



BRECHLEY AND MATFIELD PARISH COUNCIL
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MINUTES OF A MEETING OF BRECHLEY AND MATFIELD PARISH COUNCIL HELD ON MONDAY 4th SEPTEMBER 2023, AT 7PM AT MATFIELD PAVILION

Present: Councillors J. Buttery (Chair) presided, E Akenhead, A Stout, A. Dewdney, C. Churchill, A. Wells, C. Anderson, C. Brooks (Clerk)

In attendance: Sarah Hamilton (KCC), Steve McMillan (TWBC), Vikki Heath (non-Voting Member), 7 members of the public.

1. To accept apologies for absence

None.

2. To approve Minutes of the last meeting

Minutes of the meeting of 3rd July were approved as an accurate record and were duly signed by the Chair.

3. To record declarations of interest in any item on the Agenda

Cllr Akenhead declared a perception of bias interest in Planning Application 23/02015 and did not participate nor vote on the issue.

Cllr Churchill and Cllr Akenhead declared perception of bias interest in item 15.1.3

Cllr Churchill declared a perception of bias interest in item 15.3

4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.

Ruth Baker spoke regarding energy efficient solar on new builds, comments sent in previously on the issue had been responded to by Cllr Akenhead.

Richard Groves spoke to outline his offer to donate work to complete the project on Matfield Pond. Cllr Buttery thanked Mr Groves and outlined that the Council would discuss this later in the meeting when quotes for the Phase 2 work were discussed, and that all works would be managed and overseen by the Council.

5. Borough and County Councillor

Cllr Hamilton (KCC) reminded the Council of the Joint Transportation Board Meeting on 2nd October. Cllr Churchill will provide some notes on issues to be raised.

Cllr Hamilton would send details on the KCC Community Warden Scheme.

6. Resignations and Co-Option

The Council noted resignations received from Cllr Tunstall and Cllr Groves and the Clerk advised that Casual Vacancy notices returned no polls required and the vacancies will be advertised from 5th Sept to 22nd

September with the co-options for October meeting. Messages of thanks had already been sent to Moira and Richard and Committee memberships would be reallocated in due course.

7. Chairman's Announcements

A hornets' nest had been removed at the entrance to Porters Wood, the Clerk would post information and advice on social media to warn residents.

D-Day: there was brief discussion on this with Panetta Horn having offered to take on the lead for an event, possibly on the day of Matfield Fete 13th July 2024, this would be considered when budgeting.

Amenity Vehicle – TWBC have confirmed that this service is suspended for the foreseeable future.

8. Planning

1. Planning Applications

23/01767/FULL Kings Barn, Gedges Hill, Matfield, Kent, TN12 7EA	Construction of Outdoor Swimming Pool & Riding Manege RESOLVED TO RECOMMEND: APPROVE It is not clear whether these alterations are to be to the new house approved (22/03640) as the Proposed and Existing Block plans show the existing house that is due to be demolished to build the newly approved replacement. The landscape pool plan shows the approved new house outline and the Parish Council assumes that the alterations in this application are to complement the proposed new house. The cover letter states that the pool's plant room is to be located "within the existing garage...to save for the need of any additional outbuildings". This seems strange as the garage for the new house is on the other side of the house from the pool. Under approval 22/03640 the existing garage was to be demolished once the new house was constructed. This needs to be clarified. The Parish Council's would not support the retention of the existing garage in addition to the new garage. The Parish Council requests conditions to ensure that the arena will be used privately and not run as a business, and to control any external lighting in accordance with Neighbourhood Plan Policy LE8 Dark Skies.
23/01931/FULL Invictas, Gedges Hill, Matfield, Kent, TN12 7DU	Conversion of existing garage to create a two-bedroom dwelling RESOLVED TO RECOMMEND: REFUSE The provision of a new 2 bedroom dwelling would be welcome as it would help to address the current lack of such properties in the parish (Neighbourhood Development Plan Policy H4 housing mix). However the proposal is not in accordance with NDP Policy H2 Location of housing development as it would be outside the LBD. The planning history on the TWBC planning site is not clear for the existing garage, which has three closed bays for cars, a WC and a (storage?) room. Within the Invictas site there is Invictas Barn (converted to residential 19/03448) and Invictas Oast. It is not

