

MINUTES OF A PLANNING MEETING OF BRENCHLEY PARISH COUNCIL ON TUESDAY 23rd OCTOBER 2012 IN BRENCHLEY MEMORIAL HALL

Present Chairman M McKenzie presided, Vice Chairman P Randall, Cllrs B Stanley, C Woodley, I McEwen, R Berry, A de Guingand, Clerk M Powell

No Item

1 To accept apologies for absence

Cllrs Mrs G Warner for pre arranged holiday and Mrs N Marriott for being unwell.

RESOLVED- To accept these apologies

2 To approve Minutes of the last meeting

Approve minutes of the full meeting of 8th October.

RESOLVED- To accept the minutes as accurate. They were then duly signed by the Chairman

3 To record declaration of Interests on any item on the Agenda

Members were reminded that if any had a *prejudicial* interest in an agenda item, this should be declared at the start of the meeting.

Personal interests could be declared at this point or, alternatively, could be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest.

In case of doubt about such an interest Councillors had been advised to contact the Monitoring Officer before the meeting.

No declarations were received at the time but the Chairman subsequently asked for the fact that he was a trustee of PWCAC to be considered in the future.

4 To adjourn to allow public participation- questions and comments

None

5 To consider the following planning applications.

5.1 12/02630/ADV/EA1 Latters Toll, Knowle Road Brenchley

Retrospective One non illuminated signboard

RESOLVED- To recommend approval

5.2 12/02746/FUL/LS1 Parkwood Farm, Cryals Road Matfield

Erection of detached house and alterations to existing building

RESOLVED- To recommend refusal

Whilst we acknowledge the new surveys we are still of the opinion the design is not groundbreaking, outstanding or innovative and does not enhance the AONB. We refer to our comments made regarding the previous application 11/01545 and recommend refusal.

5.3 12/02791/LBC/SE2 Hodges Barn Dundle Road Matfield

Installation of wood-burning stove with flue extending 0.61m above ridge line

RESOLVED- To recommend approval

5.4 12/02796/House/EA1 Matfield Grange Cottage Sophurst Lane Matfield

Two storey extension to west elevation. Demolish part of courtyard wall and build first floor storey over north elevation. Courtyard, reposition entrance with open porch and enclosed WC. Remodel dormer on first floor.

RESOLVED- To recommend refusal

We consider this to be overdevelopment

6 To receive items for information

6.1 Decisions taken by TWBC

6.11 12/01342/FUL/CP3 August Pitts Farm, Churn Lane, Horsmonden

Extension to fruit packing facilities to include packing area, cold stores, offices and staff facilities plus new access and landscaping

Recommendation-Approval Decision-Approval

6.12 12/02159/House/EA1 Wheelwrights Cottage, Mile Oak Road Paddock Wood

Two storey rear extension and open fronted car port

Recommendation-Approval Decision-Approval

- 6.13 12/02262/House/CLC** Pippins Furnace Lane Brenchley
Brick built two-car garage with loft dedicated for bat roosting. Five bar gate and side gate
Recommendation-Approval Decision-Approval
- 6.14 12/02306/REM/TA1** Pippins Furnace Lane Brenchley
Reserved matters appearance and landscaping Replacement dwelling 10/00569 refers
Recommendation-Approval Decision-Approval
- 6.15 12/02121/FUL/LS1** The Oaks Beech Lane Brenchley
Three bedroomed detached bungalow and detached single garage
Recommendation-Refusal Decision-Refusal

6.2 Correspondence

6.21 KCC/PAVILION

Advice has been received that the PC has been awarded a grant of £8000 towards the Matfield Pavilion Project from KCC. Cllr Woodley advised that the only condition was the fixing of a plaque within the building which had already been supplied, which acknowledged the support of KCC. Cllr Woodley was thanked by the PC for his efforts in obtaining the grant. Regarding the Pavilion concern was expressed that some information regarding design had not been communicated until the last moment including the design and subsequent approval required of heating arrangements. Cllr Randall reported that he was in touch with another firm of Engineers who would give advice on M&E possibilities to ensure we were getting good advice and a wider choice of options. This may add to the cost but long term could save money.

RESOLVED- To agree the spending of up to £1000 for more technical advice from alternative professionals.

