



BRECHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
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MINUTES OF A MEETING OF BRECHLEY AND MATFIELD PARISH COUNCIL HELD ON MONDAY 1st SEPTEMBER 2025, AT 7PM AT MATFIELD PAVILION

Present: Councillors J. Buttery (Chair), E. Akenhead, A. Stout, C. Churchill, J. Reynolds, N. Thompson, C. Anderson, C. Brooks (Clerk)

In attendance: Cllr Mark Munday (Kent County Council (KCC)), Cllr Tom Mobbs (Tunbridge Wells Borough Council (TWBC)), 4 members of the public

1. To accept apologies for absence

The Council accepted Cllr Dewdney's apologies as he is away on holiday.

2. To approve the Minutes of the last meeting

Minutes of the meeting of 7th July were approved as an accurate record and were duly signed by the Chair.

3. Declarations of Interest

Cllr Churchill declared a pecuniary interest in planning applications 25/01322/FULL and 25/01636/LBC and left the room when the matter was being discussed

Cllr Akenhead declared a non-pecuniary interest in items 7.1 and 7.3

Cllr Reynolds declared a non-pecuniary interest in items 7.3 and 9.1

Cllr Stout declared an interest in planning application 25/00827/FULL and did not vote on the matter

4. To adjourn to allow public participation

Nick Bottle introduced himself as the new group lead volunteer for Brenchley Scouts and outlined that there are 55 scouts and cubs registered and they are hoping to start a beaver group in next few years. He thanked the Council for its support in the lease negotiations and in obtaining grant funding for the project to install fencing and gates.

5. Borough and County Councillors

Cllr Mobbs advised that the nine options for the Local Government Re-organisation will be reduced to two imminently.

6. Chair's Announcements

- The initial budget-setting exercise was held on 27th August (JB/AD/SCE/CB) and a draft budget will be considered at the October PC meeting followed by a review by the Finance Committee and a final budget will be considered at the November/December meeting.
- Cllr Reynolds had responded on behalf of the Council to the Adult Social Care Prevention Framework Consultation
- An application has been received for Co-Option to the Council, which will be considered at the meeting of 6th October, the advertisement has been published for other applicants

7. Traffic

1. Disabled parking space in Brenchley – to consider

Following contact from a resident to Cllr Mobbs, Council considered whether to support calls for TWBC to label a Disabled Space in the vicinity of The Little Bull/All Saints in Brenchley. Two members

of the public outlined issues relating to the provision of disabled parking by All Saints (this being informative only and not a formally recognised space), and concerns about the available space required, particularly with the amount and speed of traffic arriving from Horsmonden in that area.

It was agreed that the Council would not support implementation of an additional disabled parking space in Brenchley.

2. Highways Improvement Plan – update

It was confirmed that KCC are costing the two projects (at the School and at Pixot Hill/Crook Road) for the £25k grant application, this will be required by December and Cllr Munday would follow up if required.

The full HIP review with KCC confirming progress on our requests will be in November.

3. School Crossing – to note progress

Cllr Reynolds provided a short update from the results of the survey which ended at the end of July, there had been 134 responses and more detailed outcomes would be reported to the next meeting of the Council.

8. Planning

1. Planning Applications

25/01576/FULL Walters Farmhouse, High Street, Brenchley, Kent, TN12 7NU

Erection of a garden home office, lean to, partial boundary fence & window replacement.

RESOLVED TO RECOMMEND: NEUTRAL

The proposals for the window and the new fence seem reasonable, though as the house is in the Conservation Area a wall or hedge would be more appropriate.

The extension that has already been permitted is already very large in relation to the original building and some local residents have expressed shock at its size. These new proposals for the lean-to bike shed and the home office will take the extensions well beyond what could be considered modest. It might be considered that this increase in new built form would harm the listed building's appearance, character and setting because the quantity of new building would effectively dominate the original building instead of appearing subservient to it. It would also almost fill the whole frontage of the site, which would arguably affect the balance of the Conservation Area. A modest bike/garden store would be better located on the site of the proposed home office. Policy H1 Scale of housing development of the Brenchley and Matfield Neighbourhood Development Plan states that "small scale infill sites within the LBD will be supported...provided that infill development does not compromise the character of the area where gaps between the buildings are important".

