



BRENCLEY AND MATFIELD PARISH COUNCIL

Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU

Tel: 01892 723586 Web: www.brenchleyandmatfield-pc.gov.uk

MINUTES of a meeting of Brenchley and Matfield Parish Council held on Monday 7th September 2026 at 7pm at Matfield Pavilion, The Green, Matfield, TN12 7JU

Present: Councillors J. Buttery (Chair), E. Akenhead, C. Anderson, C. Churchill, A. Dewdney, N. Race, J. Reynolds, A. Stout

In attendance: C. Brooks (Clerk), Cllr T. Mobbs (TWBC), 1 member of the public

1. To accept apologies for absence

The Council accepted apologies from Cllr Thompson who was unable to attend for personal reasons.

2. To approve the Minutes of the last meeting

Minutes of the meeting of 6th July 2026 were approved as an accurate record and were duly signed by the Chair.

3. To note Declarations of Interest in any item on the Agenda

None.

4. To adjourn to allow public participation

At the Chair's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chair.

A resident raised concerns about a motorcross event in the Lamberhurst area.

5. Borough and County Councillors' Announcements

Cllr Mobbs had provided a written update on relevant TWBC matters.

6. Chair's Announcements

- Scout Event at Rec on 23rd September 6.30pm – Cllrs welcome to attend
- The Call for Sites has been extended to 28th September
- TWBC Parish Chairs Meeting is 14th September
- Initial Budget setting meeting is on Wednesday 9th Sept (JB, AD, CB and SCE)

7. Planning

1. Confirmation of planning comments submitted – to note

- **26/01302/PNEC High Weald House, Petteridge Lane, Matfield**

Prior Notification for the change of use from Commercial, Business & Service (Use Class E) to 1 No. dwelling (Use Class C3)

RECOMMENDATION SUBMITTED: REFUSE

The application form incorrectly states that the site is not within an area of outstanding natural beauty (AONB). In fact the site lies within the High Weald AONB. Paragraph MA.1.(1) (e)(i) of the GPDO states that development is not permitted by Class MA if the building is within an area of outstanding natural beauty. Therefore a full planning application should be required for the proposed conversion of this building to residential use.

- **26/01388/SUB OS Plot 6860 West Side Of Maidstone Road, Matfield, Kent**

Submission of details in relation to Condition 28 (Construction Traffic Management Plan) of 22/00757/FULL

RECOMMENDATION SUBMITTED: APPROVE

- **26/01432/FULL Little Corsica , Brenchley Road, Matfield, Kent, TN12 7PT**

Two storey front extension and alterations to roof

RECOMMENDATION SUBMITTED: APPROVE

In order to protect the dark skies of the HWNL and comply with Policy LE8 of the Neighbourhood Development Plan, an informative should be added recommending blackout blinds or shutters for the skylights that are proposed as slightly larger replacements for two of the existing veluxes.

- **26/01479/FULL Unit 1, Crundalls Farm, Geddes Hill, Matfield, Kent, TN12 7EA**

Demolition of existing buildings & erection of replacement office/research building, with associated parking and landscaping

RECOMMENDATION SUBMITTED: APPROVE

The Parish Council (BMPC) wishes to keep this long-established business in the parish. Although the new building is not on the footprint of the old one and will extend built development somewhat into the countryside of the High Weald National Character Area, its design, siting and landscape strategy would limit its visual impact when viewed from public rights of way and would slightly improve amenity for neighbouring residents. The design appears to comply with Neighbourhood Development Plan (NDP) Policies D2 Local architectural style, D6 Climate change, environmental sustainability and resilience and BE7 Renewable energy generation. If e-charging points are provided in the car parks it would appear to comply with Policy BE6 Energy efficiency in non-residential buildings. Although it may be questionable whether it complies with NDP Policy LE2 Development affecting the AONB and its setting, it will not be visible from the AONB and note needs to be taken of the buildings permitted under 21/00934/FULL.

BMPC notes and supports the conditions requested by Southern Water concerning foul and surface water disposal and draws attention to NDP Policy D8 Surface Water Management. BMPC understands that rainwater recycling tanks and a sewage treatment plant are proposed, although these are not shown on the plans, and conditions would ensure that these are provided in a way that will remove any increased risk of flooding to properties downhill.

