



BRENCHLEY AND MATFIELD PARISH COUNCIL

Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU

Tel: 01892 723586 Web: www.brenchleyandmatfield-pc.gov.uk

12th March 2026

I hereby give you notice that a meeting of the Finance Committee of Brenchley and Matfield Parish Council will be held at 10.00am on Wednesday 18th March 2026 at Matfield Pavilion, The Green, Matfield, TN12 7JU.

All Members of the Committee are summoned to attend the meeting to consider and make recommendations upon the business shown.

Members of the public are welcome to attend and supporting papers may be obtained from the Clerk or RFO.

A handwritten signature in black ink, appearing to be "CB", is written above the name Chantal Brooks.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. Review of the Minutes of the last meeting of this Committee
3. To note Declarations of Interest in any item on the Agenda
4. Budget Monitoring and Accruals
 - 4.1 Comparison of 2025/26 budget to actual spend plus review of 2026/27 budget
 - 4.2 Roll over of budget provision, accruals, creditors, prepayments or earmarking - to consider.
5. Reappointment of the internal auditor – to consider
6. Contracts – to note
7. Direct Debits and Standing Orders – to note
8. Bank Accounts – to note
9. Asset Register – to note
10. Cooksfield funds expenditure – to consider
11. Review of s.106 funds available for drawdown – to note
12. Allotment Fees – to consider
13. Payroll – to note
14. Date of next meeting: October 2026, Matfield Pavilion