Cllr Woodley also agreed to discuss the issue with Gordon Young to ensure he was aware of the demands on the PC to be fully informed when spending public money

6.22 August Pitts & Judith Norris Ltd

In response to a condition contained in the grant of planning permission the applicant is obliged to advertise any employment vacancies locally. Judith Norris Ltd as agents has requested help in displaying such adverts on our web site, notice boards etc.

AGREED- That it was possible that the vacancy could be advertised on the web site for a fee but the PC would not act as a recruitment agency.

The Clerk was also asked to contact Cllr Mrs March to enquire what plans Horsmonden PC had regarding consultations with August Pitts, which were part of the conditions attached to the approval.

6.23 TWBC and Christmas Lights

A grant for lighting has been applied for and advice received that £200 is the maximum available. Consideration was given to the erection of lights in Matfield as the residents who did this in previous years were unable to continue to do so.

AGREED Cllr Stanley and the Clerk would hold a site visit to ascertain the requirements.

7 Reports of Meetings attended by Councillors

7.1 Report of the Finance Sub-Committee

The Finance Committee reported that it had reviewed the figures for the 6 months YTD and found them acceptable with no cause for concern. The few items that were in excess of the 5% of annual budget were comparatively small amounts with the exception of the water for Matfield Pond. This was high due to previous accounts being estimated until the last one which was read and produced a total spend of £816. The audit fee was nearly double its usual figure because the income from the Pavilion insurance put the total income or expenditure into the next charging bracket.

The Chairman commented on the fact that the CAB in Paddock Wood had been replaced by the CAC and although they had limited funding which may last them some 18 months they would require additional funding to continue. If TWBC do not offer funds when asked the PWCAC may use the Localism Bill to obtain funds previously given to the CAB who was no longer offering a service in the area. He asked for some support to this local service to be considered when the budgets were under review.

RESOLVED- To accept the report and **AGREED** that Cllr de Guingand and the Clerk would meet to formulate a proposal for the next budget and precept prior to the next Finance meeting.

7.2 Pavilion Management Committee- Terms of reference

A meeting of the Matfield Pavilion Management Committee was held on 25th September attended by Cllr C Woodley, Cllr A de Guingand, Janet Gooch – Teise District Guides, Liz Street – Teise District Guides, Paul Fennelly – Youth Club, Simon Knott – Matfield Green Cricket Club. The following was agreed.

7.21 Election of Chairman and Secretary

7.211 Cllr Mrs N Marriott was elected Chairman.

7.212 Cllr A de Guingand was elected Secretary and in the absence of Mrs Marriott would act as Chairman.

7.22 Purpose of the Committee

7.221 It was agreed that the purpose of the Committee was to oversee the management, maintenance and development of the pavilion ensuring that it remains a valued resource for the community.

7.222 The Committee will be a committee of the Parish Council, onto which external members have been co-opted.

7.23 Endorsement of Terms of Reference and membership

7.231 It would act as an advisory body to the Parish Council on all matters relating to its stated purpose.

7.232 It has no decision making powers other than those delegated by the Parish Council.

7.233 It would oversee the co-ordination and implementation of a Pavilion Development Plan (and any subsequent plans) approved by the Parish Council, ensuring all relevant interested parties are consulted, as appropriate.

7.234 Meetings to be on a quarterly basis

7.235 Membership would be a minimum of two Parish Councillors (one of whom would be Chairman). In addition there would be representatives of: Matfield Green Cricket Club, Teise District Guides, Youth Club, Matfield Village Hall and a resident whose address is in close proximity to The Green (as yet to be decided)

7.24 Update on building project

Cllr Woodley gave an update on the current position on the building project

7.25 Other matters

7.251 Simon Knott said that one of the issues which needed addressing was the landscaping round the pavilion

7.252 The representatives of the Guides would like to comment on the design of the kitchen (AdeG has provided)

7.253 The Trustee Agreement ("License to Use") re. the old pavilion needs review

RESOLVED- To accept the report, note its comments and agree to the terms of Reference.

8. To be advised of urgent Business as may be previously notified.

8.1 Broadband

Cllr McEwen advised he was in receipt of leaflets from TWBC urging locals to communicate if they were keen to improve their broadband speeds. Volunteers were asked for to help with distribution, many Cllrs agreeing to help.

9 Date of next meeting

9.1 The next meeting will be on Monday 5th November 2012 in Matfield Village Hall.

9.2 It was also **AGREED** to move the next meeting from December 3rd to Monday December 10th preceding it by a meeting of the Finance Sub-Committee and to **CANCEL** the meeting of December 18th.