However, the proposed bike shed is slightly set back from the new extension and is down a steep slope, behind the trunks of the few remaining trees, which will reduce how noticeable it would be from the road, and the proposed home office is within the LBD and would not extend the village's building line.

25/01578/LBC Walters Farmhouse, High Street, Brenchley, Kent, TN12 7NU

Listed Building Consent - Erection of lean-to extension and replacement window

RESOLVED TO RECOMMEND: NEUTRAL

Noting the Conservation Officer's comments

25/01322/FULL and 25/01636/LBC 11 Mile Oak Cottages, Mile Oak Road, Brenchley, Tonbridge, Kent, TN12 6NE

Alterations to front porch; amendments to external fenestration; rear single storey extension; internal alterations

RESOLVED TO RECOMMEND: NEUTRAL

As the Heritage Statement was only published on the day of the Parish Council meeting, the Parish Council has been unable to assess it and has therefore had insufficient information on which to form a firm view.

According to the supplied existing plans there is no existing front porch, merely an overhang, so the proposed “alteration” to the porch is in fact an addition. No landscaping plans have been submitted showing what changes are proposed to the patio.

The proposed large roof lantern over the kitchen conflicts with Policy LE8 Dark skies of the Brenchley and Matfield Neighbourhood Development Plan. If TWBC is minded to approve the application, the Parish Council requests that an informative be added recommending that the lantern should be fitted with a blackout blind.

25/01758/FULL and 25/01759/LBC and 25/01757/LBC Chapel Cottage , Brenchley Road, Matfield, Tonbridge, Kent, TN12 7PH

Listed Building Consent - Conversion of Chapel into annexe, insertion of rooflights & construction of glazed link to connect the cottage & Chapel

RESOLVED TO RECOMMEND: APPROVE

Noting that the proposed changes from the previously approved scheme are minor, though the additional rooflights conflict with Policy LE8 Dark skies of the Brenchley and Matfield Neighbourhood Development Plan (NDP).

The Parish Council requests a condition that the Annexe must remain ancillary to the Cottage. The Parish Council also requests that an informative be added recommending blackout blinds on the rooflights and glazed link, to protect the dark skies of the High Weald in accordance with Policy LE8 of the NDP and in compliance with the High Weald National Landscape Dark skies guidance.

25/01860/AGRREQ Land South Of, Marle Place Road, Brenchley, Kent

Prior Notification for agricultural development - Proposed storage building

RESOLVED TO RECOMMEND: REFUSE

The Parish Council notes the comment from Environmental Protection but is uncertain whether the suggested condition can be applied to an application for permitted agricultural development. Noting that there is currently an application 25/01404/FULL concerning alterations to the planned development opposite, at Tong Farm, which would bring housing closer to this proposed apple store, the Parish Council remains of the view that the proposed siting of this building is unsatisfactory and that it would be better sited behind the other barn, which would probably shield the housing at Tong Farm better from the noise and would be less damaging to the High Weald National Landscape.

25/00827/FULL Little Cowden Farm , Fairmans Lane, Brenchley, Kent, TN12 7BB

Conversion of poultry sheds to 4 dwellings with partial demolition (Alternative to plots 4 & 5 of 21/03395/FULL)

RESOLVED TO RECOMMEND: REFUSE

The Parish Council has considered the recently submitted documents and, while noting that there have been some improvements, maintains its objection to this application.

