



BRECHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield.co.uk

16th October 2024

I hereby give you notice that a meeting of the Finance Committee of Brenchley and Matfield Parish Council will be held at 9.30am on Wednesday 23rd October 2024 at Matfield Pavilion.

Chantal Brooks
Clerk to the Parish Council

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest on any item on the Agenda**
- 3. Review of Minutes of the last meeting of this Committee**
- 4. Audits**
 - 4.1 Year End 31 March 2024 External Audit Report**
 - 4.2 Review of 23-24 Year End Internal Audit Report**
- 5. Finance and Governance Risk Register**
- 6. Review of s.106 funds available for drawdown**
- 7. Contracts**
 - 7.1 Update on Contracts and suppliers**
 - 7.2 Update on Utilities**
- 8. Review of Direct Debits/Standing Orders**
- 9. Bank Accounts**
 - 9.1 Unity**
 - 9.2 CCLA**
- 10. Income and Fees**
 - 10.1 Income**
 - 10.2 Fees and Licences**
- 11. Budget Monitoring**
- 12. Draft Budget and Precept 2025/26**
- 13. Date of next Meeting**