

MINUTES OF THE FULL ANNUAL GENERAL MEETING OF BRENCHLEY PARISH COUNCIL ON 8th MAY 2012 IN MATFIELD VILLAGE HALL

Present

M Mackenzie presided, Vice Chairman P Randall, Cllrs R Berry, B Stanley, C Woodley, I McEwen, T de Guingand, Mrs G Warner, Mrs N Marriott. Clerk M Powell. Borough Cllrs A McDermott and Mrs J March. Representation from Tunbridge Wells Courier.

Election of Officers

The Chairman and Vice Chairman resigned and Cllr Stanley took the Chair. Cllr M Mackenzie was proposed and seconded as Chairman and the vote was unanimous in favour. Cllr Randall was proposed and seconded as Vice Chairman and the vote in favour was also unanimous. Cllr M Mackenzie resumed the Chair.

Receipt of Declarations of Acceptance of Office

Forms of acceptance of office were signed for by all Cllrs and witnessed by the Clerk. The acceptance also included acceptance of the Council's Code of Conduct.

The Chairman addressed the PC to remind them all that whilst they all no doubt had their own personal opinions to which they were entitled, it should be remembered that as a Councillor they were representing the electorate and the Council and should be circumspect in any comments they should make publically. They were in fact always on duty and in the public eye.

Apologies for Absence

None

Declaration of Interests

Members were reminded that if a member has a ***prejudicial*** interest in an agenda item, this should be declared at the start of the meeting.

Personal interests may be declared at this point or, alternatively, can be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest. In case of doubt about such an interest Councillors are advised to contact the Monitoring Officer before the meeting or declare the interest anyway.

Confirm Minutes of the planning meeting and finance meeting on 17th April

Both minutes were agreed as accurate and signed by the Chairman

Public Question Time

None

Committees and Responsibilities

The following Cllrs agreed to sit on various Committees and accept various responsibilities.

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| • Planning | Cllr P Randall to Chair with Cllrs Stanley and Mrs Marriott and another Cllr in rotation. |
| • Finance | Cllr M Mackenzie to Chair
Cllrs T de Guingand, B Stanley and I McEwen |
| • Matfield Pavilion | Cllr C Woodley to Chair
Cllrs T de Guingand, P Randall and Mrs N Marriott |

- Brenchley Charity Cllr B Stanley
- Matfield Village Hall With no Cllr on the Village Hall Committee the Chairman agreed to ask Mr J Barsley to liaise with the PC
- Police representative Cllr M Mackenzie
Cllr Mrs G Warner
- Roundabout Correspondent. Cllr B Stanley,
Cllrs Mrs N Marriott and Mrs G Warner to deputise
- Cinderhill Wood Cllr T de Guingand
Cllr C Woodley
- Tree Warden Cllr P Randall
- Advertising & Publicity Cllr B Stanley
- Website Cllr I McEwen.
- Brenchley Memorial Hall Cllr R Berry
- Policy Issues Cllr C Woodley
Cllr I McEwen
- KALC Cllr C Woodley, now Chairman
Cllr P Randall would deputise
- Rights of Way and Country Matters Cllr C Woodley
Cllrs R Berry and Mrs G Warner to deputise
- Nurses Cottage Cllr B Stanley
- Youth Group Cllr C Woodley
- Town Centre Action Plan Group Cllr P Randall
- Transport Cllr R Berry
- Broadband Cllr I McEwen
- Brenchley School Cllr M Mackenzie

Planning Applications.

12/01017/LBC/CLC Church House High St Brenchley

Extension to larder area, new windows, doors with lantern light to breakfast area, enlargement of opening to kitchen

Recommendation-Neutral

We have concerns over the widening of the internal entrance to the kitchen which affects the original structure and the addition of the lantern detail

12/00961/LBC/CP2 1 The White House High St Brenchley

Single storey extension with catslide roof and two conservation rooflights and internal alterations to provide kitchen diner and bedroom 3, and brick/stone boundary wall to replace fence

Recommendation-Approval

12/00945/House/SE2 Crittenden Kiln Crittenden Road Matfield

First floor extension above existing ground floor extension and an adjoining two storey extension

Recommendation-Approval

12/00888/House/CLC Shenley Maidstone Road Matfield

Minor material amendment to condition 2 to change style of front porch to traditional, using one continuous roof from garage to porch, to application 11/02894 for revised porch relocation of garage and two storey rear extension