The alleged reduction from 4 to 3 bedrooms is not real but is cynically achieved by relabelling the 4th bedrooms/home offices as home offices. There is every likelihood that the rooms will in fact be used as 4th bedrooms and therefore the two parking spaces per dwelling would not meet the requirements of Policy AM3 Parking of the Brenchley and Matfield Neighbourhood Development Plan, which as a “made” plan forms part of TWBC’s statutory Development Plan. Moreover the visitor parking spaces are a long way from the proposed houses 3 and 4 and consequently are unlikely to serve them satisfactorily.

The site remains an unsustainable one where almost all journeys will be made by private car.

2. Confirmation of Planning Recommendations submitted

Under delegated responsibility the attached recommendations were submitted in July and August.

25/01548/AGRIC Land South Of Marle Place Road, Brenchley, Tonbridge Kent

RECOMMENDATION SUBMITTED: REFUSE

Given the planning history of this site, the Parish Council has some doubts about whether the proposed building is genuinely required for agriculture.

The application form states that no other building has been constructed on this unit within the last two years, yet the Planning Inspector’s decision letter records that there were no

existing buildings on the site at the time of her visit in December 2023. Parish Councillors can confirm that the building permitted under 20/03726/AGRIC has only recently been completed.

As this is a prominent site on a ridge in the High Weald National Landscape, opposite a site where new housing has recently been permitted, the Parish Council considers that prior approval should be required for the proposed building's siting, design and external appearance. Viewed from Marle Place Road (which is where the majority of passers-by will see it from), although it would be behind a hedge, the proposed building would be more obtrusive in the landscape than the factory building that was dismissed at appeal, which would have been partially obscured by the existing building. It would also dominate the proposed new housing opposite to a greater extent than if it were sited behind the existing building.

25/00702/FULL The Spinney, Hatmill Lane, Brenchley, Tonbridge, Kent, TN12 7AE

RECOMMENDATION SUBMITTED: APPROVE

The Parish Council is pleased to see that the amount of glazing has been reduced somewhat and the Juliet balcony appears to have been removed in the revised proposed plans. In view of the High Weald National Landscape setting, the adjacent ancient woodland, and the very narrow lanes leading to the property, the Parish Council requests conditions concerning landscaping, exterior lighting, parking and turning space and construction management, together with an informative recommending blackout blinds or curtains.

25/01013/FULL Bramleys, Beech Lane, Matfield, Tonbridge, Kent, TN12 7HG

RECOMMENDATION SUBMITTED: APPROVE

The council recommends that the proposed annex accommodation be conditional to it being ancillary use to the main residence on the site.

25/01441/FULL OS Plots 3100 & 3600, Crittenden Road, Matfield, Tonbridge, Kent

RECOMMENDATION SUBMITTED: REFUSE

The Parish Council questions whether there is currently any agricultural requirement for the second barn granted permission in 2011, especially in light of TWBC's approval for the change of use of the smaller barn granted in 2024. It must be questionable whether the planning permission for the second barn that was never constructed is still extant, despite Condition 4 of the 2011 permission. On a stand-alone basis, the position of a new residential building in this rural area, which would affect the setting of the High Weald National Landscape, is clearly unsustainable. If it is held that the 2011 permission for the larger barn is in fact still extant and if this proposal is truly designed to replace that barn that was never constructed, the Parish Council questions why the applicant has not proposed that the new house be built on or on at least some of the footprint of that barn.

If TWBC is minded to approve this proposal we would recommend informatives on blinds for the two skylights to address NDP policy LE8 Dark Skies, together with a condition concerning external lighting. We also note that the final materials for the external aspects of the building are shown as being "TBC by the client" on the plans, and TWBC should retain final approvals for the materials actually used.

25/01466/FULL Wat Tylers Cottage, Crook Road, Brenchley, Kent, TN12 7BE

RECOMMENDATION SUBMITTED: REFUSE

This site is within the curtilage of a Grade II listed dwelling and in a highly visible position in the High Weald National Landscape.

The Parish Council recognises the requirement to replace the gates, but is concerned that there is no detail in the application specifying the treatment of the borders to the driveway resulting from setting back the proposed replacement gates to 8m from Crook Road from the current 4m (which is hedgerow). If the borders were to be specified as new native hedgerow, with no fencing between the hedgerow and the road, the Parish Council would withdraw its objection on this count.

