

MINUTES OF A PLANNING MEETING OF BRENCHLEY PARISH COUNCIL ON TUESDAY 23rd APRIL 2013 IN BRENCHLEY MEMORIAL HALL

Present

Chairman M Mackenzie, Cllrs A de Guingand, C Woodley, B Stanley, Mrs N Marriot, Mrs G Warner, Borough Cllr Mrs J March, Clerk M Powell

No Item

1 To accept apologies for absence

Cllr P Randall for family issues and Cllr I McEwen for a pre-arranged holiday..

RESOLVED:- To accept these apologies

2 To approve Minutes of the last meeting

Approve minutes of the full meeting of 8th April.

RESOLVED: - To accept the minutes as accurate. They were then duly signed by the Chairman.

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any had a **prejudicial** interest in an agenda item, this should be declared at the start of the meeting.

Personal interests should be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors had been previously advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

None

5 To consider the following planning applications.

- 5.1 13/00727/House/HW1** Pippins Orchard 1 Chestnut Lane Matfield
Demolition of existing garage and construction of 2-bay oak framed garage
RESOLVED: -To recommend Approval

- 5.2 13/00745/FUL/RH1** Woodlands Farm Short Lane Brenchley
Change of use of annexe to holiday let
RESOLVED: -To recommend Approval
Subject to the annexe being ancillary to the main building and only for use as a holiday let

- 5.3 13/00632/House/RH1** Little Foxhole Foxhole Lane Matfield
Installation of two clear glazed velux windows to pitched roof on side elevation
Cllr Woodley declared an interest as the applicant was a near neighbour and whilst he remained in the room took no part in the discussion or vote.
RESOLVED: -To recommend Approval

- 5.4 13/00796/House/HW1** Motley House Petteridge Lane Brenchley
Two storey rear extension. Rear conservatory. Remodelling of front door entrance.
Cllr Woodley declared an interest as the applicant was a friend and whilst he remained in the room took no part in the discussion or vote.

RESOLVED: -To recommend Approval

6 To receive items for information

6.1 Decisions taken by TWBC

- 6.11 13/00337/House/HW1** Foxden, Geddes Hill, Matfield
Conversion of integral garage to habitable space and detached garage
Recommendation-Approval Decision-Approval

- 6.12 13/00334/House/RH1** Elmhurst Dundle Road Matfield
Recover roof with new tiles to match existing, incorporating roof lights and insulation. Erect partitions to second floor and introduce sanitary fittings. Rearrange kitchen and playroom.
Recommendation-Approval Decision-Approval

7 Correspondence**7.1 Kent Housing Group**

A brochure and CD showing how AH schemes make a lasting impact on people and the locality.

8 Reports of Meetings attended by Councillors**8.1 Report of the Finance Sub-Committee**

The Finance sub-committee had met immediately prior to this meeting and reviewed the accounts to year end. Cllr de Guingand reported the accounts were satisfactory with no cause for concern. Expenditure during the year was £72870 and income at £77452. Cash in the bank at year end stood at £251,211. He presented a reconciliation of reserves based on balances of pavilion expenditure and income and as it stood there were unallocated reserves of £52000 by the time some £6,700 of VAT has been recovered. The Chairman reported that the accounts were due to be internally audited shortly and that together with the figures as presented for the basis of the annual return to the Audit Commission.

RESOLVED:- To accept the figures and the report as accurate and that they should form the basis of the annual return subject to the internal audit.

8.2 Matfield Pavilion Group

A management Committee meeting was held in Matfield Village Hall and in attendance were Cllrs C Woodley, T de Guingand and Mrs N Marriott, Mr Paul Fennelly (Youth Group), Mrs Janet Gooch (Guides) Mr Simon Knott(Cricket Club) and M Powell. Fund raising had been discussed and it was evident that small events whilst useful were unlikely to raise significant sums

9 To be advised of urgent Business as may be previously notified.

None received

10 Date of next meeting

The next meeting will be on Tuesday 7th May 2013 in Matfield Village Hall