



BRENCHLEY AND MATFIELD PARISH COUNCIL
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**MINUTES OF A MEETING OF THE FINANCE COMMITTEE OF BRENCHLEY AND MATFIELD PARISH COUNCIL
HELD ON TUESDAY 14th AUGUST 2024 AT 10.30 AM AT MATFIELD PAVILION**

Present: Cllr J. Buttery; Cllr Andrew Dewdney (Chair); Cllr Andrew Stout; RFO Panetta Horn
In attendance: C. Brooks (Clerk)

1. Apologies for absence

Apologies were received from Cllr Thompson.

2. Declarations of interest on any item on the Agenda

No declarations of interest were received.

3. Review of Minutes of the last meeting of this Committee 19.03.2024

The minutes of the Finance Committee meeting of 19.03.24 were reviewed and it was concluded that all actions had been completed with the exception of item 10, Cyber Insurance. Cllr Buttery to review the NALC cyber security guide and the RFO to quantify what is covered in the Microshade contract.

Action: RFO and Councillor Buttery

4. Review of new draft of Financial Regulations based on newly issued NALC guidelines.

The committee reviewed the draft and the RFO is to update and circulate to full Council at the next meeting. The main changes are that it is proposed that Council produce a Risk Management Policy in order to comply with section 2.2 and that the RFO will add the power to spend to against each expense on the accounts payable listing from October 2024.

Action: RFO and Clerk

5. Date of next Meeting Wednesday 16th October 2024.