No details have been given on any proposed external lighting associated with the gates. If TWBC were minded to approve the application, the council requests a condition that prior approval be sought on any such proposed lighting, and that lighting would only operate whilst the gates open or close (NDP policies LE8 Dark Skies, LE1 Conserving and enhancing the AONB, and Objective DS1 of the adopted High Weald AONB Management Plan 2024-29).

25/01610/FULL Burford Place, High Street, Brenchley, Tonbridge, Kent, TN12 7NQ

RECOMMENDATION SUBMITTED: REFUSE

The Parish Council objects to this application. At the time the original planning permission was granted, great weight was given to the position of the building within the village and the conservation area, and its reduced scale compared with the designs that were consulted upon at pre-app. Since the original planning permission some extensions have been permitted but, unlike those, this proposal would noticeably enlarge the house's bulk and damage its symmetry when viewed from the High Street. While the house is now largely hidden from the road by a fast-growing cyprus hedge that was planted when the house was built and that is already impinging on the High Street's footway, such hedges do not respond well to pruning, so it may not be long-lived.

The building would become more dominant in relation to the nearby listed buildings (including the Grade II* Old Palace) and the Conservation area's green spaces. The fully glazed conservatory with its roof lantern would impinge on dark skies in the centre of the settlement (NDP policies LE8 Dark Skies, LE1 Conserving and enhancing the AONB). It would conflict with Objective DS1 and action h of the adopted High Weald AONB Management Plan 2024-29.

25/01638/FULL Oakleigh, Maidstone Road, Matfield, Tonbridge, Kent, TN12 7LE

RECOMMENDATION SUBMITTED: REFUSE

The Parish Council is sympathetic to the proposal for an Annex within the garden of Oakleigh to accommodate a relative requiring additional support. However, while Oakleigh itself is within the Matfield Limits to Built Development, the proposed Annex would be sited almost entirely outside the LBD and would extend the building line for this part of Matfield. The Parish Council would prefer to see the proposed Annex (which would be a much larger building than the existing garden shed at the bottom of the garden) sited in the part of the garden that is within the LBD, to comply with Policy H2 Location of development, of the Brenchley and Matfield Neighbourhood Development Plan (NDP). The Parish Council is concerned that the number of parking spaces at Oakleigh is insufficient for what would become a 6 bedroom property, and does not meet the requirements of KCC's latest parking guidance or of Policy AM3 parking of the NDP. The person initially living in the Annex will presumably have some visitors and perhaps care assistants who will need to park, and any successor is likely to want to park a car.

However, if TWBC are minded to approve this application, the Parish Council requests that conditions be attached to the approval restricting use of the Annex to being ancillary to that of the main dwelling on the site, requiring details of the parking area and requiring details of exterior lighting, in order to conserve the dark skies of the High Weald National Landscape in compliance with

NDP Policy LE8 Dark skies and the High Weald AONB Management Plan and dark skies guidance. As the proposed Annex will effectively fill the entire width of the garden, there should also be a condition requiring details of surface water and foul drainage, to ensure that the proposal will not cause flooding of the immediately adjacent properties. The Parish Council notes that an amended plan has been submitted showing that the fully glazed elevation of the proposed annex will face the main residence (to the north west) and not towards the bottom of Ashlyn's garden as suggested by the "south east" elevation in the Proposed Floor Plans and Elevations drawing originally submitted. However, the amended plan has the same drawing number and date as the originally submitted plan. Unless this plan is renumbered there could be confusion over which plan was approved if TWBC were to permit the application.

25/01722/FULL Court Farmhouse, Maidstone Road, Matfield, Kent, TN12 7LE

RECOMMENDATION SUBMITTED: APPROVE

9. Scout Hut

1. Lease – to agree

The Council noted and approved the final lease and noted the short extension required to the previous lease to allow for the Scouts to sign it.