In view of the proposed increased number of parking spaces, and to comply with NDP Policy BE2e, BMPC recommends a condition requiring a travel plan.

BMPC also draws attention to NDP Policy LE8 Dark skies, including the need to minimise the effect of light spillage from large windows. Therefore BMPC notes the large area of glass at the front entrance, questions the need for the triangular glazed area above the front entrance and requests a condition concerning exterior lighting. An informative should be added recommending blackout shutters or blinds to limit light spillage in accordance with LE8 and the High Weald National Landscape Dark Skies Planning Advice Note.

- **26/01146/SUB OS Plot 6860 West Side Of, Maidstone Road, Matfield, Kent**

Submission of details in relation to Conditions 4 (biodiversity mitigation & enhancement), 5 (landscape scheme) & 20 (tree protection details) of 22/00757/FULL

RECOMMENDATION SUBMITTED: REFUSE

The hedge fronting Maidstone Road, north of the access road to the houses, is still shown in the same place as the drainage crate that was recently permitted under 26/01076/SUB. Although BMPC had pointed out the problem in our objection to that application, the delegated report stated "amendments to the drainage layout have removed any potential conflict with hedgerow planting".

While it is true that the originally proposed drainage crate south of the access road has been relocated, removing the conflict with the proposed hedge there, comparison of permitted plan 1169-2303-CIV-10 Rev P5 of 26/01076/SUB with the recently submitted amended planting plan HBA-000-001 Rev D of this application shows that the statement in the delegated report is plainly untrue for the drainage crate north of the access road: the hedgerow overlays the drainage crate. If the

hedgerow consequently fails to thrive, this will spoil the entrance to the village and the approach to the Conservation Area, conflicting with Policy H8c of the Neighbourhood Development Plan. BMPC is pleased to see that the car park is now specified as permeable tarmac, and that the planting areas have been reduced to two and made narrower, allowing the parking spaces to be slightly widened as we requested. There are still two parking spaces with a disabled symbol and, if possible, it would be preferable to have just one with the symbol marked on it, to avoid taking up two spaces that would often be left vacant. This is a very small car park and the likelihood of two visitors to this small village playground simultaneously needing a disabled space must be very low indeed. There is already some disabled parking in the village hall's car park.

The footpath around the playground is specified as self binding gravel. This might not be robust enough to withstand usage by pedestrians and buggies through the gateway into the playground, leading to problems with mud and puddles at the playground entrance. Although repairing this would presumably not be BMPC's responsibility, we would no doubt receive complaints about it and we suggest that some more robust material would be preferable for this path in the area bordering the car park's turning space, particularly around the playground entrance.

BMPC is content with the proposed amended planting plan HBA-000-001 Rev D as regards the car park area.

- **26/01661/FULL Brenchley Garage, Brenchley Road, Brenchley, Kent, TN12 7NZ**

Demolition of garage buildings; erection of one 3 bed dwelling & six 2 bed dwellings, with associated access, parking & landscaping

RECOMMENDATION SUBMITTED: NEUTRAL

BMPC notes that the site is now within the Limits to Built Development and that the principle of redevelopment largely to housing was accepted under the previous planning permission 20/03340/FULL.

In several respects the design of this development is an improvement on the scheme approved under 20/03340/FULL. Fewer dwellings should mean fewer vehicles to conflict with school traffic, the bungalows will mean less overlooking of the school and be less dominant in the street scene, and the houses will have bigger gardens, with a density that is more in keeping with the surrounding area.

However BMPC notes the conflict with Local Plan Policy ED2 Retention of Existing Employment Sites and Buildings and Brenchley and Matfield NDP Policy BE1 Retention or redevelopment of agricultural buildings and commercial sites for residential use. No evidence has been produced that the site has been proactively marketed for commercial uses over a period of at least 18 months, or that alternative uses that would retain some employment on the site alongside residential use have been considered. A 7.7m² upstairs study that could easily become a small 4th bedroom hardly qualifies as retaining some employment on the site. BMPC disputes the assertion that there is nobody employed there except the owner and his wife; although this might perhaps be true at present, there were certainly some other mechanics employed there until recently. While the total loss of this employment site in the village would be very regrettable, the effect on children and parents/carers accessing the adjacent primary school of the additional traffic that could come from adding an employment use instead of or as well as some of the houses should be an important consideration.

