

**MINUTES OF A FULL AND ANNUAL GENERAL MEETING OF BRENCHLEY PARISH
COUNCIL
ON TUESDAY 5th MAY 2009 IN MATFIELD VILLAGE HALL**

Present

Chairman M Mackenzie presided, Vice Chairman J Barsley, B Stanley, R Carter, I McEwen, P Randall, R Dafter, Mrs C Cornford and Clerk M Powell.

Apologies for absence

Cllr C Treble for personal reasons and Borough Councillor Mrs M. Callow for family commitments

Declaration of Interests

Members were reminded that if a member has a ***prejudicial*** interest in an agenda item, this should be declared at the start of the meeting.

Personal interests may be declared at this point or, alternatively, can be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest. In case of doubt about such an interest Councillors are advised to contact the Monitoring Officer before the meeting or declare the interest anyway.

Election of Officers

The Chairman and Vice Chairman resigned their posts and stood down, Cllr Stanley took the Chair. It was proposed that Mike Mackenzie was re-elected Chairman which was seconded and agreed unanimously. It was also proposed that J Barsley was re-elected Vice Chairman, which was also seconded and agreed unanimously. Cllr Barsley thanked everyone but advised he did not intend to stand again next year, which would allow plenty of time for other Cllrs to consider the issue. Cllr Mackenzie, who thanked all Cllrs for the vote of confidence, then resumed the Chair.

The following areas of responsibility were discussed and agreed as follows: -

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| • Planning | Cllr P Randall with up to three other Councillors in rotation. |
| • Finance | Cllr M Mackenzie to Chair
Cllrs J Barsley, B Stanley and R Carter |
| • Matfield Pavilion | Cllr Mrs C Cornford
Cllr R Dafter |
| • Brenchley Charity | Cllr B Stanley |
| • Matfield Village Hall | Cllr J Barsley |
| • Police representative | Cllr M Mackenzie
Cllr I McEwen |
| • Roundabout Correspondent. | Cllr B Stanley
Cllr C Cornford |
| • Cinderhill Wood | Cllr R Dafter |
| • Tree Warden | Cllr P Randall |
| • Advertising & Publicity | Cllr B Stanley |
| • Website | Cllr I McEwen |

- Brenchley Memorial Hall Cllr R Carter
- Community Shop Cllr R Dafter
Cllr I McEwen
Cllr Mrs C Cornford
- KALC Cllr P Randall
Cllrs B Stanley and C Cornford would deputise

Responsibility for the Nurses Cottage would be discussed after the Clerk had contacted Mr F Playfoot who held the post last year to see what was required.

Consideration was given to the Planning sub-committee meeting to make recommendations directly but after consideration this was felt impractical as it could lead some Cllrs meeting four times a month. Consideration was also given to reverting to only discussing planning issues at the second meeting each month plus anything else that could not wait until the next full meeting. This was felt acceptable but a decision was agreed to be deferred for a month.

Public Question Time

None

Confirm Minutes of the full meeting on 6th April and the APM on the 23rd April

The minutes were duly confirmed and signed by the Chairman.

Planning Applications.

None

Appeals

08/04166/FUL

Lees Court The Green Matfield

Demolition of conservatory/garden room and outbuilding. Erection of single storey extension and alterations to adjacent single storey roofs to form lantern light

Decisions taken by TWBC

09/01013/FUL/CW1

Sunrise Chantlers Hill Paddock Wood

Conservatory to rear elevation

Recommendation-Approval Decision-Approval

09/00737/FUL/SEP

Glenbrook Foxhole Lane Matfield

Retrospective- Retaining structure incorporating semi-underground garden room-store with garden over

Recommendation-Refusal Decision-Refusal

09/00777/FUL/SEP

Plot 8536 Cryals Lane Brenchley

Retrospective stable and store. Amended 07/04090

Recommendation-Refusal Decision-Refusal

Decisions taken by Clerk out of meeting

The Clerk reported that details of access rights etc for the rear of the Pavilion are difficult to be sure of from documentation possessed. The Clerk has written to the Land Registry to enquire.

