

MINUTES OF A MEETING OF BRENCHLEY AND MATFIELD PARISH COUNCIL HELD ON MONDAY 9TH JANUARY 2023 AT 7PM AT MATFIELD PAVILION

Present: Councillors J. Buttery (Chair) presided, E Akenhead, C. Churchill, A Stout, M. Tunstall, C. Anderson, A. Dewdney, C. Brooks (Clerk)

In attendance: Cllr Steve McMillan (TWBC), Cllr Jane March (TWBC), Cllr Sarah Hamilton (KCC), 2 members of the public

1. To accept apologies for absence

The Council accepted apologies from Cllr Wells who was unwell.

2. To approve Minutes of the last meeting

Minutes from the meeting of 5th December were approved as an accurate record and were duly signed by the Chair.

3. To record declarations of interest in any item on the Agenda

Cllr Akenhead declared a perception of bias interest in planning application 22/03491 and did not participate in the discussion.

4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.

John Barsley commented on concerns about the sewerage, flooding and drainage problems recently experienced in the vicinity of Chestnut Lane and asked the Council to ensure that these matters were fully scrutinised when further responses were made on the planning application at Matfield House.

Mr Barsley raised a query concerning the use of the car park in front of the Wheelwrights pub related to the right for pedestrians and vehicles to use it. Cllr Hamilton (KCC) reiterated that the Highways Rights were still in place and that therefore there were no changes to access.

Mr Barsley, representing Matfield Village Hall, advised that the Trustees are investigating the cost of a defibrillator and said that they would in all likelihood be applying for grants or donations towards the cost of around £1400 and asked the PC to consider making a donation.

5. Borough and County Councillor

Cllr Hamilton had attended the Parish Councils Traffic Working Party meeting as had Cllr McMillan who advised that he had received a response regarding changes to the position of National Highways regarding congestion at Kippings Cross.

6. Chair's Announcements

- Coronation / D-Day – the Council had received notice that there will be no beacon lighting but there will be one for 80th anniversary for D-day in June 2024. The Clerk was asked to request comments and suggestions from interested residents, and the School, on proposals for events to mark the Coronation.
- Toilet block update – the matter is progressing towards a TWBC cabinet decision on 9th February and the Council's solicitor has made preliminary comments.
- Post Office update – there is a possibility that the post office in Brenchley may remain for another 18 months but this is still under negotiation. Four of the residential units have been renovated and are now for sale.

- Councillors Corner – the advertisement has been published for the event this Saturday 14th January at Grays, Cllrs Buttery and Stout will attend the following session on 11th February at the Star.
- Printing of Minutes – given the Council’s Environment and Sustainability policy the Clerk will no longer print paper copies of draft minutes.