BMPC questions whether the proposal for the surface water attenuation tank to drain ultimately into the public sewer is acceptable. There have been several occasions in recent years when flooding from highway and surface water drains has occurred near this site, causing real difficulties for families walking to and from the school. The proposal for the parking surfaces to drain into the attenuation tank conflicts with NDP Policy D8 which requires parking surfaces to be permeable. If TWBC is minded to approve the application, there should be a condition concerning surface water drainage, especially in view of the difficulties experienced within the parish of getting soakaways to function adequately.

BMPC notes that the contamination assessment only considers the risks of contamination in relation to the workers on site and the future residents of the houses. Bearing in mind the Corby toxic waste case, BMPC wishes to stress the importance, when contaminated material is being disturbed or

transported, of protecting the health of the children in the adjacent primary school, and of their mothers, some of whom are likely to be pregnant. A condition should be added to achieve this protection.

BMPC notes the references to provisions to be made in relation to biodiversity (bird, bat & bee boxes) and sustainability (PV panels &/or air source heat pumps) within the Design and Access Statement. These do not appear to be detailed within the plans and should be the subject of relevant additional conditions to ensure their inclusion within the development.

BMPC also recommends a condition concerning exterior lighting, in accordance with NDP policy LE8 Dark skies, and an informative for blackout curtains or blinds on the larger windows.

2. Planning Applications – to consider

- **26/01779/FULL High Weald House, Petteridge Lane, Matfield, Kent**

Conversion of office to single dwellinghouse

RESOLVED TO RECOMMEND: REFUSE

Although the applicant has attached the marketing brochure to its application on the portal, there is no mandate attached, nor marketing report from Bracketts about the number of approaches or offers made in the 2-years it was on the market. As the proposed rental in the marketing brochure has been redacted the Parish Council cannot tell whether the rental price asked was a reasonable one for a small rural office in recent market conditions. NDP policy BE1 Retention or redevelopment of agricultural buildings and commercial sites for residential use and Local Plan policy ED2 Retention of Existing Employment Sites and Buildings call for a minimum 18 month marketing period and to provide independent evidence to state that there is no market demand for suitable employment uses on the site. The Parish Council does not consider that sufficient evidence has been supplied of compliance with this condition. The Parish Council also notes Local Plan policy ED5 Conversion of Rural Buildings outside the Limits to Built Development, which prioritises conversion to a leisure or tourism use over conversion to residential use, and questions whether sufficient evidence has been provided that the building could not have a tourism use.

- **26/01798/FULL Lindisfarne Petteridge Lane, Matfield, Kent**

Creation of access and track (part retrospective)

RESOLVED TO RECOMMEND: REFUSE

The site, on the outskirts of Petteridge, is in the High Weald National Landscape and well outside the Limits to Built Development for Brenchley and Matfield. According to the interactive map that accompanies the recent Local Plan, the access track would cover part of an area designated as Ancient Woodland. The area is also covered by Tree Preservation Order No. 5021/2015/TPO.

Although the area to be newly covered by the proposed access and track is relatively small, the Parish Council considers that it conflicts with policies EN12 Trees, Woodland, Hedges, and Development and EN13 Ancient Woodland and Veteran Trees of the Local Plan, and with Paragraph N 6.2 of the August 2026 NPPF, which states

“Irrespective of a site’s status in nature conservation terms, development proposals which would entail the loss or deterioration of irreplaceable habitats (such as ancient woodland and ancient or veteran trees) should be refused, unless there are wholly exceptional reasons⁶² and a suitable compensation strategy exists.” Footnote 62 states “For example, infrastructure projects (including nationally significant infrastructure projects, orders under the Transport and Works Act and hybrid bills), where the public benefit would clearly outweigh the loss or deterioration of the relevant habitats.” No evidence of any such exceptional reasons or public benefit exists in this case.

The Parish Council notes that the application form incorrectly states that there are no trees on the site and that there are no trees or hedges on land adjacent to it that could influence the development or might be important as part of the local landscape character. The PC is aware that tree clearance has taken place, without permission, before this part-retrospective application, leaving just the one tree shown on the block plan.

