

MINUTES OF A FULL MEETING OF BRENCHLEY PARISH COUNCIL ON MONDAY 4th FEBRUARY 2013 IN BRENCHLEY MEMORIAL HALL

Present

Chairman M Mackenzie presided, Vice Chairman P Randall, Cllrs B Stanley, A de Guingand, C Woodley, I McEwen, Mrs G Warner, Mrs N Marriott, Clerk M Powell. Mr P Fennelly representing Brenchley and Matfield Youth Group.

No Item

1 To accept apologies for absence Borough Cllr Mrs March for attending another meeting

2 To approve Minutes of the last meeting

Approve minutes of the full meeting of 7th January 2013

The minutes were approved as accurate and duly signed by the Chairman.

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any had a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests should be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors had been previously advised to contact the Monitoring Officer before the meeting.

4 To adjourn to allow public participation- questions and comments

Mr Fennelly reported the current situation regarding the Youth Group. It was considered that the meeting room in Matfield Village Hall was too small and therefore it had been felt best to suspend further activities until a better location could be found. A bank account bearing interest had been established and currently had a balance of circa £1700. He advised that this was secure and needed two signatures to access funds.

5 To consider the following planning applications.

5.1 12/03561/House/SE2 The Pines Maidstone Road Brenchley
First floor rear extension

RESOLVED To recommend approval but to note with regret that the application was devoid of any architectural merit on a Victorian building.

5.2 12/03548/House/SE2 Crittenden Kiln Crittenden Road Matfield

Two storey extension to incorporate existing single storey extension and alterations to fenestration

RESOLVED To recommend approval

5.3 13/00032/FUL/GM2 Friars Farm Maidstone Road Matfield

Retrospective Change of use of converted farm building from B1 office and tourism to residential use.

RESOLVED To recommend approval

5.4 13/00106/FUL/GM2 Highlands Maidstone Road Matfield

Demolition of dwelling and garage. Erection of two detached houses with integral garages

RESOLVED To recommend approval

5.5 13/00177/House/HW1 Peelers Cottage Brenchley Road Brenchley

Single storey side and rear extensions. Gable extension to roof to form bedroom

RESOLVED To recommend approval but to ask that Officers should review the ridge line in regard to its dominance.

6 To receive items for information

6.1 Decisions taken by TWBC

6.11 12/03133/MMAND/TA1 Blue Boys Cafe

Minor material amendments to 12/00575 Extension and regulisation of existing mixed use comprising restaurant/ cafe. And hot food take away. Variation of conditions 2 & 6- changes to position of existing vehicular access and minor revisions to layout of car parking

Recommendation-Approval Decision-Approval

6.12 12/03183/LBC/CLC Crooke Cottage, Crooke Road Brenchley
Rear ground floor and first floor extension
Recommendation-Approval Decision-Approval

6.13 12/03195/House/EA1 Matfield Grange Cottage Sophurst Lane Matfield
Single storey timber frame 3 bay garage with log store
Recommendation-Approval Decision-Approval

6.14 12/03148/House/SE2 1 Holly Villas Bramble Reed Lane Matfield
Side conservatory
Recommendation-Approval Decision-Approval

6.15 12/03139/House/SE2 Crittenden Oast Crittenden Road Matfield
Single storey extension to west elevation
Recommendation-Refusal Decision-Approval

6.2 Casual Vacancy

The deadline (31st January) had passed for 10 electors to call an election. No letters had been received by TWBC and the PC could now co-opt a Councillor.
AGREED- To advertise the vacancy by way of posters.

7 To receive Correspondence

7.1 TWBC

A reply from David Jukes Leader of TWBC to our letter regarding the Borough selling off land with little consultation with the PC. A copy has been circulated.

AGREED- To note the contents.

7.2 TWBC

A letter from TWBC confirming our request for a precept of £55,000

AGREED- To note the contents.

7.3 Royal Mail

A further reply confirming their decision not to replace the letterbox at 5 Wents. A copy has been circulated

7.4 Kent Police Ann Barnes PCC

Advice that the new PCC is unable to attend our APM.

AGREED- Cllr Mrs Warner would try and contact Mrs Barnes as they were well acquainted.

7.5 KFRS

KFRS have been advised that the PC still has an interest in the Matfield site for affordable housing. However they will only deal with an end purchaser and will have to involve all local housing associations expressing an interest.

A further housing needs survey is possible via TWBC.

AGREED- To request a full survey from TWBC with respondents named.

7.6 KCC

Advice that Sec of State for Transport has approved the previously advised Kent Lane Rental Scheme for road works etc. It is intended that this will commence 18th May 2013. 12 weeks prior to this KCC will operate the scheme without charge to give an opportunity to introduce it and trial new ways of working. Further information can be located at

http://www.kent.gov.uk/roads_and_transport/highway_maintenance/lane_rental_scheme.aspx

AGREED- To explore if there were any implications for the PC.

7.7 CAB

A request for a donation.

AGREED- In light of previous correspondence the Chairman would investigate figures provided and report back.

8 To receive reports of meetings attended by Councillors**8.1 Matfield Pavilion Group**

Cllr McEwen reported that he had met with Davis and HMY. Davis had done a requote but there were still many questions left unanswered. He had analysed the figures but a report was as yet unavailable. Another meeting was scheduled for the 13th February when further clarity could be expected. The issue of the financial stability of the builders was discussed together with the implications of a bond to guarantee completion in the event of a collapse of the company. The Clerk reported that he had been advised that a bond usually was for 10% of the project value and that the premium was 10% of that.

AGREED- To note this information.

9 To be advised of urgent Business as may be previously notified.**9.1 Web Site**

An upgrade to the software of the web site is both necessary and long overdue. A quote has been received for £450 from the original designer. This was stated as approximately half his normal charge.

RESOLVED- To accept this quotation and to allow an additional £100 if unforeseen work was necessary and further to thank Cllr McEwen for his extensive work in managing the site.

10 Accounts for payment

10.1	M Powell	Salary and expenses	£1315.88
10.2	Post Office	Tax and NI	£382.85
10.3	Eng Design	Pavilion Consultancy	£1260.00
10.4	TMS	Stationery	£23.34
10.5	BT	Phone bill	£191.60
10.6	E.On	Electricity	£25.44
10.7	Brenchley Charities	Transfer of donation credited to PC A/c	£30.00
10.8	Julie Wade	Electricity for Christmas lights	£15.00
10.9	R Lee	Electricity for Christmas lights	£25.00
10.10	O Gillespie	Electricity for Christmas lights	£10.00

RESOLVED That the above accounts were acceptable and to agree to pay them.

11 Date of next meeting Tuesday 19th February in Brenchley Memorial Hall