7. Planning

1. Planning Applications

22/02958/FULL Top Barn Farm, Gedges Hill, Matfield, Tonbridge, Kent, TN12 7EA	Demolition of existing MOT centre and the erection of 6 dwellings with associated infrastructure RESOLVED TO RECOMMEND: REFUSE Now that the Brenchley and Matfield Neighbourhood Development Plan (NDP) has been made, it forms part of the Development Plan (indeed the most up to date part of the Development Plan) and this application must be considered in relation to it. The proposal will cause not only the loss of an employment site in the parish but also the loss of the only remaining car repair and MOT centre in the parish (since Brenchley Garage has already been granted permission for conversion to housing). It does not meet the requirements of NDP Policy BE1. The applicant’s Planning Statement clearly states at paragraph 5.4 that marketing for commercial use has not been carried out. Moreover the business currently being carried out at the site appears to be a thriving one for which there is local demand. The Parish Council is also concerned for the present employees who would lose their employment. The proposed development fails to meet the requirements of Policy H2 of the NDP in that it is outside the NDP’s LBD (unlike Brenchley Garage) and it would infill some of the separation between Matfield and Chantler’s Hill. While the brick elevations and clay tiled roofs of the proposed dwellings may reflect local building materials, the top-heavy design of these three storeyed, flat roofed, dwellings (some with balconies), arranged at regular intervals in a cul-de-sac, conflicts with the advice in the High Weald AONB design guide and with NDP policies D1 and LE2. The proposed density is not compliant with policy H3 of the NDP, in that at approximately 16dph it neither reflects the density of housing in the immediate area nor makes efficient use of this brownfield site. 6 x five bedroom detached houses (or six bedroom if the upstairs playroom is later converted to a bedroom, and the transport statement in fact refers to 6 x six bedroom houses) will not meet the most up-to-date assessment of housing need in the parish and will fail to fulfil the requirement of policy H4, Housing Mix, of the NDP. Under this policy, five of the proposed six houses should be one, two or three bedroom dwellings. The Brenchley and Matfield Housing Needs Survey 2020, which is currently the most up to date local evidence of need, demonstrated the need for 2 and 3 bedroom properties. The proposed dwellings will also not make any contribution to the need the survey demonstrated for affordable housing or housing for the elderly in the parish. The Energy Report referred to in the Planning Statement is not available on TWBC’s website so the Parish Council cannot tell whether the development would comply with policy D6 of the NDP. There is an apparent conflict between the application form, which states that foul sewage will drain to a septic tank, and the revised
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	Design and Access Statement, which states that it will be disposed of via the existing main sewer system. Recent sewage flooding events in Matfield have demonstrated the inadequacy of the main sewer system to deal with the new development that has taken place in the village and it is recommended that further information should be sought from Southern Water on the capacity of the main sewer to absorb this new input. Surface water drainage of the houses is to be by individual soakaways for each house (it is assumed that infiltration will be adequate) and the hard surfaces are to be porous. The Parish Council questions whether the infiltration will in fact be adequate, given that in this parish soakaways often fail to soak away fast enough to pass the current building regulations. Therefore it is recommended that permeability tests should be required before a decision is reached on the application, to ensure that it will comply with NDP Policy D8, since if permeability is inadequate a substantial redesign of the development could be necessary. The Parish Council agrees with KCC Highways that the creation of new residential units in an area where residents would be heavily dependent on the private car is contrary to the objectives of the NPPF. It must be assumed that the houses would contain children and it would be very dangerous for children to attempt to walk or cycle along Gedges Hill, a very busy unlit B road with a 50 mph limit and no pavements. Hence the proposal is not supported by NDP policy AM1. Moreover, for vehicles the very sharp, angled turning into or out of the site going from or to Paddock Wood is inherently hazardous. Although the public footpath is shown on the plans as running through the site on its existing line, with a proposed new hedge on either side of it, the plans also appear to show a proposal to divert a right of way round the edge of the site, under the trees alongside the road. It is not clear whether this would be a diversion of the public footpath or of a private right of way. Diverting the public footpath in this way would give a less direct, less pleasant route which could more easily become overgrown and impassable due to overhanging vegetation. This would conflict with NDP Policies AM1 and AM2.
22/03285/FULL and 03284 LBC Weirleigh, Gedges Hill, Matfield, Kent, TN12 7DU	Installation of 8 x solar panels to roof of garage within the curtilage of a listed building RESOLVED TO RECOMMEND: APPROVE The Parish Council notes and agrees with the comments from TWBC's Conservation Officer. The proposal is supported by Policy D6 of the Neighbourhood Plan.
22/03312/FULL Cuckoo Wood Farm, Cuckoo Lane, Brenchley, Tonbridge, Kent, TN12 7HX	Provision of a static home RESOLVED TO RECOMMEND: NEUTRAL Although the application form says it will be a 2 bedroom self-build/custom build, the plans clearly show 3 bedrooms. The Parish Council recognises that this application concerns a genuine and well established farming enterprise. Nevertheless the Council questions whether this proposal to enable a second family to live on site is really necessary for the care of livestock. It is questionable whether the proposal would be supported by Neighbourhood Plan policies H1, D1, D3 and LE1, particularly given the lack of proposed new tree or hedge planting to shield the development from the surrounding landscape to the south and west. There appears to be no information on how it would meet the