Paragraph DM8.2 of the NPPF states “ In cases of unauthorised development where consideration is being given to an application for retrospective planning permission (or through an enforcement appeal, whether to grant planning permission in respect of a breach of planning control), if it is concluded based on evidence that the unauthorised development was intentional, that fact should be given substantial weight in considering whether to grant planning permission”. The landowner will have been informed of the 2015 TPO. The ancient woodland was mentioned in the delegated report and decision for application 19/02896/OUT, which Mr Fuller will also have been aware of. At that time the Tree Officer had commented

“Whilst the trees shown for removal were assessed as category ‘C’ by the arboricultural consultant, they are within woodland which is both subject to a TPO and recognised as Ancient or Semi-Natural (ASNW).

“The proposed permanent incursion into this irreplaceable habitat is unjustified and contrary to para.175© of the NPPF (Officers Note: This relates to the originally proposed access which has now been removed from the plans).

“Moreover, although there is already development within the minimum 15-metre ASNW buffer as specified by current Natural England standing advice – a buffer which is not shown in the submitted Tree Constraints, Impacts & Protection Plan – this development should not be extended”

From the Tree Constraints, Impacts & Protection Plan for 19.02896/OUT it can be seen that the originally proposed but then superseded access referred to by TWBC’s Tree Officer was the access from the road that is now proposed in the current application.

The PC also notes the history of unauthorised development at Lindisfarne.

For all these reasons the PC concludes that the unauthorised development over ancient woodland which is the subject of this application must have been intentional and that this factor should be given substantial weight.

3. Local Plan Scoping Consultation – to note submission

A draft having been circulated by Cllr Akenhead the Council noted the final version which had been submitted on 10th August 2026.

4. Housing Needs Survey – to confirm circulation

The final survey and covering letter were noted, these were circulated to all households at the beginning of September with a closing date of mid-October, a poster has been put on noticeboards and on our Website and social media to encourage people to respond. The cost of this exercise is £3118 + VAT. RACE will receive the responses and provide a summary report in due course.

So far, 32 paper and 15 online submissions had been received.

5. Local Government Re-Organisation - update

The Council noted the information, received today from William Benson of Tunbridge Wells Borough Council, that the Local Government Re-Organisation process had been paused.

Option 4b had been selected by the Secretary of State meaning that the ward boundary for the Unitary Rural ward would comprise Capel, Paddock Wood, Lamberhurst, Horsmonden and Brenchley and Matfield. It was unclear what the halting of the process would mean other than that elections for the one third of TWBC Council places would proceed in May 2027.

Aligning of Parish Council election with the Unitary elections had also been confirmed for May 2027 and information would be sought as to whether this would now be the case.

6. National Planning Policy Framework – to note update

Cllr Akenhead had reviewed the changes from the previous version of the NPPF, many of them being designed to make it easier to obtain planning permission. It takes effect immediately for decisions on planning applications, overriding the Local Plan where it conflicts with it. The Council noted the removal of the “Call-In” option with concern.

8. Traffic

1. School Crossing – update

Cllr Reynolds advised that the community group met on 14th August to review the Road Safety Audit looking specifically at the current design. The group are awaiting some land registry details which will inform next steps with the design amendments. The auditors will then consider the new version and if the design meets the necessary standards, the group will share and discuss this with the PC.

It was agreed that if a meeting took place Cllrs Buttery, Churchill and Race would attend on behalf of the Council and would report back to the Council.

2. Rural Parish Grant – update

Concerns had been raised with KCC, TWBC and with Mike Martin MP following indications that the funding had been removed. This has now apparently been secured but it was suggested that the delivery of our schemes may not be until Summer 2027, confirmation has been sought from KCC. Cllr Munday has been asked to robustly support the need for the Digital WigWags for the School to be a priority.

3. Maidstone Road Speed Camera – to note response from Mike Martin MP

The Council noted the correspondence received and that Cllr Churchill would progress investigating this matter.

Action Cllr Churchill

9. Staff Appraisals – to consider

The Council considered the Personnel Committee reports.

1. Responsible Financial Officer

2. Clerk

RESOLVED to approve the recommendations of the Personnel Committee with regard to staff salaries.