	clear whether the garage served one or both of these residences. There should be clarity on how the parking, garden tools and bicycle storage for the existing residences will be accommodated if this application is granted. The boundaries for the proposed conversion will be from the garage to the Maidstone Road in the west and further to the south than the plans set out in 19/03448. The Parish Council questions how/when the residential curtilage of Invictas Barn and Oast has been expanded into the AONB countryside, or whether this application is being used as the means of doing so. The area of grass and pond between the Maidstone Road and the existing fence is important to the landscape on the approach to Matfield, and also for the sight lines for the junction of Coppers Lane and the busy Maidstone Road B2160. The Parish Council also notes the comments from Southern Water about the need to keep access to the sewers running under this area clear. The proposed treatment of this area as regards any fencing or hedging to be erected as a consequence of this application is therefore crucial to the development's suitability and should not merely be conditioned to be decided later.
23/02015/FULL 2 Walnut Tree Cottages Brenchley Road, Matfield, Kent	Erection of 4 no. bedroom dwelling on site adjacent to 2 Walnut Tree Cottages with parking provision and solar panels RESOLVED TO RECOMMEND: REFUSE The site lies in the AONB and outside the Matfield LBD. The Neighbourhood Development Plan encourages infill development within the LBD, but NDP H2 Location of Housing Development is relevant here. The site is located between the semi-detached Walnut Tree cottages and Swingle Swangle Cottages (Grade II listed). It faces Brenchley Road and two further listed properties are located on the other side of the road (the Chapel and Chapel Cottage). We consider that the proposed dwelling is not appropriate for the existing settlement pattern adjacent to the site, nor does it have regard to the High Weald AONB design guide D1 High Weald AONB and Design Standards and D2 Local Architectural style. The use of Cor-ten steel on this scale and visibility in this settlement (being clearly visible from the road running between the two villages in the parish, and not in keeping with its surroundings) is probably not appropriate. Similarly it is proposed that there will be metal railings to the front of the dwelling that replace the existing low-level hedge and stand out from the rest of Walnut Tree settlement where hedging or picket fences are predominant. We concur with the concerns raised by Kent Highways about loss of parking. Currently 4 vehicles use this site for parking and the proposed application is to provide 2 parking spaces to replace this

	provision and 2 spaces for the new 4 bedroom house. We also concur with the concern of Kent Highways concerning the introduction of a new 5 bar gate to access the rear of the property and the additional vehicle movements that could be generated here. The design and access statement states that the land at the rear of the new parking area will be “cared for as a wildflower meadow” but doesn’t give any further details as to how this will be managed NDP Policy LE6 Biodiversity.
23/02138/FULL and 23/02139/LBC Old Tong Farm, Tong Road, Brenchley, Kent, TN12 7HT	Dismantling and re-building of the existing barn and replacement of the existing stables with a new ancillary building RESOLVED TO RECOMMEND: NEUTRAL NDP Policy LE3 Historic landscapes and heritage assets is relevant. The impact of these proposals on the historic farmstead as a whole does not appear to have been addressed as there is no site assessment contained in the application – as required by the TWBC Farmstead Assessment Guidance supplementary planning document. Old Tong Farm, in whose curtilage the outbuildings appear to lie – is Grade II* listed. The barn, parts of which appear from the structural survey to be of considerable age, is described as being Grade II listed in the application form not the actual II* listing. The Conservation Officer’s advice is not yet available on the impact of the proposed development work on the conservation of the heritage asset and whether the design is too domestic. However, it appears that there is an urgent need to prevent the barn from collapsing in an uncontrolled fashion. Further information should be required as to how the proposed development meets NDP Policy LE6 Biodiversity: there is no information as to whether the buildings to be demolished contain bats or nesting birds The large new rear full height window to the building to replace the stables, and the glazed corridor would not comply with NDP policy LE8 Dark skies unless they are fitted with suitable blackout.
23/02128/SUB Maynard Cottages Brenchley Road Matfield Tonbridge Kent	Submission of Details in relation to Condition 3 - (External Cladding) of 21/03865/FULL RESOLVED TO RECOMMEND: REFUSE The Parish Council does not consider uPVC cladding appropriate for use in the AONB. Neighbourhood Development Plan Policies D1 High Weald AONB and Design Standards and D2 Local Architectural style are relevant.
23/02204/SUB Land At Bockingfold Farm Maidstone Road Horsmonden Tonbridge Kent TN12	Submission of Details in relation to Condition 3 - (Construction Traffic Management Plan); Condition 6 - (Visibility Splays); Condition 7 - (Highway Site Condition Survey) of 22/02773/FULL RESOLVED TO RECOMMEND: REFUSE

