



BRENCHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield-pc.gov.uk

MINUTES OF A MEETING OF BRENCHLEY AND MATFIELD PARISH COUNCIL HELD AT 7PM ON MONDAY 5TH JUNE 2023 AT MATFIELD PAVILION

Present: Councillors J. Buttery (Chair) presided, E Akenhead, A Stout, A. Dewdney, C. Churchill, A. Wells, C. Anderson, R. Groves, C. Brooks (Clerk)

In attendance: Cllr S. McMillan (TWBC), Vikki Heath (non-Voting Member), 4 members of the public.

1. To accept apologies for absence

The Council accepted apologies from Cllr Tunstall who was unwell.

2. To approve Minutes of the last meeting

Minutes of the Annual Meeting of the Parish Council on 2nd May 2023 were approved as an accurate record and were duly signed by the Chair.

3. To record declarations of interest in any item on the Agenda

Cllr Akenhead declared a perception of bias interest in planning application 23/01041/FULL and did not participate in discussions nor vote on the matter.

4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.

None.

5. Borough and County Councillor

Cllr McMillan advised that he has been appointed as shadow to the Planning Portfolio holder Cllr Pound. He commented that the progress of the Local Plan was no further advanced and that this would likely be the case until August.

6. Chairman's Announcements

- APM – the event was very well received, with approximately 50 residents attending.
- Events Working Group – D-Day – Cllrs were asked to continue to promote this concept to seek people to join the Working Party.
- Cllrs Corner – given there has been no interest from residents the Councillors' Corner would not continue.
- SLCC Council Clerk's Week, 10th-14th July – the Clerk would write an article for Roundabout

Action Clerk

- Matfield Fete, 1st July, PC stand rota 12-5pm (plus setting up and taking down gazebo) – Cllr Wells advised that the ESG would be present next to the Parish Council table. Several Cllrs advised of their unavailability and the Clerk would circulate a rota. A leaflet would be drafted to engage with the public on the current headline matters.

- Cllr Summer holiday dates – there are no planned PC meeting in August, Cllrs to advise the Clerk of holiday dates asap.
- There is a continuing issue with a horse being fly-grazed on the football pitch at Cinderhill. Following contact with TWBC, whose tenants own the horse further letter has been sent to the owner with notice that failure to remove it will result in an Equine Bailiff removing the horse, this was noted by the Council. The Clerk was asked to advise TWBC that the horse is also regularly tied up on the roadway leading to Cinderhill, which is TWBC's land.

Action Clerk

- Concerns about anti-social behaviours in various areas of the parish were briefly discussed following a number of gas cannisters being found on the parking area at Matfield Green and at Brenchley Rec. The Clerk was asked to obtain quotes for CCTV for the Pavilion in the first instance and other locations including the Viewpoint and Cinderhill.

