4	Direct Technical Services	Street light maintenance	£226.02
13.5	P Allison & Sons	Demolition	£8040.00
13.6	BT	Phone bill	£266.71
13.7	MLM	Consulting	£1080
13.8	VKHP	Consulting	£1663.02
13.9	Matfield Village Hall	Hall hire	£119.00
13.10	E.On	Electricity	£47.60

14 Date of next meeting

The APM is on Thursday 23rd May in Brenchley Memorial Hall and the next full meeting is Monday June 3rd also in Brenchley Memorial Hall