	There is a discrepancy concerning the approach route to be taken by construction HGVs between the Highway Site Condition Survey proposal, which shows the route going through Matfield, down Gedges Hill and turning onto Mascalls Court Road at the traffic lights, and the Construction Traffic Management Plan (CMP), which specifies an approach route including Chantlers Hill, though figure 3.1 of the CMP shows the route turning onto Mascalls Court Road at the traffic lights instead of going along Chantler's Hill. The CMP states that "The routes from the A21 and the conditions of the highway have been inspected and confirmed to have to sufficient widths and swept paths at bends to accommodate construction vehicles, including HGVs". Because of the discrepancy described above it is however not clear whether Chantler's Hill was in fact inspected and deemed adequate. When KCC agreed a route including Chantlers Hill, the officer concerned appears to have been unaware that Chantlers Hill has notices at its entrance, erected by KCC itself, stating that it is unsuitable for HGVs. The Parish Council does not consider Chantlers Hill to be a suitable route for HGVs as it would damage the character of this narrow rural lane, which carries a higher score in TWBC's Rural Lanes SPG than the alternative route. Moreover, HGVs turning right into Chantlers Hill across the oncoming traffic on the B2160 would present a hazard to traffic on that busy road, whereas turning right into Mascalls Court Road at the traffic lights would avoid this risk. The Parish Council would therefore object to the Construction Management Plan if the access route for HGVs includes Chantlers Hill. It is imperative that the HGVS stick to the approved access route, that they DO have updated map of the access route on their SAT NAVS and that all the extra car share/minibuses also use the access route. Brenchley and Matfield Parish Council do wish to be updated with information about the site and certainly wish to have a contact number for the construction site manager as the Construction Management Plan advises it will do.
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2. Confirmation of Planning responses submitted on 7th August

The Council noted the recommendations, agreed by the Planning Committee under delegated authority and submitted on 7th August:

23/01462/FULL Town Farm Shambles, High Street, Brenchley, Tonbridge, Kent, TN12 7NH	Replacement of existing shed (Retrospective) RECOMMENDATION SUBMITTED: APPROVE
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23/01606/FULL Parsonage Farm, Brenchley Road, Brenchley, Tonbridge, Kent, TN12 7PA	Infill existing overhang, Creation of infill link between existing outbuilding and house RECOMMENDATION SUBMITTED: APPROVE
23/01796/FULL 23/01797/LBC Crooke Oast, Crook Road, Brenchley, Tonbridge, Kent, TN12 7BE	Loft conversion of three oasts RECOMMENDATION SUBMITTED: REFUSE Crooke Oast is not in the AONB, but adjacent to it (the boundary runs along Crook Road). Crooke Oast is Grade II listed and we await the conservation officer's views on the impact of the new windows to the second floor. These windows will be visible from the roads and Public Rights of Way over the existing hedging. The proposal appears to conflict with the Brenchley and Matfield Neighbourhood Development Plan Policies LE2 Development affecting the AONB and its setting and LE3 Historic landscapes and heritage assets.
23/01824/LBC Chillmill Manor, Fairmans Lane, Brenchley, Tonbridge, Kent, TN12 7AL	Listed Building Consent - Repair, treat and stain all external timber black, redecorate existing plaster in suitable paint RECOMMENDATION SUBMITTED: APPROVE The Parish Council supports this proposed work designed to preserve the listed building.
23/01832/FULL Egypt Oast, Cryals Road, Matfield, Tonbridge, Kent, TN12 7HR	New entrance porch, new conservatory, replacement car port, new vehicular access and new boundary treatment RECOMMENDATION SUBMITTED: REFUSE The Parish Council questions whether the documents submitted with this application are sufficiently detailed. The Parish Council notes that the existing porch and garage which are now proposed to be replaced were approved under 15/504329/FULL on the basis of a delegated report stating that the porch would be modest in size and the garage would not constitute a habitable space. The Parish Council also notes that two previous applications for more substantial alterations had been refused and then dismissed at appeal. The Inspector's reasons for appeal dismissal APP/M2270/D/15/3033354 (TW/14/505317/FULL) in October 2015 state in item 6 that "the garage would appear as a large and obtrusive structure which would have a prominent and overbearing effect when seen from the road. In this way, the proposal would have an unacceptable effect on the character of the area and would fail to conserve the landscape and scenic beauty within the AONB". The proposed development would appear to conflict with the following policies in the Brenchley and Matfield Neighbourhood Development plan : LE1 Conserving and enhancing the AONB. The Parish Council is concerned about the landscape effect of the new entrance on a reasonably high scoring sunken rural lane in the AONB (Rural Lanes SPD).