	requirements of policy D6, climate change, environmental sustainability and resilience. The proposal to dispose of surface water to an existing water course without any attenuation would be contrary to policy D8, particularly as this site is close to an area identified as at risk from surface water flooding (NDP figure 22).
22/03491/FULL Hangers Wood, Tong Lane, Brenchley, Tonbridge, Kent, TN12 7HT	First floor extension, Roof alterations, Single storey rear extensions, Site layout with car parking revisions and oil tank re-sited RESOLVED TO RECOMMEND: APPROVE However the Parish Council would have preferred the application to include measures such as solar panels and a heat pump, to meet policy D6, Climate Change, Environmental Sustainability and Resilience, of the Neighbourhood Development Plan. Given the distance of the parking spaces from the house, permission should be subject to a condition concerning external lighting in order to protect the dark skies of the AONB.
22/03518/FULL and 03519 LBC Morello Cottage, The Green, Matfield, Kent, TN12 7LA	Demolition of the existing kitchen extension, Erection of a single storey rear extension, New timber side window and blocking up existing window RESOLVED TO RECOMMEND: NEUTRAL Neighbourhood Plan Policies D1, D2 and LE1 are relevant and arguably could support the proposal, which has been informed by a heritage statement. The amount of glazing may possibly conflict with Policy LE8, dark skies, but this house is in the centre of the village, the bifold doors are at ground floor level and the rooflights are not large. However the Parish Council notes the comments of the Conservation Officer concerning the relationship of the roof of the extension with the catslide. In that respect the proposal may perhaps not be supported by Neighbourhood Plan policy LE3.
22/03557/FULL Upper Barn, Fairmans Lane, Brenchley, Tonbridge, Kent, TN12 7AL	Conversion of existing barn to a residential dwelling, Construction of garage with associated landscaping to form parking areas and domestic curtilage (Revised scheme to approved 22/02530/FULL) RESOLVED TO RECOMMEND: NEUTRAL On the previous application the parish council commented: "The PC notes the proximity of a number of mature trees to the south and west of the building that will cast shade on the proposed dwelling. If TWBC is minded to approve the application the PC requests a condition that these trees, together with the roadside trees, be protected as these are important in the landscape". However, the Delegated Report stated "Concern is raised re trees to the south and west of the building and on the roadside, however, none of these are protected and the minor scale of the proposal is not considered to result in significant works within the vicinity of trees that would be materially harmful to their survival. The proposed site plan states that cross referencing will be made with tables relating to impact of foundations depths on trees". Now, very soon after permission has been granted to convert the barn to a dwelling, under this new application a mature tree that is important in the landscape is to be removed to make way for a new double garage (though nowhere in the Design and Access Statement is this mentioned, it is clear from the plans) and the new garage will be very close to some of the other mature trees. The application arguably conflicts with Neighbourhood Plan policy LE7, Trees and hedges. If TWBC is minded to approve this application, the Parish Council requests that this time a specific condition protecting the remaining

	mature trees and their root zones is imposed, together with a condition requiring a replacement to be planted for the tree that is to be removed, and that the other conditions that were attached to the previous permission are repeated.
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2. Confirmation of Planning Recommendations submitted in December 2022 – for information

22/02514/FULL Flightshott House, Marle Place Road, Brenchley, Tonbridge, Kent, TN12 7HS	Erection of personal solar PV array and change of use of land to residential amenity RECOMMENDATION SUBMITTED: NEUTRAL The parish council is in principle in favour of this reasonably small-scale solar panel development. However, to ensure that it fully complies with Policies BE7 and LE1 of the Neighbourhood Plan, the Council would like to see • The curtilage of the new residential amenity area more clearly defined on a plan, to ensure that only a minimal amount of the blue edged area is redefined as residential • A condition requiring some more tree planting some distance away from the array but within the blue edged area, to ensure that the array is well screened from the surrounding countryside, roads and footpaths.
22/03337/FULL Land Rear Of 2 Chapel Row, Maidstone Road, Matfield, Kent, TN12 7LD	Erection of detached dwelling and detached garage RECOMMENDATION SUBMITTED: REFUSE This application now needs to be considered against the policies of the Neighbourhood Plan (NP), in particular policies H1, H2, H3, D1, D2, D4, D8, LE1, LE3, LE8 and AM3. This larger, taller building will appear more dominant in relation to the Conservation Area than the building approved under 20/03337/FULL. It is questionable whether the design complies with the High Weald Design Guidance or with policy LE8 of the NP. Juliet balconies are not typical of this part of the AONB and the large windows facing eastwards will shed an undue amount of light over the AONB countryside. There is insufficient information to judge whether the proposal complies with policies D6 and D8 of the NP. While noting that a plant room is shown in the plans, there is no information in the Design Statement about the build standards; the solar panels shown on the elevation plans are only part of the energy solution. Will there be an air source heat pump and a mechanical ventilation system? There is also no information on how or whether the proposed disposal of surface water by soakaway would work, where the soakaway would be located or whether the driveway would be permeable. In addition to the response to waste water/sewage disposal being 'not known' on the Application Form, there appears to be no provision for storage of household waste/recycling. As, according to the Application Form, the Design and Access Statement and the Planning Statement, the proposal only includes two parking spaces, which it appears from the Statements would be located within the garage, it seems that the proposed development may fail to comply with policy AM3 which would require three parking spaces for a 4 bedroom house (2.5 spaces for the house + 0.2 visitor space, rounded up).