RESOLVED to delegate to the Clerk to sign the Scout Hut Lease

2. Project re fencing - update

The Council noted that a grant had been approved for all the cost of the fencing and gates and that a proportion of the cost of the groundwork, which would be passed to the Scouts as a donation who have acknowledged that the fence and gates belongs to the PC but that they are responsible for maintenance and repairs.

10. Projects Update

1. Posts on Matfield Green – to consider further posts

The Council discussed the outcome of the project which was received very positively. The cost of this project would be added to projects on the refurbishment of the Pavilion and an application to drawdown s.106 funding was in progress.

It was agreed that the Clerk would seek for KCC to improve the groundwork on the triangle outside Hammonds but that this would be completed by the PC if this was not possible.

2. Jack Verrall Memorial Gardens

The Council noted the excellent work of volunteers in the cleanup sessions in August and that tree work will be undertaken in September including the hedge at the front, which would be taken back in width first and then in height. Consideration is being given to adding a stone planter on the existing plinth in the lower section and also to costing in to the budget for next year some regular plant maintenance/weeding over and above the mowing.

11. Cinderhill - Kent High Weald Partnership (KHWP) proposal for 2026-27 – to consider

The Council considered the proposal from KHWP for their management of Cinderhill for 2026-27. It was noted that there may be some elements of the proposal that would not be undertaken, but that provision in the budget should be made in case they were required.

The Clerk was asked to obtain indicative costs from KHWP for the suggested revisions to fencing and gates around the heathland area, to express that the circular path around the heathland should not be closed off completely and that an additional gate should be inserted to contain grazing animals within the heathland area.

RESOLVED to accept the proposal for KHWP management of Cinderhill for 2026-27 in the sum of £10,051

12. Annual RoSPA Playground Inspections – to note reports

The Council noted the annual RoSPA reports and the Clerk confirmed that a number of items would be attended to at both sites for preventative reasons. The Clerk was asked to put up a sign at Brenchley playground to discourage the bark being moved and piled up by children playing with it.

Action Clerk

13. Allotment Gate access – to consider project

Cllr Thompson outlined concerns, raised periodically by tenants, about the safety of access to and from the allotments. It was agreed that the Clerk would seek quotes for reducing the height and width of the hedge extending either side of the gate by about 10m and also of creating a “slot” into

the site so that a car could pull in and then unlock the gate. The Council would then consider these options.

Action Clerk

14. Staff Appraisals

The Council considered Personnel Committee reports.

1. Responsible Financial Officer

2. Clerk

RESOLVED to approve the recommendations of the Personnel Committee with regard to staff salaries.

15. Clerk's report

1. Newsletter and Works update

- Autumn Newsletter has been published in Roundabout
- All the tree work from the survey done in April has been completed, this covers the Council's requirements for the next 3 years.
- Mowing contract spec circulated quotes will come to the Council for decision in November
- Sale of Cooksfield is progressing well, clarity has been provided on the overage clause
- A small amendment has been made to the Pavilion Hire Agreement to ensure use of the Green is clarified as part of the booking form.
- Following requests from the WI some items have been bought for the kitchen in the Pavilion
- With reference to devolution in the local government re-organisation, the lists of TWBC and KCC Assets in the Parish had been received and queries raised with them
- 49 ash trees are being felled at Cinderhill mid October, due to disease
- A further fly-tipped fridge has been removed from Cinderhill (this makes 4 already this year)
- Project on the entrance at Porters Wood will commence mid-September
- KHWP are investigating the refurbishment of the fingerpost by the Pavilion for the High Weald Trail, which the PC may need to fund
- Two bags of bark have been delivered to Brenchley Rec
- Elder Tree has been removed from the verge at Brenchley Toilets
- Tree specialist has looked at the Sassoon Oak to assess growth, health and developing shape – no action proposed
- Letter sent to Environment Agency and KCC re enforcement at Bassets, Kippings Cross
- South East Water have been in touch about a badger survey around the parking area and top of Maycotts Lane in advance of replacement water mains work, they have been given permission to access the PC's land on the understanding they do not park heavy vehicles or damage verges or posts and will provide a copy of their report which may interest the PC.
- The External Auditor has finalised the AGAR and this is awaited (must be published by 30th September annually), no errors identified.
- Enquiry being raised with KCC re parking on verge opposite Bass Orchard entrance
- Letter sent to secondary schools re reflective patches on school uniform