	Cutting away the bank, loss of the hedgerow and possible loss of some trees, and providing a view of the gates and parking area would not enhance the rural lane. The taller roof of the garage building, instead of the existing catslide roof close to the road, would be more dominant in the landscape when viewed from the road. LE3 Historic landscapes and heritage assets. Although now much altered, both the historic farmstead and the oast house should be considered non-designated heritage assets. It must be doubtful whether these further alterations to the oast house, the enlarging of the garage building, which will become more dominant in relation to the heritage buildings, and the proposed 6 ft high close-boarded fencing and 1.8 metre brick wall that would further break up the historic farmstead, would conserve or enhance the heritage assets. LE7 Trees and hedges. The proposal does not appear to comply with this policy as, contrary to the statement in the application form, it will clearly involve the removal of a native species hedgerow and will probably require the removal of some mature trees or at least intrusion into their root protection zones. LE8 Dark skies. There will be additional light spillage from the large new conservatory and from the dormer windows in the proposed annex over the garage. No details of external lighting for the new patio have been provided. The Parish Council echoes KCC Highways' concern at the lack of information about visibility splays. The proposed new access would appear to be more hazardous than the existing access in that it would be closer to the blind bend in the road to the East. Cryals Road is a narrow lane that is used as a rat run, especially when there are problems on the A21. If, despite the Parish Council's objection, TWBC is minded to approve this application, the Parish Council requests that conditions be imposed concerning landscaping, tree protection, exterior lighting and restricting the use of the Annex to use in connection with the main dwelling. Given how far this site is outside a village or hamlet, and the nature of the rural lane, this is clearly not a sustainable site for a new separate dwelling.
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Cllr Dewdney advised that, with reference to 23/01832/FULL work has started and the bank has been cleared in advance of planning permission. This has been reported on TWBC's enforcement reporting site. AD will draw to the attention of the Conservation officer under TW Agreement.

3. Letter sent to Greg Clark MP re NDP – for information

The Council noted the letter, as approved by email, which had been sent to Greg Clark MP concerning the lack of value placed on the Parish NDP by planning officers when making their decisions, no response had been received as yet from Mr Clark.

9. Traffic

Cllr Churchill outlined the article published in Roundabout concerning traffic issues:

1. Lorry Watch

Cllr Churchill had contacted the KCC Network Performance Manager who had suggested the Parish Consider running a Lorry Watch group however given the difficulties in finding volunteers to run the Speedwatch sessions this is not felt to be possible.

2. Damage to Brenchley War Memorial from HGV

Residents have been providing photographs of vehicles turning up Holly Bank, and are encouraged to note the date, time and place of HGVs using inappropriate routes so that the companies can be contacted, this is resulting in increased awareness.

3. Response from Jason Wenlock re Speedwatch

The Council discussed the response to the letter to the Chief Constable, Jason Wenlock, concerning Speedwatch. Cllr Akenhead had provided some draft responses and the Clerk would produce a letter to send to Mr Wenlock in reply.

Action Clerk

4. Consultation - Kent County Council Local Transport Plan

Cllr Churchill circulated some notes covering the increase in rural traffic from development, reduction in bus services, traffic emissions amongst concerns and the Council delegated Cllr Churchill to respond to the consultation online by the deadline of 18th September.

Action Cllr Churchill

5. Horsmonden Speedwatch

Cllr Churchill commented that the methods and equipment she had seen used in Horsmonden were very effective and that with if volunteers do step forwards the Council should review the possibility of buying new equipment.

10. Projects

1. Porters Wood Recreation Ground Play Area – completion of project

Cllr Anderson reported on the completion of the installation of the new play area at Porters Wood. The post installation inspection has been completed, Capel GroundCare are commencing the monthly inspections from 1st October. The litter bin, which had been vandalised on the same day as it was installed, has been reinstated and the weekly collection start this week. The final work to the landscaping, with grass seeding and stump grinding is being completed tomorrow and the opening ceremony, which has been advertised in Roundabout and online, is on Wednesday 6th September at 5pm.