Other Meetings Attended**APM**

Eight Cllrs attended the APM on 23rd April. It was agreed that the number of people attending was disappointing and it was agreed to give consideration earlier next year for topics that would appeal to a wider audience.

Matters Arising**Christmas Lights**

The Clerk was asked to enquire if the lights outside a public house in Matfield constituted a breach of planning control. A conversation with TWBC gained the advice that it probably did not if they were only on occasionally. Cllrs agreed to keep a watching brief.

Correspondence**Mr Fred Playfoot**

A letter from Mr Playfoot had been received thanking the Council for his presentation of gardening vouchers and words of appreciation at the APM.

Mowing

A quotation to cut St Luke's Churchyard for £480.00 between May and October on a three weekly basis had been received from KCC. Mr Franks had previously advised he had quotation for £360 but this was more infrequent. The Clerk was asked to contact Mr Franks and allow him to decide.

Pixot Hill

A letter and some plans showing a possible scheme for housing at the top of Pixot Hill was circulated for consideration by the Planning sub-committee.

Residents

Two letters regarding the planning application for Little Portobello. One strongly against and one accepting the proposals to the house but objecting to the size of the driveway. The Clerk was asked to write and acknowledge these.

Right of Way

A letter from Buss Murton had been received to say that they have reached agreement on settlement of their fees with the purchasers of the right of way and that they intend to close the file. Any documents we wish retained we can have for an administrative fee or they will be destroyed in six years time. It was agreed to ask for the file once closed providing the fee was modest.

Common Land Village Green Seminar

An invitation had been received to attend a seminar regarding Common Land and Village Greens in the context of the Commons Act 2006 on Thursday May 14th 1000 to 1600 in County Hall Maidstone. The Clerk agreed to attend.

Accounts for Payment

M Powell	Salary and expenses	£1183.12
Post Office Ltd	Tax & NI	£306.34
KALC	Subscription	£912.74

Other Matters as maybe previously notified**Public House**

There is still an ongoing issue with complaints being received about noisy behaviour into the early hours. Cllr Mackenzie reported that the licensing authority and the Police were aware of the situation. The Council felt that the survival of the pub was important for the village but regretted the nuisance being caused to neighbours.

Apologies

The Clerk offered his apologies but is intending to be on holiday on the 23rd June, a planning meeting. It was agreed to cancel that meeting and ask for an extension if possible on any planning application responses required. If not possible the applications could be considered by the Planning sub-committee who could then respond.

Jack Verrall Garden

Cliff Hughes has been maintaining the garden for some months. With the resignation of Fred Playfoot this workload has become more onerous. The Clerk was asked to enquire on the time spent working by Mr Hughes and agreed it was happy to recompense Mr Hughes at a similar level to that received by Mr Bailey and also to provide a bottle of wine as a token of thanks for work done to date.

Post Office

Cllr Mrs Cornford reported that it had been suggested that a community store had been established elsewhere for some six years in a storeroom of the village hall. The PC had been instrumental in getting the business up and running and which now was under the control of an employed manager with the help of local volunteers. Cllrs R Dafter, I McEwen and Mrs Cornford all agreed to explore possibilities for a similar scheme in Matfield for presentation to the trustees of the hall.

Lambert and Foster sale

Some concrete benches are for sale from the Moatlands Golf Course. It was agreed that Cllr Stanley and the Clerk should attend with a maximum amount to spend of £250 if two of the benches were thought appropriate.

Public Conveniences

There was concern expressed about possible future maintenance costs and whether there was an imminent requirement to make them DDA compliant, although the latter was possibly unlikely, as TWBC had not felt it necessary in the past. It was proposed that a satisfactory course would be to ask TWBC to rent it to the PC for the amount they thought it would cost, i.e. £12000 pa, and to then carry on running them as it had been doing in the past. Cllr McEwen agreed in association with Cllr Randall to maintain correspondence and to liaise with other parishes.

Date of next meeting

The next meeting will be a planning meeting on Tuesday 19th May in Matfield Village Hall at 7.30 pm.