2. Correspondence re Biodiversity of verges - to consider

The Council considered a request for activities to be encouraged to re-wild areas of verge around the parish. Whilst the Council agreed there would be some benefits the Clerk was asked to respond with a suggestion that the correspondent may like to carry out a survey to map the relevant verges in the parish, together with an article about this subject in Roundabout, as a positive first step.

The Council also agreed that banning dogs off lead from Matfield Green would not be appropriate.

Action Clerk

16. RFO's Report

1. Accounts authorised in August – for information

3511	HMRC	Tax and NI July 25	£712.41
3512	C. Brooks	Jul 25 mileage £46.80 Salary Balance £61.24	£108.04
3513	Sarah Castro-Edwards	Salary bal July 25 £22.42	£22.42
3514	Waste Way	Jun 25 bin collections at Porters Wood and Brenchley Rec	£172.80
3515	Chloe Shackle	Mat Pav Cleaning 17/07	£36.00
3516	Annabelle Castro-Edwards	Mat Pav Cleaning 04/08	£17.00
3517	GMT Property Maintenance	MP Paving Slabs repair	£353.30
3518	Breakthrough Communications	GDPR Toolkit	£594.00
3519	Capel Groundcare	Playground Inspection July 25	£288.00
3520	Capel Groundcare	SIDs Monthly contract July 25	£182.22
3521	Capel Groundcare	Allotment Hedge (Autumn 25)	£53.53
3522	Microshade	Software support July 25	£209.28
3523	Brenchley PTFA	BBQ Donation	£250.00
3524	Buss Murton	Money on account for Cooksfield sale	£500.00
3525	Grovehurst Plumbing	MP Water Heater replacement	£618.00
3526	KALC Training	CLlr Akenhead Planning Design Codes	£42.00
3527	KALC Training	CLlr Akenhead Climate Change	£42.00
3528	KALC Training	CLlr Akenhead Planning Policy Material Considerations	£42.00
3529	KALC Training	CLlr Akenhead Planning Policy Update	£42.00
3530	KALC Training	CLlr Thompson Planning Local Plan	£42.00
3531	KALC Training	CLlr Thompson Planning Appeals Enforcement	£42.00
3532	Landscape Services	Quarterly Mowing charges Apr-Jun 25	£5,216.06

Payments by Credit Card July expenditure (total)

3534	Marler Haley	Table Cloth and velcro - Fete	£130.80
	Amazon 1	Emergency exit door stickers	£2.99
	Glow Sign	Fire Exit signs	£14.15
	Amazon 2	Computer Monitor	£76.78
	Amazon 3	Fete Giveaways Dog Tags	£31.74
	Amazon 4	Fete Items, VJ Flags, High Voltage sticker	£ 84.26
	B&Q	Exterior Black Paint Mat Pav	£32.00
	B&Q	Misc Mat Pav Cleaning, Storage Boxes	£64.30
	Cornilleau	Replacement Table Tennis Table Corners	£26.00
	Lloyds Bank	Monthly Fee	£3.00