The Clerk confirmed that the drawdown of the s.106 funds for this project had been approved by TWBC and receipt is imminent.

The Council thanked Cllr Anderson for her considerable efforts in completing this excellent project.

2. Matfield Pond update on eradication of invasive species and Phase 2 work – to consider quotes

Cllr Buttery and Cllr Stout outlined the progress of the Environment Agency enforcement action to eradicate the invasive species of fish from Matfield Pond, which was completed on Saturday 26th August. Despite the approval of the contractors' method statement the Environment Agency had, on the last day of the process, imposed the requirement that hydrated lime be spread over the whole of the pond. Fortunately, the contractors, together with extra personnel made available by Richard Groves, were able to complete this work, although the extra cost incurred was £3760. Clerk has requested a certificate of

compliance from the EA as a matter of urgency to allow for the Phase 2 work to start before the autumn rain sets in.

The budget for 2023-24 is £2500 due to this enforcement work not being known until early this year. The total cost of the Phase 1 work is £7160 (ex-VAT), it was noted that the Matfield Fête committee had made a donation of £500 and the Clerk was asked to send a note of gratitude.

With regard to Phase 2 work, the Council considered three quotes. It was noted that none of the contractors quoting had been able to assess the extent of the work to the main retaining wall (on the Maidstone Road side incorporating the overflow pipe and sump pit) but that during the work to pump out the pond it had become evident that there are numerous areas, particularly around the overflow, that are leaking.

The Council recognised that given regular experiences in prior years when the pond had dried up, the retention of water is critical, there being no realistic or permitted method of adding water during droughts, and this would be the only opportunity to repair the wall.

RESOLVED to instruct JS Fisheries to undertake work to Matfield Pond per their quote in the sum of £6500.

The Council discussed an offer from Richard Groves to donate the work over and above the quote for the Phase 2 work received from JS Fisheries (the contractor who had completed the EA enforcement work), given the work required to the wall in particular. The Clerk had advised the Council that for a donation of works to a Parish Council asset, the contractor would have to provide a risk assessment and proof of insurance. The detail and limits of the donated works would be agreed and noted in writing as they progressed to ensure the Council retained a record of what had been done. The Council welcomed the offer of donated works and established a list of conditions which would be communicated to Mr Groves.

RESOLVED that donated works to Matfield Pond totalling £6.5k would be undertaken by contractors supervised by Richard Groves with all works agreed with Council representatives in advance.

The Council would review the outcome of the Phase 2 work before discussing whether fish would be returned to the pond, given the Environment Agencies advice on the matter. A long-term, annual maintenance contract will be discussed in due course.

3. Post Office – to consider option to purchase

Cllr Dewdney had provided a report and the Council discussed the potential for purchasing the single room at Brenchley Post Office, with the landlord having outlined the amendments he would make to provide toilet facilities to enable the unit to be let separately. A meeting with Mr Richardson had taken place on 30th August, who advised that he would continue to liaise with Mr and Mrs King on allowing their lease to run to its expiry in October 2024 if the Council would enter into a Heads of Terms agreement to proceed with the purchase, subject to conditions on both sides.

This would allow plenty of time to obtain legal advice on the matter and to seek the demonstration of community involvement so that the purchase would be funded by grants.

If this did not progress, the Council agreed it would consider reviewing the covenant on the title to allow for the premises to be sold.

RESOLVED to instruct the Council's solicitor to provide comments on Heads of Terms with conditions for the purchase of Brenchley Post Office and to quote for the conveyance thereof.

The Council agreed to circulate a questionnaire to residents to obtain support for the project and seek ideas on how the premises would be best used.

Action Cllr Dewdney

11. Matfield Pavilion – to consider quotes for heaters

The Council discussed 2 quotes for the installation of more efficient electric heaters (including an additional one in the kitchen) together with an explanation regarding cost saving and efficiency.

The fitting aspect of the quote from MID Electrical was accepted at £600 but the Council would source ceramic heaters as suggested by the RFO, unless the contractor was able to obtain a better trade price. These come with a ten-year warranty.

RESOLVED to replace 5 heaters in Matfield Pavilion and add one further heater, with ceramic heaters

12. CCTV – to consider quotes for Pavilion and Matfield Toilets

The Council discussed two quotes for CCTV at the Pavilion and to cover Matfield toilets. It was agreed that the cost was prohibitive in relation to the need for CCTV and that therefore this would not be pursued for the time being.