	The Parish Council also notes the concerns expressed on the previous application regarding the lack of fire service access and the consequent need for sprinklers. This is not only a concern for the prospective residents of this property, but for the safety of neighbouring housing, including in the Conservation Area, to which an out-of-control fire could possibly spread.
22/03348/FULL 4 Woodbine Cottages, Petteridge Lane, Matfield, Kent, TN12 7LX	Erection of rear dormer to existing loft bedroom RECOMMENDATION SUBMITTED: APPROVE
22/00855/FULL APPEAL APP/M2270/W/22/3302711 The Nurseries, Pralls Lane, Matfield	Proposed replacement of former farm office and garage with a detached single dwelling, together with car parking provision and landscaping. APPEAL RESPONSE SUBMITTED: Please note that Brenchley and Matfield Parish Council respond to the above referenced appeal as follows. We have noted the extensive and detailed response to this appeal already submitted from the LPA, Tunbridge Wells Borough Council, and echo and fully support all that they have to say. Furthermore, we would like to make the following observations 1. Much is made in the original application and the appeal relating to use of the “vernacular” in support. While the proposed materials may be “vernacular” in nature, the size, design and style of the building is not, nor is its orientation within the site. It is out of keeping with the true local vernacular style of building and would stand out awkwardly in what is a prominent and sensitive position that does not blend in with the locality. 2. It is very different in scale and appearance to the already approved conversion of the existing building and the approval of a small, 2-bedroom conversion to make use of a redundant existing structure should not be taken as justification for then allowing something both entirely new and so much larger. The appeal is largely based on the argument that, having allowed permission for the conversion, this somehow establishes a principle that residential development is acceptable in this location and so the larger house should be permitted. It flies in the face of the prior planning history at this site whereby the original application in 2020 for a four-bedroom new-build house was refused followed by the approved permission in 2021 to convert the (much smaller) redundant former offices. Such an argument, if accepted, could be seen as the thin edge of a wedge that may be cited as something tantamount to a precedent in other cases.
22/03337/FULL - APPEAL APP/M2270/W/22/3302890 The Castle Inn, Crook Road, Brenchley	Change of use and conversion of Public House A4 use (at ground floor) into Residential C3 Use to create a single dwelling with the residential unit above (Re-submission of Previous Application Ref: 21/01816/FULL) APPEAL RESPONSE SUBMITTED: Following a positive result at referendum, the Brenchley and Matfield Neighbourhood Development Plan 2020-2038 (BMNDP) was made and became part of the Development Plan on 14 December 2022. Therefore, the policies of the BMNDP are now relevant to this appeal.

	The appeal should be considered in relation to Policy BE1 of the BMNDP. It is not clear to the Parish Council that sufficient evidence has been provided that there is no market demand, at a price suited to the rural location, for suitable employment uses on this site, either for continuing a similar business or for an alternative commercial use. Nor is it clear that alternative uses that would retain some employment use on the site alongside any proposed residential use have been fully considered. The supporting text of BE1 states that the conversion of commercial properties to domestic use should be a last resort. The Castle Inn is sited on the northern side of Crook Road, which forms the boundary of the High Weald AONB. Therefore, although not in the AONB, the Castle Inn lies directly across the road from the AONB and is very much in its setting. Policy LE2 of the BMNDP therefore applies. The loss of the historic pub for the hamlet of Castle Hill and the likely addition of domestic paraphernalia appear unlikely to enhance the setting of the AONB. Policy LE3 of the BMNDP requires the conservation and, where possible, enhancement of the historic environment and assets of the parish. The supporting text lists the Castle Inn as a non-designated heritage asset and the Borough Council's Conservation Officer has stated that there would be harm to this asset. There appears, as yet, to be insufficient evidence that there would be no means of keeping the asset in use except conversion to residential use. Although it is accepted that this proposal only involves one dwelling, and BMNDP Policy H4 mainly applies to developments of 6 dwellings or more, it is worth noting that the conversion of a two bedroom dwelling to a four bedroom house will not assist in meeting the need for smaller dwellings that was identified in the Brenchley and Matfield Housing Needs Survey 2020, which is referenced in the supporting text to Policy H4.
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3. Pembury Regulation 16 NDP consultation – to consider response

The Council discussed a draft response to the Consultation, which ends on 30th January.