Standing Orders and Direct Debits For Information

3535	SO C. Brooks	Salary Jul 25	£1,979.75
3536	SO Sarah Castro-Edwards	Salary Jul 25	£664.72
3537	DD Smart Pension	Jun 25 Pension Payment	£964.17
3538	DD EDF Energy	Pavilion Electricity Jun 25	£115.31
3539	DD EDF Energy	Electricity Brenchley Toilets Jun 25	£24.29
3540	DD Smart Pension	Jun 25 Pension admin fee	£26.40
3541	SO Churchill Group	July 25 Toilet Cleaning services	£927.65
3452	DD SSE	Streetlight electricity Jun 25	£73.20
3543	DD Everflow	Water Charges 22/8 - 21/9	£528.90
3544	DD First Com Tec Works	Monthly Phone and Broadband June 25	£197.73
3545	Unity Bank	Monthly Service Charge July 25 TBC	£11.85

These Accounts had been circulated to the Council by email for scrutiny and were authorised by Cllr Buttery (Chair) and Cllr Dewdney (Vice-Chair)

2. Accounts payable

3546	HMRC	Tax and NI Aug 25	£729.81	£729.81
3547	C. Brooks	Aug 25 mileage £46.80 Salary Balance	£146.40	£193.20
3548	Sarah Castro-Edwards	Salary bal Aug 25	£44.41	£44.41
3550	Rick Vallis	Tree Surgery Matfield Green		£2,130.00
3551	Gardenproud	Waste removal at JVMG		£336.00
3552	WI	Refund for cancelled MP booking		£60.00
3553	Capel Groundcare	Playground Inspection Aug 25		£288.00
3554	Capel Groundcare	SIDs Monthly contract Aug 25		£182.22
3555	Capel Groundcare	Allotment Hedge (Autumn 25)		£53.53
3556	Microshade	Software support Aug 25		£209.28
3557	Corkers	Bark replacement at Brenchley Rec		£346.50
3558	GMT Property Maintenance	MP Refurbishment (Doors, gutters, painting)		£1,052.64
3559	The Play Inspection Company	Annual Outdoor Play Inspections		£333.60
3576	Parish Online	Annual Subscription		£180.00
3577	GMT Property Maintenance	Matfield Pavilion front elevation post repair		£165.00
3578	Buss Murton	Final charges for Scout Hut Lease		£331.20

Payments by Credit Card July expenditure (total) DD

3560	Amazon	Table Tennis Balls		£15.99
	Amazon	Leaflet Holders 22.67, Storage Boxes 11.99, Business Card holders 5.85,		£40.51
	Exporta Global	Boxes for Table Tennis		£39.24
	Amazon	Laminator Pouches 6.77 Key fobs MP 3.99		£10.76
	Lloyds Bank	Monthly Fee		£3.00

Interim Payments made

3561	GS Products Limited	Galvanised steel chain for Matfield Green		£1,388.39
3562	George Drewett	Matfield Green Posts - labour costs		£6,720.00
3563	George Drewett	Matfield Green Posts extra materials		£325.97

Standing Orders and Direct Debits For Information

3564	SO C. Brooks	Salary Aug 25		£1,979.75
3565	SO Sarah Castro-Edwards	Salary Aug 25		£664.72
3566	DD Smart Pension	Jul 25 Pension Payment		£995.04
3567	DD EDF Energy	Pavilion Electricity Jul 25		£115.31
3568	DD EDF Energy	Electricity Brenchley Toilets Jul 25		£22.95
3569	DD EDF Energy	Electricity Matfield Toilets		£35.00
3570	DD Smart Pension	Jun 25 Pension admin fee		£26.40
3571	SO Churchill Group	July 25 Toilet Cleaning services		£927.65
3572	DD SSE	Streetlight electricity Jul 25		£75.63
3573	DD Everflow	Water Charges 22/10 - 21/11		£474.91
3574	DD First Com Tec Works	Monthly Phone and Broadband Service July 25		£198.07
3575	Unity Bank	Monthly Service Charge July 25 TBC		£11.00

The RFO having provided invoices for scrutiny the accounts were approved for payment and would be authorised by Cllr Churchill and Cllr Thompson

17. Meetings attended and reports by Councillors

None

18. Date of next meeting: Monday 6th October 2025, 7pm, Matfield Pavilion