10. Cinderhill SLA 2027-28 – to consider

The Council considered the proposed Service Level Agreement for next year. The contents having been reviewed by Cllr Akenhead were considered appropriate.

RESOLVED to accept the proposal for the Kent High Weald Partnership management of Cinderhill for 2027-28 in the sum of £10,395

11. Jack Verrall Community Garden – to note renaming

The Council agreed to rename these the Jack Verrall *Community* Garden to ensure that it best describes the nature of the area and all feel welcomed. The sign will be sited on the Old Palace side slightly higher above the hedge. The information board is nearing completion, and will have amendments by Cllrs before the final version is circulated. The website page is ready and will have most of the information about Jack Verrall, with only a small amount on the actual panel, so as to keep space for other photos and information on the locality.

12. Matfield Pond – to consider activities

The Council discussed events over the summer, noting that during the heatwaves the pond level went down eventually so low that there was a need to remove the fish.

The Environment Agency, SE Water and the Angling Trust were all contacted and gave advice, with the EA not able to help practically and requiring the relocation of the fish to a closed pond/lake with no outflow into the open watercourse. They further required a licence for this activity and the assistance of Horsham Wildlife Rescue, with some residents and Councillors, enabled this to be achieved.

The Council discussed the long term protection of the pond, the fish and wildlife and it was agreed that, given the EA's repeated recommendations, no further fish would be added to the pond. The fishing

rights and information on signs would remain, with some alterations to the webpage, as a number of small fish would have survived. The Council noted that removal of fish may be required in future years where the fish numbers have increased.

The Council discussed the other activities which residents continued to raise as options for work on the pond, including a borehole or further work digging out the silt and removing it. It was agreed that, in the absence of a community group coming forward and recognising that these options had already been considered by the Council in recent years, no further work would be planned and this would be communicated to the community.

Whilst the pond was effectively empty, work to remove the fallen tree on the large island was undertaken and clearing of the reeds is planned in the next two weeks and one more session, to clear the bank along the Avenue will happen in the Autumn. An application to TWBC had been made to reduce the height of the willow to ensure its long term health.

The Council agreed that guidance would be obtained from the Angling Trust as to the need for Siltex and water testing, given the reduction in fish numbers, so that a suitable budget could be allocated for next year. The assistance of Nathan Harman of Horsham Wildlife Rescue was noted with gratitude.

RESOLVED to make a donation in the sum of £200 to Horsham Wildlife Rescue in recognition of their assistance in relocating the fish from Matfield Pond.

The project for the overflow drain has not yet commenced due to the delays with solicitors finalising the easements, it may end up being carried out in the Spring.

13. Clerk's Report with works list

Note: with unbudgeted expenditure in each case the Councillor responsible for the area has approved payments prior to the activity.

1. Railings at Brenchley toilets – to note unbudgeted expenditure

Further to notification of this at the June meeting of the PC a bespoke balustrade has been ordered from Laddingfold Engineering in the sum of £3837 (ex VAT), this includes a handrail by the steps. The Council's Financial Regulations were noted and, given the health and safety risks and that the railings need to be made to measure, the Chair had agreed that this expenditure was warranted, it also being in a conservation area and pre-application planning advice had been secured for permitted development. The railings are due to be installed around the end of September.

2. Weed removal at Allotments – to note unbudgeted expenditure

Work to remove an invasive species, jimsonweed, on a plot at the allotments was instructed to Complete Weed Control specialists in the sum of £820.00 (ex VAT), to include 4 treatment cycles and 1 removal. Tenants were advised in advance of the application of weedkiller and the area cordoned off.

3. Tree work at Porters Wood – to note unbudgeted expenditure

Some necessary work was undertaken on two large oak trees at Porters Wood, this is necessary health and safety work identified in the tree survey review and was instructed to Silva Woodland Management in the sum of £1800 (ex VAT).