Action Clerk

7. Planning

1. Planning Applications

23/00930/FULL Land To The Rear Of Morello Cottage, The Green, Matfield, Tonbridge, Kent, TN12 7LA	Construction of one and half storey dwelling on land to the rear of Morello Cottage and Cherry Tree Cottage RESOLVED TO RECOMMEND: REFUSE The Parish council is concerned about the proposed parking arrangement for the proposed new house and Morello Cottage, which a) does not appear to have sufficient turning space when the cars for Morello Cottage and this new house would be parked, meaning that cars would need to back into or out of the narrow driveway onto the busy B2160, which would be hazardous. A recent download from the nearby Speed Indicator Device showed that over 50% of vehicles were travelling at 35mph or more within the 30mph limit. b) includes tandem parking for Morello Cottage. Kent Design Guide's Interim Guidance Note 3 states that parking spaces are "Best provided side by side, or in another independently accessible form. Tandem parking arrangements are often under-utilised." c) Does not contain any visitor parking space to serve the two houses, though the B2160 outside Morello Cottage is an area of parking stress (NDP paragraph 6.137 and figure 31) The access and parking arrangement therefore does not comply with NDP policy AM3 Parking. The skylights and large windows do not comply with NDP policy LE8 Dark skies. Given the geology in the area which means that soakaways often do not work, and the history of nearby surface water flooding, insufficient information has been provided to demonstrate that the proposal to dispose of surface water by soakaway will comply with NDP Policy D8 Surface Water Management. The Parish Council is also concerned that the proposed works to the cherry tree at the entrance to the driveway to allow construction to take place could damage the tree, which is
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	important in the Conservation Area landscape, and hence not comply with NDP Policy LE7 Trees and hedges.
23/00959/FULL Rosemary Cottage & Yew Lodge, Pralls Lane, Matfield, Tonbridge, Kent, TN12 7DX	Demolition of Rosemary Cottage, construction of replacement dwelling; Erection of two-storey and single storey side and rear extensions at Yew Lodge RESOLVED TO RECOMMEND: REFUSE The large roof lanterns conflict with NDP policy LE8 Dark skies and appear unnecessary given the large windows. The lack of bike storage at Rosemary Cottage would not comply with NDP policy AM1 sustainable and active travel. If these aspects were remedied the Parish Council would recommend approval.
23/00988/FULL Little Court, The Green, Matfield, Kent, TN12 7JX	Demolition of existing outbuildings to be replaced with new outbuildings and an oak frame garage port. RESOLVED TO RECOMMEND: APPROVE
23/01101/FULL Cuckoo Wood Farm, Cuckoo Lane, Brenchley, TN12 7HX	Provision of mobile home for the co-owner of farm and family RESOLVED TO RECOMMEND: APPROVE
23/01150/FULL Moatlands Manor Watermans Lane, Paddock Wood, Tonbridge, Kent, TN12 6ND	Demolition of three dwellings and erection of three replacement homes; Including demolition and replacement of existing domestic garage for Moatlands Manor (Amendment to consented scheme 21/04073/FULL to include a new access and altered site layout arrangements) RESOLVED TO RECOMMEND: APPROVE Subject to a) the existing close boarded fencing being removed and the proposed post and rail fence being moved to the inside (garden side) of the new roadside hedge, to comply with NDP paragraph 6.117, Policy LE3 Historic Landscapes and heritage assets and paragraph 6.104; b) the conditions that were attached to the permission for 21/04073/FULL and that have not been fully addressed in this application being repeated.
23/01182/FULL Warren End, Petteridge Lane, Matfield, Kent, TN12 7LP	Extension and alterations to an existing detached garage to provide an office/ancillary space RESOLVED TO RECOMMEND: APPROVE The Parish Council requests that the conditions concerning exterior lighting, removing permitted development rights and restricting use of this outbuilding to use only in connection with the main dwelling, that were attached to the previous permission, be attached to any permission granted for this development.
23/01187/LBC Little Crittenden, Crittenden Road, Matfield, Tonbridge, Kent, TN12 7EN	Listed Building Consent - External alterations including replacement roof tiles, weatherboarding and lime plaster infill panels, repointing of chimney, removal of concrete rendering and alteration to second floor window; Internal alterations including replacement windows and doors, alteration to fireplaces, thermal upgrading of roof and associated internal works to second floor RESOLVED TO RECOMMEND: APPROVE subject to any advice from TWBC's Conservation Officer