RESOLVED to submit the Council's response to the Pembury Regulation 16 NDP consultation

4. Review of Planning Decisions 2022 – for information

The Chairman outlined that the Council responded to 92 planning applications and appeals in 2022. Of those that have received decisions ten were contrary to the Parish Council's recommendation (all of these were Granted when the Council recommended Refusal). It was noted that two large applications, for 22 and 15 houses, remained undecided.

5. Wheelwright Arms – confirmation of response to Land Registry

The Council noted the Land Registry letter concerning registration of the title of part of the area in front of the Wheelwrights and the Parish Council's consent form that had been agreed via email during the Christmas period.

8. Co-Option Vacancy – to consider advertisement

The Chairman outlined that there remains one vacancy for Co-Option and the Council agreed that the role should be published with a view to appointment at the next Parish Council meeting.

9. Cinderhill

Cllr Buttery outlined an exchange with residents regarding a tethered horse on the parish Council's land at Cinderhill, confirming that the area would be returned to woodland and it was not possible for permission to tether a horse to be given.

It was agreed that Cllr Buttery would review the matter in the coming days and if the horse remained fly-grazing he would send a further note to the residents requiring its removal.

The Clerk was asked to obtain costs for an equine bailiff should matters not be settled and Cllr McMillan would speak with TWBC about the issue.

10. Website and Email Domain – to consider applying for .Gov.Uk format

The Clerk had provided information, costs and options for the Council to obtain the .gov.uk format for its website and email addresses. This is not currently mandatory but it is likely that it will be in future and there were many advantages to having a government website. It would have a small effect on working practices for staff but the cost would be equal to, or slightly less, than the current provision.

RESOLVED that the Clerk progress the application for a .gov.uk website and email addresses under the format Brenchleyandmatfield-pc.gov.uk

The Council also discussed a design for a new Parish Council logo, which had been drafted for use by the Environment and Sustainability Working Group. The new design would bring the parish together given that the individual village logos were currently used by the Parish Council rather than one Parish Council logo.

It was agreed that further options for design would be obtained and the Council would discuss the matter at a following meeting.

11. Closure of ACRK

The Council discussed the notification of the closure of ACRK (Action for Communities in Rural Kent), the Council being a member of the organisation, this was deemed regrettable although ACRE remains in place.

12. Traffic

1. Revised Highways Improvement Plan for approval

Cllr Churchill advised that following the meeting with KCC an updated version of the Highways Improvement Plan has been created to concentrate on a smaller number of items, with a secondary list for items to be considered in due course. The Traffic Working Party met on 5th January to review this and there is a meeting with KCC on 10th January.

RESOLVED to adopt the Highways Improvement Plan for discussion with Kent County Council

2. Speedwatch Information

Cllr Churchill outlined that a new handheld Speedwatch gun had been looked into in greater detail and matters related to the administration of police letters would be further considered before a new gun would be purchased.

The period January -December 2022 Brenchley and Matfield Speedwatch
33 sessions undertaken
482 cars recorded as exceeding limit

Police and Crime Commissioner Matthew Scott has agreed to attend a Speedwatch session and would be asked about Police resources for progressing data gathered.

13. Porters Wood – To discuss Play Equipment Project

Cllr Anderson led a discussion on the idea for a poll of residents prior to a project being compiled towards installation of play equipment at Porters Wood and other improvements.

It was agreed that residents of Petteridge only would be given a leaflet, with a collection point at the Hopbine (subject their agreement) but also an email address to respond to, to ascertain the types of play equipment desired. Other questions including whether residents could help with clearing of vegetation might be added however the play equipment would be installed by a specialist.

A sum not more than £10k would be allocated to the project from the £78k s.106 funds available at TWBC, to add to the agreed budget for the project in 2023-24 of £7,700 and possibly an application for the KCC Member's Grant.

Cllr Anderson would progress this and provide costed options for the Council to consider.

14. Allotments – to consider quotes for work on boundary hedge

Cllr Tunstall outlined three quotes for work to re-establish the boundary on the top hedge at the allotment site which were discussed, with the work needed before the end of February.

RESOLVED to appoint Capel GroundCare to undertake work to the boundary hedge at Whitethorn Allotments

15. Clerk's and RFO's Report

1. Correspondence re Matfield Green

The Council discussed two requests regarding trees on Matfield Green from a resident.

