



BRECHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
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9 March 2023

I hereby give you notice that a meeting of the Finance Committee of Brenchley and Matfield Parish Council will be held at 11.30am on Wednesday 15th March 2023 at Matfield Pavilion.

Chantal Brooks
Clerk to the Parish Council

AGENDA

- 1. Appointment of Chair**
- 2. Apologies for absence**
- 3. Declarations of interest on any item on the Agenda**
- 4. Review of Minutes of the last meeting of this Committee**
- 5. Review Financial Regulations**
- 6. Interim Internal audit report November 2022**
- 7. Budget Monitoring**
 - 7.1 Comparison of 2022/23 budget to actual spend**
 - 7.2 Roll over of budget provision and accruals**
- 8. Draft Budget and Precept 2023/24 - timeframes**
- 9. Income and Fees - information**
- 10. Contracts**
 - 10.1 Renewal of Contracts and Suppliers**
 - 10.2 Appraisal of current Contracts held**
- 11. Direct Debits / Standing Orders - information**
- 12. Asset Register – Review**
- 13. Salary and Pension**
 - 13.1 Clerks Pay Review**

- 14. Section 106 funds – information**
 - 14.1 Funds currently held by TWBC**
- 15. Bank Accounts**
 - 15.1 Charity Bank Account**
 - 15.2 Deposit Account**
- 16. Date of next Meeting**