23/01221/FULL Matfield Grange, Sophurst Lane, Matfield, TN12 7LH	Erection of 56 ground mounted solar PV panels for domestic use RESOLVED TO RECOMMEND: APPROVE This application complies with NDP policies D6 Climate Change, Environmental sustainability and resilience, and BE7 Renewable energy generation.
23/01209/FULL Poulhurst Farm, Furnace Lane, Brenchley, TN12 7BX	Variation of Condition(s) 2 of Planning Permission 21/03278/FULL - Alternative location and design proposed for the approved detached garage to Barn C RESOLVED TO RECOMMEND: APPROVE
23/00764/SUB Kings Barn Gedges Hill Matfield Tonbridge Kent TN12 7EA	Submission of Details in relation to Conditions 3 - (External Materials and Surfacing Details), 4 - (Landscaping and Surfacing Details), 5 - (Landscape Scheme) and 7 - (External Lighting) of 22/03640/FULL RESOLVED TO RECOMMEND: REFUSE
23/01162/SUB Church Farm and Land Church Road Paddock Wood Tonbridge Kent	Submission of Details in relation to Conditions 4 -(Construction Environmental Management Plan), 5 - (Provision and Implementation of Foul Drainage Works) and 6 - (Sustainable Surface Water Drainage Scheme) of 22/03650/FULL RESOLVED TO RECOMMEND: WITHDRAWN
23/01041/FULL Hangers Wood, Tong Road, Brenchley, Kent, TN12 7HT	Replacement of existing bungalow with two storey house (amended from previously approved 22/03491/FULL), Erection of new garage block. RESOLVED TO RECOMMEND: APPROVE However, the parish council recommends that, as a completely new house is now to be constructed, the opportunity should be taken for a heat pump to be substituted for the proposed oil tank and boiler, in accordance with NDP Policy D6 Climate change, environmental sustainability and resilience.
23/00893/FULL 2 Chantlers Hill, Paddock Wood, Kent, TN12 6LX	Erection of two-storey side and single-storey rear extension, erection of rear loft dormers, associated landscaping RESOLVED TO RECOMMEND: REFUSE The Parish Council notes that, contrary to the application form which says that work has not been started without consent, the hedge separating the site from Public Footpath WT269 has been removed and material for the construction and parking area has already been spread onto part of the width of the Public Right Of Way (PROW). This PROW is not only part of KCC's Medway Valley Promoted Route, it is also part of the route which links the villages of Brenchley and Matfield (and Brenchley primary school) to Paddock Wood and Mascalls Secondary school. It is a path proposed for upgrade as part of a community action project in Chapter 7 of the Neighbourhood Development Plan to provide a cycle route between Brenchley and Matfield and Paddock Wood, and the Parish Council considers that the path should be widened if possible, not narrowed. Thus the proposed development conflicts with Policy AM2 The delivery of safe and convenient facilities for pedestrians and cyclists and paragraph 7.6 of the NDP. The Parish Council also supports the neighbours' objections to the dormer windows on grounds of damage to the amenity of the neighbouring property and failure to match the adjoining half of this semi-detached building. In this respect it would

	appear to conflict with NDP Policy D2 Local architectural style. However, if velux windows are to be substituted for the dormers, they should be equipped with blackout blinds or shutters in order to comply with NDP Policy LE8 Dark skies. If, however, TWBC is minded to approve the application, a condition or informative should be added similar to those generally requested by KCC, i.e. stating that the full width of the PROW must remain open and available at all times, no material or waste arising from the development should be stored on the PROW, and that if any new fencing or hedging is planned adjacent to the PROW then the location should be agreed with KCC's PROW office in advance.
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2. Planning Application to be delegated to the Planning Committee

The Council noted that the deadline for responding to this appeal is 23rd June.

APPEAL 22/01142/FULL APP/M2270/W/22/3311569 Land South Of Marle Place Road, Brenchley, Tonbridge	Erection of agricultural/commercial building to be utilised for ice cream manufacturing in connection with soft fruit and soft fruit farm diversification RESOLVED to delegate to the Planning Committee
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3. Confirmation of planning comments submitted re 23/01143/PNR

Due to the final date for the comments on this application being 2nd June the Planning Committee recommended and the Council agreed the response via email.

23/01143/PNR Barn & Former Dairy Buildings Kippings Cross Farm Hastings Road, Matfield, Kent TN12 7HB	Change of use of an agricultural building to a flexible use falling within Storage or Distribution (Class B8), Hotels (Class C1), Commercial/Business/Service (Class E). For its prior approval to: - Transport and highways impacts - Noise impacts - Contamination risk - Flooding risks RECOMMENDATION SUBMITTED: REFUSE The Parish Council fully concurs with the opinion expressed by the National Highways on May 12, 2023, and its concerns with the safe, reliable and efficient use of the A21 in the vicinity of Kippings Cross. If the site is to be used for storage/distribution we would be concerned about the viability of large goods vehicles crossing the A21 and having to effect a 90 degree turn to enter the access track. When exiting the site such vehicles would effectively have to perform a tight u-turn to access the A21 southbound. If the site is to be used for a hotel and/or office space, we share the opinion of National Highways that the number of vehicle movements would be a significant increase from the current low number of movements to and from the site. The Parish Council has serious concerns about the existing traffic problems around the Kippings Cross roundabout and the traffic from this proposed change of use would be likely to add to them. The Parish Council agrees with CPRE Kent that either prior approval should be refused or the applicants should be required to provide
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8. TWBC Ward Naming – to discuss

The Council discussed the proposed name for the new Ward being Goudhurst, Lamberhurst and Horsmonden. There was concern that the proposed ward is even larger than previously proposed and that the population of our Parish may be confused and discouraged from voting, on receiving a voting card for a ward that specifically mentions three villages but neither Brenchley nor Matfield. It was further noted that the population of Lamberhurst is considerably smaller than the population of Brenchley and Matfield as a Parish. Cllr McMillan advised that he had received a response, on raising this issue with William Benson at TWBC, that changing the name would be difficult at this late stage.