- The Autumn Newsletter was noted
- An application for the naming of the road into the Clarendon Development as "Barsley Gardens" has been submitted to TWBC, Clarendon has expressed support.
- Annual RoSPA Playground Inspections have been completed and reports received, no priority work is required, some preventative measures will be taken forwards
- Broken post on the Green has been replaced, paid for by John Lewis, whose delivery van broke it
- Allotment work has been completed, with extensive strimming in the top corners. The terram and the installation of the IBCs has been delayed due to the ground being too hard to rotavate.
- The bollard on the footpath at Porters Wood has been re-sited to prevent inappropriate parking
- Two hippo bags of bark have been added to the play area at Brenchley Rec

- Following problems at Cinderhill with dog waste, signs have been put up to request responsible actions particularly from professional dog walkers
- Two white fingerposts, at Coppers Lane and Blind Lane, have been vandalised and are being replaced by KCC
- The bench on the Drying Ground has been removed, and will be considered should anyone apply for a Memorial Bench (noting that the area tends to flood)
- A grant has been obtained to pay for the installation of a compost area at the JVCG
- Lights have replaced in the Pavilion with LEDs and new emergency lights installed
- TWBC have been asked to litter pick Kipping Cross and down to St Lukes
- The Pavilion has been offered to the KCC Road Safety and Active Travel officer who want to run a "Safer Road Users Mature Drivers & Passengers Course". This free course is designed to support older road users in maintaining confidence, safety, and independence on the roads—whether as drivers or passengers - and will be held in December
- The Pavilion has been registered with TWBC as a "Welfare Centre" for community emergencies
- A broken bough has been removed near the play area at Porters Wood
- The posts on Brenchley memorial have been replaced – the driver who knocked these over has been contacted for reimbursement of our costs
- The Scouts have been asked if they want to tidy-up the Petteridge Phonebox Library, for a community badge and are looking into this
- The two stolen signs at the Viewpoint have been reinstated
- A grant for the bus shelters has been identified and RFO is seeking costs for a retro-fitted seat for the Marchants shelter and will apply for reimbursement of refurb costs already paid out
- A large water butt is being sited behind the pavilion – mainly for watering the hanging baskets
- A carpet cleaner is being obtained for the Pavilion (this is cheaper than getting the carpet cleaned professionally)

14. RFO's Report with budget monitoring

1. Accounts Authorised in August – for Information

Under the Section 101 Scheme of Delegation, the payments were circulated by the RFO, together with invoices for scrutiny, and no matters were raised. The accounts were authorised by Cllr Dewdney and Cllr Stout

3909	HMRC	Tax and NI July 26	£819.68	£819.68	
3910	C. Brooks	July 26 mileage	£68.40	Salary Balance £45.85	£114.25
3911	Breakthrough Communications	Annual Fee (Data protection portal)		£714.00	
3912	Waste Way	June 26 bin collect Porters Wood/Brenchley Rec		£153.60	
3913	Capel Groundcare	Playground Inspection July 26		£306.00	
3914	Capel Groundcare	SIDs Monthly contract July 26		£194.35	
3915	Flotek	July 26 Software support		£242.62	
3916	A Castro-Edwards	Matfield Pavilion Cleaning x2 13/07, 28/07		£51.00	
3917	Knock Out Print	Stickers for Fete		£54.00	
3918	Knock Out Print	Viewpoint Signs		£120.00	
3919	Waste Way	Fly tip at Cinderhill (from March)		£101.40	
3920	Gardenproud	JVMG Gardening services June 26		£150.00	
3921	Landscape Services	Apr, May, Jun 26 Mowing contract		£5,845.28	
3922	Corkers	Playbark Brenchley Rec (IR)		£329.59	
3923	Laddingford Engineering	Rail/Balustrade Brenchley Toilets (50 % deposit)		£2,302.20	
3924	Will Oakes	Allotment strimming & MP Weeding/Clearance		£1,236.00	

Payments by Credit Card June 26 expenditure (total) DD £114.35

3930	Amazon	Keys & Magnets for Brenchley Noticeboard	£18.96
	Amazon	Replacement Mouse (for RFO laptop)	£9.99
	Asda	MP Air Freshener, Bin Liners, Polypockets	£11.68
	Currys	Printer Paper	£28.00
	Aldi	Cleaning products Matfield Pavilion	£16.26