13. Cinderhill – to consider proposal for 2024-25

The Council discussed a report and quote from KHWP for proposed work at Cinderhill in 2024-25, the costs for this being currently included in the Parish Council's working draft 2024-25 budget.

Cllr Akenhead commented that the DEFRA grants for writing a Woodland Management Plan would require the PC to demonstrate management control of the site for 10 years, however the Council lease expires in October 2029. Cllr McMillan (TWBC) advised that TWBC have funding from developers for biodiversity net gain which may be accessible for Cinderhill. A meeting would be arranged with David Scully (TWBC), Tirzah Bottomley (KHWP) and Cllr Akenhead to explore this and the possible extension to the Council's lease for Cinderhill.

Action Cllr Akenhead

14. Staff Appraisals – to note and approve pay award

Cllr Buttery briefly commented on the staff Appraisal reports which had been circulated, and the Council discussed the Pay award for RFO having Noted that the NALC pay award from 1.4.23 is still in negotiation.

RESOLVED to raise the RFO's pay scale to NALC scale point 20 from 1st September 2023

15. Clerk's and RFO's Report

Note: an initial draft budget has been compiled by JB/AW/RFO/Clerk and will be circulated to the Finance Committee prior to its presentation for discussion to Full Council on 2nd October.

1. Correspondence

1. Oak Tree on Matfield Green

The Council discussed a further request for the oak tree on Matfield Green to be replaced with a new specimen. The Council agreed that no action would be taken on this.

2. Mowing at Brenchley Recreation Ground

The Council discussed the comments received about the poor work at the Recreation Ground. The Clerk had received the mowing dates from Landscape Services and had challenged the dates and frequencies with them. LS confirmed that due to people parking in front of the gates when the tractor arrives, on several occasions this had been impossible to mow. It was agreed that LS would advise in advance when they are mowing, that they would not arrive before 10am when school traffic may be present and that a sign or barrier would be put up when possible. The other mowing frequencies had been discussed and LS would amend their records to correct the invoicing.

3. Parking at BMH

The Council noted the letter from BMHC to the School regarding the use of their car park (for which the Parish Council contribute a grant).

2. New Parish ENewsletter

The Clerk outlined that a quarterly emailed newsletter has been suggested to reach the residents that do not use social media, as had previously been sent as "BandMNews". These would be circulated in September, December, March and June. The Council reviewed the Clerk's initial draft and would send comments to be added. It was agreed that a note regarding how to sign up would be added in Roundabout for the first issue and would be promoted on the website, social media and noticeboards.

3. Brenchley Archive report on grant – to note

The Council received and noted the annual report and accounts of the Parish Archive for 2022/23 following the final £1,000 payment of the 3-year grant. Kevin Sparkhall had expressed gratitude for the grant and requested consideration of a further grant in the coming budget for 2024-25 which would be discussed on 2nd October.

4. Maturing Bond and Deposit Account at Unity

The Clerk commented that The Charity Bank bond matures on 8th September. It was proposed that £50k be transferred into a full access deposit account at the CCLA (as previously resolved).

The Council discussed the bank accounts and reserves held in order to maximise the interest now available on these accounts. It was noted that the Clerk and RFO could manage a deposit account without the requirement for Councillors to authorise transactions, as this would be purely transferring between accounts. The amount to be held on deposit would be discussed with the Finance Committee and would be managed by the RFO monthly.

RESOLVED to open a deposit account with Unity Trust

5. Accounts authorised in August - for information

2746	HMRC	Tax and NI July 2023	£600.89
2747	C. Brooks	Salary Balance and mileage July 2023	£104.70
2748	Panetta Horn	Salary Balance July 2023	£67.01
2749	Waste Way	Waste Collection Brenchley Rec June and July	£86.40
2750	Fence Guru	4 Wooden posts Matfield Green	£180.00
2751	Knockout Print	Signs for Brenchley Rec, Viewpoint, Porters	£540.00
2752	Castle Water	June Water Brenchley Toilets	£165.16
2753	Business Stream	Allotment Water	£47.03
2754	David Izzard	3 hrs Gardening June/ July JVG	£37.50