The Council agreed however that it was sufficiently of concern to warrant an appeal to the Boundary Commission with the original suggestion of Tunbridge Wells Rural preferable, albeit still not ideal, than the current proposal.

Cllr Buttery would compose a further appeal for support from Goudhurst, Horsmonden and Lamberhurst parishes in advance of contacting the Boundary Commission.

Action Cllr Buttery

9. To approve Audit and Accounts 2022-23

The Clerk advised that following the Year End March 31st 2023, and the Internal Audit on 10th May, the Internal Audit Report (Page 3) has been signed by our Internal Auditor. The VAT claim in the sum of £ 12,732.37 has been submitted. The period for public rights scrutiny is 12th June to 24th July 2023.

The Clerk had advised Councillors that they should review the following information before considering the accounts:

<https://askyourcouncil.uk/governance-and-accountability/section-1-the-annual-governance-statement/>

1. Annual Governance Statement 2022-23

Councillors are reminded that they must satisfy themselves that each of the nine statements in Section 1 (page 4) are agreed.

RESOLVED that the Chair and Clerk may sign and submit the Annual Governance Statement 2022-23

2. Accounting Statements 2022-23

Councillors were reminded that they must satisfy themselves that the accounting statements in Section 2 (page 5) as presented are in accordance with the agreed accounts for the year, which include the detailed receipts and payments and bank reconciliations provided for scrutiny at this meeting.

The RFO had advised that re-stating of the y/e 2022 accounts was due to transferring to I&E and the creation of accruals.

RESOLVED that the Chair may sign and the Accounting Statements for 2022-23 and that these should be submitted together with the Summary of receipts and payments.

10. Year End 31.3.23 Internal Audit Report – to receive and note

The Council noted the final report from Mulberry's. Cllr Wells advised that detail from this report will be considered by the Finance Committee at its next meeting with consideration to be given to the recommendation regarding de minimis limits for accruals.

11. Traffic

1. Mascalls Court Road Diversion – update

Cllr Churchill outlined the route for the diversion of traffic related to the very lengthy roadworks in Paddock Wood. Mascalls Court Road is due to be closed to through traffic, between the junctions with Chantler's Hill and Linnet Avenue from 26th June.

Cllr Churchill has raised concern with KCC Streetworks about the planned diversion which including all HGV's using Pixot Hill and then turning right into Blind Lane / Brenchley Road, particularly as the Parish Council worked so hard to establish Blind Lane and Windmill Hill as unsuitable for HGVs.

There has now been a change to the diverted route and it no longer is using this route.

Cllr Churchill was thanked for her extensive efforts on this issue.

2. Naming of part of Brenchley Road – to discuss

Cllr Churchill commented that in light of the current South East Water diversion situation it appears that if part of Brenchley Road was officially called a Lane then it could not ever have any diversions using it, i.e the piece of road that goes from the Memorial Hall up to Hill Top, because KCC are not permitted to divert traffic from a "Road" to a "Lane".

Cllr Churchill had contacted the Street numbering and Naming department at TWBC and it appears that up until the 2nd World War the Lane in question was called Blind Lane. It was in 1959 this lane became Brenchley Road on the Ordnance Survey map as part of the Royal Mail road naming system.

It is feasible for the Parish Council to apply to have road name reinstated. It requires the Parish Council to canvas the residents of the road involved, this is around 14 properties, half of whom had already expressed no objection to this idea.

Action Cllr Churchill

RESOLVED to progress the process to change the name of part of Brenchley Road back to its original name of Blind Lane

3. ATC results and discussion

Cllr Churchill outlined the results received from KCC for ATCs at Mile Oak, Castle Hill and Burrs Hill with all four sites not showing excessive speeding and had discussed reducing all 60 mph to 40mph. KCC felt there was not enough data to warrant this but will investigate the feasibility with a proposal for Castle Hill as a priority for speed reduction 60mph - 40mph. Cllr Akenhead reiterated her view that this should be 30mph.

KCC Nigel Rowe has agreed to meet CC with Planning and Advice officers on all the sites and in particular Pixot Hill and Castle Hill, Brenchley Road/Coppers Lane and the area by the School, so that the actual reality of traffic behaviour is seen.