Amazon	Sweets, bags for Matfield Fete	£26.46
	Monthly card fee	£3.00
Standing Orders and Direct Debits For Information		
3931 SO C. Brooks	Salary July 26	£2,119.82
3932 SO Sarah Castro-Edwards	Salary July 26	£721.04
3933 DD Smart Pension	July 26 Pension Payment	£953.33
3934 DD EDF Energy	Pavilion Electricity June 26	£122.84
3935 DD EDF Energy	Electricity Brenchley Toilets June 26	£24.38
3936 DD EDF Energy	Electricity Matfield Toilets	£35.00
3937 DD Smart Pension	Apr 26 Pension admin fee	£26.40
3938 SO Churchill Group	July 26 Toilet Cleaning services	£913.46
3939 DD SSE	Streetlight electricity June 26	£84.80
3940A DD Everflow	Water Charges 22/08 - 21/09	£294.57
3941 DD First Com Tec Works	Monthly Phone and Broadband Service July 26	£209.73
3942 Unity Bank	Monthly Service Charge July 26	£12.40

2. Accounts payable

3943 HMRC	Tax and NI August 26 £1022.92 (back pay inc)	£1,022.92
3944 C Brooks	August 26 mileage £55.80 Salary Balance & Back pay award Apr-Aug 26 £591.03	£646.83
3945 S Castro-Edwards	Back pay Apr-Aug 26	£125.23
3946 Capel Groundcare	SD battery change Aug 26	£76.50
3947 Waste Way	July 26 bin collect Porters Wood/Brenchley Rec	£115.20
3948 Capel Groundcare	Playground Inspection Aug 26	£306.00
3949 Capel Groundcare	SIDs Monthly contract Aug 26	£194.35
3951 A Castro-Edwards	MP Cleaning x2	£51.00
3952 Complete Weed Control	Jinsomweed Weed Control	£480.00
3953 Capel Groundcare	Porters Wood broken tree clearance	£102.00
3954 Nigel Flynn	Deposit plot refund (Jinsomweed)	£30.00
3955 Underdown Landscapes	Pond tree removal and path cut back	£948.00
3956 Gardenproud	JVMG Gardening services July 26	£106.20
3957 Brenchley Post Office	Payment for Water (JVMG)	£10.00
3958 Lanes Electrical	Replacement Emergency lighting MP (IR)	£1,095.00
3959 Rick Vallis	Tree surgery Old Palace & Porters	£2,520.00
3960 GMT Property Management	War memorial Post, Plaque, Brenchley toilets	£396.86
3961 GMT Property Management	Mat Pav Doors & Shutters maintenance	£149.94
3962 Storm In a Teacup	Entertainer for Brenchley Picnic Donation	£393.60

Payments by Credit Card July 26 expenditure (total) DD £132.62

3963 Amazon	Standing Desk Clerk 79.99
Wealden Benches	Memorial Plaque(IR) 45
Amazon	Batteries 4.63
	Monthly card fee £3.00

Standing Orders and Direct Debits For Information

3964 SO C. Brooks	Salary August 26	£2,119.82
3965 SO Sarah Castro-Edwards	Salary August 26	£721.04
3966 DD Smart Pension	August 26 Pension Payment	£1,110.64
3967 DD EDF Energy	Pavilion Electricity July 26	£106.39
3968 DD EDF Energy	Electricity Brenchley Toilets July 26	£23.60
3969 DD EDF Energy	Electricity Matfield Toilets	£35.00
3970 DD Smart Pension	Apr 26 Pension admin fee	£26.40
3971 SO Churchill Group	August 26 Toilet Cleaning services	£913.46
3972 DD SSE	Streetlight electricity July 26	£90.20

3973	DD Everflow	Water Charges 22/09 - 21/10	£65.96
3974	DD First Com Tec Works	Monthly Phone and Broadband August 26	£197.82
3950	DD Flotek (was Microshade)	August 26 Software support	£242.62
3975	Unity Bank	Monthly Service Charge August 26	£14.50

The RFO having circulated invoices for scrutiny the accounts were approved for payment and would be authorised by Cllr Anderson and Cllr Akenhead.

15. Meetings attended, reports by Councillors and urgent business

Cllr Buttery attended the KALC session regarding asset transfers linked to the Local Government Re-Organisation proposals.

16. Date of next meeting: Monday 5th October 2026, 7pm, Matfield Pavilion