Payments by Credit Card

2755	Multicard Fees	Monthly Fees	£3.00
2755	KALC	Dynamic Councillor- Cllr Dewdney	£60.00

Standing Orders and Direct Debits For Information

2756	SO C. Brooks	Salary July 2023	£1843.99
2757	SO Panetta Horn	Salary July 2023	£528.92
2758	DD Smart Pension	July 2023	£751.13
2759	DD EDF Energy	Pavilion Electricity July	£150.00
2760	SO Microshade	July data and application service	£194.02
2761	DD Business Stream	July Pavilion water and waste	£43.00
2762	DD Tower	Phone Equipment Leasing July/Aug 2023 36 month agreement ending December 2024	£30.02
2763	DD CVD	Phone Line rental / Broadband to 28/6/2023	£93.72
2764	DD Smart Pension	July 2023 Pension admin fee	£18.00
2765	DD Npower	Streetlight electricity June 2023	£61.00
2766	SO Churchill	July Toilet Cleaning services	£744.36
2767	SO Capel Groundcare	Playground Inspection Monthly premium July 2023	£54.00
2768	SO Capel Groundcare	SIDs battery change, data download and movement	£158.50

	between pole, Monthly fee for July 23	
2745	Unity Trust Bank Bank Charges	£39.30

6. Accounts payable – September

2769	HMRC	Tax and NI August 2023	£600.89
2770	C. Brooks	Salary Balance and mileage August 2023	£110.10
2771	Panetta Horn	Salary Balance August 2023	£67.01
2772	Countryside Charity	Annual Membership	£60.00
2773	Knockout print	Signage for Toilets	£144.00
2774	Capel Groundcare	Clearance of allot Plot 13 and Compost on paths	£552.00
2775	Play Quest	Balance for Playground Equipment at Porters Wood	£14,210.40
2776	Commercial Services	April to June Mowing	£4,189.62
2777	Knockout Print	Installation of signage	£540.00
2778	Wasteway	June/July bin collection at Rec	£57.60
2779	Play Inspection Co.	Porters Wood post installation inspection	£360.00
2780	David Izzard	August JV mowing	£25.00
2781	Twyman	Pavilion Cleaning 20/7 and 3/8	£30.00
2802	Fence Guru	Duplicate of rejected payment 2750 due to incorrect bank account details supplied	£180.00
2803	JS Fisheries	Draining of Village Pond	£4710.00
2804	JS Fisheries	EA requirements Liming and Fencing	£3162.00
2805	TWBC	Change of name Brenchley Road/Blind Lane	£325.00
2806	JR Cooper Ltd	Work on Matfield Pond	£600.00

Payments by Credit Card

2782	Multicard Fees	Monthly Fees	£3.00
2783	Parish on Line	Annual Fee for Digital Mapping	£180.00
2784	SLCC	Clerk Membership Fee	£279.00
2785	Castle Water	Matfield Toilets Water June/July	£130.86
2786	Castle Water	Brenchley Toilets Water July	£174.67
2787	Tescos	Pavilion Cleaning supplies	£68.53
2788	Sainsburys	Pavilion Cleaning supplies	£5.70

Standing Orders and Direct Debits For Information

2789	SO C. Brooks	Salary August 2023	£1843.99
2790	SO Panetta Horn	Salary August 2023	£528.92
2791	DD Smart Pension	August 2023	£751.13
2792	DD EDF Energy	Pavilion Electricity August	£150.00
2793	SO Microshade	August data and application service	£179.91
2794	DD Business Stream	August Pavilion water and waste	£43.00
2795	DD Tower	Phone Equipment Leasing Aug/Sept 2023 36 month agreement ending December 2024	£30.02
2796	DD CVD	Phone Line rental / Broadband to 31/7/2023	£99.59
2797	DD Smart Pension	August 2023 Pension admin fee	£18.00
2798	DD Npower	Streetlight electricity July 2023	£62.51
2799	SO Churchill	August Toilet Cleaning services	£744.36
2800	SO Capel Groundcare	Playground Inspection Monthly premium August 2023	£54.00
2801	SO Capel Groundcare	SIDs battery change, data download and movement between pole, Monthly fee for August 23	£158.50

The RFO having provided invoices for scrutiny, the accounts were approved for payment and would be authorised by Cllr Akenhead and Cllr Churchill.

16. Meetings attended and reports by Councillors

None.

17. To be advised of urgent business

None.

18. Date of next meeting:

Full Meeting of the Council, Monday 2nd October 2023, 7.00pm, Matfield Pavilion