There will be a Traffic Working Party meeting in July to review the HIP with regard to what has been achieved and it was noted that despite the Speedwatch Group having disbanded Greg Clark MP had advised he would be meeting Matthew Scott (PCC) again on this issue and invited Cllr Churchill to this meeting.

It was noted that resurfacing of Brenchley Road was planned for mid-June from Standings Cross to Petteridge Lane, with all road markings to be repainted.

A sign showing Children Crossing would be requested on Brenchley Road near the pedestrian entrance to the play area on the Fernham development as the access appeared now to be open.

Action Cllr Churchill

12. Post Office – update

The Clerk had advised that TWBC have confirmed that the Fernham s.106 can be used to fund this purchase and that there is Power to Spend, under S124 of the Local Govt. Act 1972 to both purchase and operate the shop.

Cllr Buttery advised that Bracketts have been instructed to undertake an appraisal and he had joined them for a site visit on Thursday 1st June. They will provide commentary on the general market, market sentiment, appropriate marketing voids / rent free periods, etc. at the date of the appraisal but are unable to provide any form of prediction or forecast on future marketability.

The Council briefly discussed possible uses for the premises including offering leases for self-service vending machines and for an Amazon Drop-Off, with CCTV monitoring being required. Cllr Groves would compile some options and information for the next meeting to consider.

Action Cllr Groves

The RFO was thanked for providing a report on funding available which could provide 50% match funding.

RESOLVED to submit an Expression of Interest in the Community Ownership Fund to aid in the purchase of the Post Office.

13. Matfield Pavilion External Storage Facility – to discuss

Cllr Buttery raised the matter of the installation of a storage facility behind the Pavilion, with reference to the change of surface of registered green space (Section 38 of the Commons Act 2006) to allow for a concrete base for the storage facility.

RESOLVED to progress an application under Section 38 of the Commons Act 2006 for change of surface behind Matfield Pavilion for a concrete base to site a timber storage shed.

14. Projects Update

1. Porters Wood

Cllr Anderson confirmed that a pre-app enquiry has been raised with the Borough Council to ensure that planning permission is not required, given that the items are removeable and no item is greater than 4m in size. The order will not be placed until this is received, which may be before the next meeting, therefore the deposit will be paid as an exceptional payment mid-month.

The total cost of the project (without signage see below) is £17, 592 (ex-VAT) The final scheme information has been provided and the amount of the deposit required is £3,998.00 ex-VAT.

Contact has been made with an independent inspection company to assess the installation after completion and they will undertake the annual RoSPA inspection in tandem with that at Brenchley Rec.

An application has been made for the drawdown of s.106 towards the play equipment and the scrubbing out, in the sum of £16,054.91 comprising:

£2,920.58 as the remaining drawdown related to 17/01142 Pear Tree Cottage and

£13,134.33 as part of the drawdown related to 19/01099/OUT OS Plot 2912 Maidstone Rd, Matfield

It was noted that the work to clear the perimeter was imminent and that care would be specifically taken to ensure there were no nesting birds.

The Council discussed signage and agreed that the area would be called Porters Wood Recreation Ground, as in the NDP.

The prohibitions were discussed and it was agreed that the sign would include:

No Camping, No BBQs, No Vehicles including motorbikes. Age restrictions for play equipment would be confirmed.

The Council agreed that dogs would not be prohibited however signs to advise that it is a children's' play area and to dispose of dog mess and other litter in the waste bin.

Cllr Anderson would compile some publicity material to inform residents of the plans for the area and suggest an opening ceremony in the Autumn.

Action Cllr Anderson

The Council further discussed a new sign for Brenchley Recreation Ground and this would show prohibition for Dogs and updated information for the Parish Council.

Action Clerk

2. Matfield Pond

Cllr Groves advised that he is meeting JS Fisheries shortly to go through pond works, to include costs for repairing the leak. He has a method statement for the EA to approve though has received no response from them. Information and costings would be provided to the Parish Council meeting in July.

Action Cllr Groves

15. Environment and Sustainability – meeting notes

The Council received notes from the meeting of 11 May and Cllr Wells advised that there would be a further meeting on June 22nd 7pm.