Recommendation-Approval

12/00867/TEL/GM2 Foxhole Lane Matfield

Telecoms 5 X Light wooden poles 7.5 m above ground and 1.5m below,

Recommendation-Approval

12/01156/House/GM2 Pembrol Cryals Road Matfield

Conversion of garage to habitable space, with single storey extension, conservatory and decking

Recommendation-Approval

Decisions taken by TWBC**12/00510/House/SE2** Owthorpe, Hatmill Lane, Brenchley

Outdoor swimming pool and pump room

Recommendation-Approval Decision-Approval

12/00575/FUL/TA1 Blue Boys Cafe Hastings Road Brenchley

Extension and regularisation of the existing mixed use comprising restaurant/cafe (Class3) and hot food take-away (Class5)

Recommendation-Approval Decision-Approval

12/00319/LBC/SE2 Mile Oak Cottage Mile Oak Road Brenchley

Demolition of existing rear extension and replace with a two storey extension with ground floor windows to north, south and west elevations, first floor window to west elevation and minor internal alterations

Recommendation-Approval Application Withdrawn

Other Meetings Attended**Pavilion**

The MPG met on Tuesday 1st May with the intention of finalising the planning application for presentation to the PC. Unfortunately the Architect was unable to attend but the Cttee reviewed plans and progress so far and formulated some revisions. Cllr Woodley would relay when he next met HMY in their offices.

APM

The meeting was attended by Cllrs and some 45 Members of the public. The event was considered a considerable success with many comments of approval. Speakers included William Benson, CEO of TWBC, DCI Jon Bumpus, Area Commander of Police, and Alex King MBE, Deputy Leader of KCC. The Clerk was asked to write and thank the speakers.

KALC

Cllr Woodley attended the quarterly meeting of the KALC executive committee. They are intending to invite the candidates for Police Commissioner to make a presentation of their plans if successful. KALC is also planning a nurturing programme for new Councillors and Chairmen.

Youth Group

Cllr Woodley had had two meetings trying to reinstate the group and finding a temporary home for it. Some of the youths involved were interested in helping on a voluntary basis with some of the work on the pavilion. A date had been set for an AGM to elect officers. He reported the Group's bank account stood at some £1700

Decisions by Clerk

Training

Three introductory training modules for the CiLCA course have been enrolled in, the eventual passing of which would qualify your Clerk and be one of the necessary requirements if the PCV ever wishes to achieve the recognition as a quality council. Cllr Woodley advised that a General Power of Competence will eventually replace the standard of "Quality Council" but the standards required were largely in line as before.

Matters Arising

Annual Audit

The accounts for 2011-12 have been audited by Mr Tony de Guingand FCA who considers them satisfactory. The Council considered the report and approved the annual return to the Audit Commission both for the Accounting Statement and the Governance Statement.

BT Broadband

A report by Cllr McEwen on the latest BT campaign to raise broadband speeds in the area. He suggested a local campaign to increase awareness might be appropriate and costs shared between the PC and Horsmonden PC. The PC agreed a budget of £150 to provide leaflets.

Correspondence

KCC

An invitation had been received to comment on the KCC's draft Gypsy and Traveller Site allocation policy. However, this would appear to only relate to KCC sites.

KALC

KCC had consulted on opinions relating to requests on Government on topics such as water supply, tackling the issue of empty homes which should be a priority, freight issues regarding parking of HGVs in rural areas and problems caused by the use of Satellite navigation in country lanes. The PC agreed to note this and support the comments made by KALC.

Bus Shelter

A quotation has been received to repair the bus shelter in Matfield by B Harvey who has worked for the PC in the past. The PC agreed a budget of up to £300 for this work

Accounts for Payment

M Powell	Salary and expenses	£1334.64
Post Office Ltd	Tax & NI	£382.85
B Harvey	Playground Maintenance	£30.00
E.On	Electricity	£24.97
BT	Telephone	£207.75
TMS	Printing and stationery	£237.14
Matfield Village Hall	Hall Hire	£126.00
Direct Technical Services	Street lighting contract	£137.48
St Luke's PCC	Grant for Jubilee celebrations	£700.00
Brenchley Memorial Hall Charity	Grant for Jubilee celebrations	£700.00

Monies Received

TWBC	1 st ½ year precept	£27500.00
HMRC	VAT repayment	£2359.74

Date of next meeting

The next meeting will be a planning meeting on Tuesday 22nd May in Matfield Village Hall at 7.30 pm.