



BRECHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield.co.uk

13th March 2024

I hereby give you notice that a meeting of the Finance Committee of Brenchley and Matfield Parish Council will be held at 9am on Tuesday 19th March 2024 at Matfield Pavilion.

A handwritten signature in black ink, appearing to be "Chantal Brooks".

Chantal Brooks
Clerk to the Parish Council

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest on any item on the Agenda**
- 3. Review of Minutes of the last meeting of this Committee**
- 4. Budget Monitoring**
 - 4.1 Comparison of 2023/24 budget to actual spend**
 - 4.2 Roll over of budget provision and accruals**
- 5. Income and Fees**
- 6. Virements, Earmarking and Reserves**
- 7. Contracts**
- 8. Direct Debits / Standing Orders**
- 9. Bank Signatories**
- 10. Cyber Insurance**
- 11. Asset Register Review**
- 12. Financial Regulations**
- 13. Section 106 funds**
- 14. Parish Basic Allowance**
- 15. Date of next Meeting – Autumn Budget-Setting**