The Council agreed that there would not be a replacement of the sycamore by Matfield pond which had been felled due to disease.

The Council will review the health and growth of the Sassoon Oak in the Autumn and consider if a replacement is warranted.

2. Remaining work from Tree Survey

The Clerk had provided a list showing items completed and those remaining. Priority tree work had been completed totalling £5570 with the remaining work to be done in the early Spring.

3. Accounts payable

2479	British Aquacare	Calcium Carbonate Application Matfield Pond	£650.00
2480	Capel Groundcare	Repair work at Brenchley Rec Playground	£957.84
2481	HMRC	Tax and NI December 2022	£660.87
2482	C. Brooks	Salary Balance Dec £126.32	
		December Mileage £23.40	£149.72
2483	John Miles	Reinstate Bollard on corner of Holly Bank	£60.00
2484	CVD	Phone Line rental /BB December 2022	
		£99.94 less £3.30 credit	£96.64
2485	K. Twyman	November cleaning Pavilion	£30.00
2486	Panetta Horn	Salary Balance December 2022	£7.01
2487	Capel Groundcare	Removal and Disposal branch at View point	£48.00
2488	Panetta Horn	Reimbursement of	
	Handier Handyman invoice for repairs at Pavilion		£347.36
2489	Roundabout	Annual fee for Advert in Roundabout	£305.00
2490	Knockout print	Carol Concert hymn sheets	£361.00
2491	Samaritans	Donation for Samaritans TW	£250.00

2492	KALC	Dynamic Councillor Training for Cllrs Dewdney/Anderson	£120.00
2493	Brenchley Memorial Hall	Grant towards Maintenance of car park for the provision of school parents parking.	£1500.00
2494	Treework	Tree work as per survey. Brenchley Village £670 Brenchley Rec £1040 Porters Wood £1500 Matfield Green £2360	£6684.00
2495	Business Stream	Allotments Water 20.9-19.12	£136.72
2496	Community Store	Transfer of donations received at St. Luke's Fair	£100.00
2497	Business Stream	Pond Water 20 Sept-29 Nov 2022	£9.47
2498	Capel Groundcare	Replace broken posts/install new bollards at Viewpoint	£661.92
2499	WasteWay	Bin Clearance October 2022	£57.60
2500	Katalin Twyman	December Pavilion Cleaning (8th & 22nd Dec)	£30.00

Credit Card Payments

2501	Lloyds Bank Fees	Monthly Fee November 2022	£3.00
2502	Pimms	Christmas tree for Pavilion	£60.00
2503	Harley & Lola	Cabinet for new printer	£351.00
2504	Hospice in the Weald	Donation for the Collection of Christmas Tree for Recycling – JB approved	£20.00

Standing Orders and Direct Debits

2505	SO C. Brooks	Salary December 2022	£1843.99
2506	SO Panetta Horn	Salary December 2022	£528.92
2507	DD Smart Pension	December 2022	£564.29
2508	DD EDF Energy	Pavilion Electricity Dec 2022	£218.00
2509	DD Microshade	Dec data and application service	£124.30
2510	DD Business Stream	Dec 22 Pavilion water and waste	£7.00
2511	DD Tower	Phone Equipment Leasing Dec 2022 36 month agreement ending December 2024	£30.02
2512	DD Smart Pension	Dec 2022 Pension admin fee	£18.00
2513	DD Npower	Streetlight electricity Nov 2022	£48.59
2514	SO Churchill	Dec 2022 Toilet Cleaning services	£677.32
2515	SO Capel Groundcare	Playground Inspection July – Dec 22 for Nov	£54.00
2516	Capel Groundcare	SIDS battery change and data download from Nov	£73.15
2517	Unity Bank	Oct -Dec charges	£0.30

New Standing Order with effect from 15.01.22

2518	SO Capel Groundcare	SIDS battery change, data download and re-position Monthly premium of annual contract from January 23	£158.50
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The RFO having provided invoices for scrutiny the accounts were approved for payments and would be authorised by Cllr Buttery and Cllr Stout.

Charlotte

16. Meetings attended and reports by Councillors

Cllr Churchill had attended the TWBC session on Elections.

Cllrs Buttery, Churchill, Tunstall and Akenhead had attended the Traffic Working Party Meeting

17. To be advised of urgent business as may be previously notified

None.

18. Date of next meeting:

Full Parish Council Meeting 7pm, Monday 6th February 2023