16. Matfield Green Verges – to consider

Cllr Stout advised that following a decision by the Council to request that the verges be reinstated, the residents of Seymour Cottage and Hatherleigh had requested that the Council reconsider its stance, given the likelihood that the verges will become damaged again. Cllr Stout and the Clerk met with the residents and they requested that the Council consider reducing the size of the verges by approximately a meter along the roadside edge and that this area is tarmaced to allow for vehicles to pass each other without mounting the verge.

The Council discussed the matter at length, including a quote for the proposed works, but did not change their previous resolution. This would be communicated to the residents with a request to complete the work in the Autumn so that the grass (seed or turf) would take. Further instances of damage to the verges would be considered by the Council.

Action Clerk

17. Clerk's and RFO's Report

1. Accounts payable

2676	HMRC	Tax and NI May 2023	£606.09
2677	C. Brooks	Salary Balance and mileage May 2023	£89.20
2678	Panetta Horn	Salary Balance May 2023	£67.01
2679	Tecwork	10 hours IT support – banked for drawdown	£840.00
2680	Mulberry	Internal audit – Year End	£266.40
2681	Printer base	Set of Ink Cartridges for Printer	£511.10
2682	Waste Way	Fly Tipping at Cinderhill	£378.72
2683	Paddock Wood Cards	Balloons and garlands for Coronation	£40.99
2684	Churchill Cleaning	Missed Standing Order payments 18/4 (March) and 15/5 (April) @ 744.36 due to expiring SO	£1488.78
2685	Microshade	Monthly Software and Support 22/5	
		New Standing set up from 9/7	£194.02
2686	Capel Groundcare	£20 due as short payment made in May	
1567	paid not 1587	£20.00	

2687	Business Stream	Pond water 30/1-29/4	£13.85
2688	Brenchley Archives	Annual Grant (final year of 3 year grants)	£1000.00
2689	David Izzard	April and May maintenance of JV	£50.00
2690	Rialtas	End of year Shutdown of Rialtas Accounting	£906.00
2691	Rialtas	Accounting software for 23/24	£161.59
2692	K. Twyman	May cleaning Pavilion 27/4+10/5	£30.00
2693	Bex Balloons	Balloon modelling at Coronation	£100.00
2712	Brenchley Memorial Hall	Hire Charge for Annual Parish Meeting	£50.00
2713	Capel Groundcare	Labour Costs for installation of Burma Bridge	£456.00
2714	Andy Downes	Weald Tree – Oak at Porters Wood	£900.00
2715	CooperBurnett	Legal Work for conveyance of Toilet Blocks	£3,334.14

Payments by Credit Card

2695	Multicard Fees	Monthly Fees	£3.00
2696	Tescos	Refreshments for Annual Meeting	£72.00
2697	Archer Signs	Disable parking sign	£129.05
2698	Asda	Pavilion supplies (Toilet Rolls, cleaning materials)	£15.55

Standing Orders and Direct Debits For Information

2699	SO C. Brooks	Salary May 2023	£1843.99
2700	SO Panetta Horn	Salary May 2023	£528.92
2701	DD Smart Pension	May 2023	£751.13
2702	DD EDF Energy	Pavilion Electricity May	£150.00
2703	DD Microshade	June data and application service	£202.82
2704	DD Business Stream	May Pavilion water and waste	£43.00
2705	DD Tower	Phone Equipment Leasing May/June 2023	
		36 month agreement ending December 2024	£30.02
2706	DD CVD	Phone Line rental / Broadband to 27/4/2023	£91.90
2707	DD Smart Pension	May 2023 Pension admin fee	£18.00
2708	DD Npower	Streetlight electricity April 2023	£73.64
2709	SO Churchill	May Toilet Cleaning services	£744.36
2710	SO Capel Groundcare	Playground Inspection Monthly premium June 2023	£54.00
2711	SO Capel Groundcare	SIDs battery change, data download and movement between pole, Monthly premium of annual contract	
		June 23	£158.50

The RFO having provided invoices for scrutiny the accounts were approved for payment and would be authorised by Cllr Stout and Cllr Buttery.

18. Meetings attended and reports by Councillors

Cllr Akenhead and Cllr Churchill had met with Nigel Rowe of KCC regarding highways items listed above.

19. To be advised of urgent business as may be previously notified

None.

20. Date of next meeting:

Full Meeting of the Council, Monday 3rd July 2022, 7.00pm, Matfield Pavilion