



BRENCHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield.co.uk

2nd November 2022

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at
7.00pm on Monday 7th November 2022 at Matfield Pavilion

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Due to space limitations at this venue if members of the public wish to attend please advise the Clerk in advance.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillor
6. Chair's Announcements
7. Planning
 1. Planning Applications

Application	Detail
22/02639/FULL 2 Tong Farm Cottages, Tong Road, Brenchley, Kent, TN12 7HT	Erection of Orangery
22/02640/FULL Tong Farm, Marle Place Road, Brenchley, Kent, TN12 7HS	Demolition of existing structures and re development to provide 5 dwellings (Class C3), 1 self-build home (Class C3), 1 live/work unit (Class C3) and 2 office units (Class E), access, landscaping and other associated works.
22/02821/FULL Oakhurst, Windmill Hill, Brenchley, Kent, TN12 7NP	Removal of existing rear single storey extension to be replaced with a larger single storey extension in the same position,
22/02856/FULL 8 Church Close, Brenchley, Tonbridge, Kent, TN12 7AA	Removal of front porch and balcony; erection of new porch with an balcony over

22/02904/FULL Wykeham Oast, Fairmans Lane, Brenchley, Kent, TN12 7AD	Erection of a powder coated aluminium glasshouse sited on a dwarf brick wall
22/02741/FULL 2 Milestone Court, Chantlers Hill, Paddock Wood, Tonbridge, Kent, TN12 6QT	Erection of double garage and garden store room
22/03015/FULL Holmbush, Brenchley Road, Matfield, Kent, TN12 7PP	Erection of shed and gazebo, Alterations to previous application (ref: Planning Approval 22/00863/FULL dated 27th May 2022) including location of greenhouse and solar panels
22/03074/FULL Moatlands Cottage, Watermans Lane, Paddock Wood, Tonbridge, Kent, TN12 6ND	Erection of garden office and gym in garden for private use
22/02999/FULL Land Adjacent Friars Lodge , Maidstone Road, Matfield, Tonbridge, Kent, TN12 7LE	Proposed external changes to Planning Permission 22/00302/FULL (Erection of a detached dwelling house, with replacement access and parking provision, along with biodiversity enhancements) - Change to singular garage door, Addition of oak porch, raising of main roof by 250 mm, Increase sitting room glass door size, Bedroom 3 infill balcony, Velux roof lights, Alteration to garage roof change to hip and gable, New external lighting, Discharge condition 4 of Planning Permission 22/00302/FULL (External Material details)

2. **Enforcement report – to confirm report submitted**
8. **Traffic**
 1. **Update from KCC Parish Seminar**
 2. **Parking in Windmill Hill**
 3. **HGV movements near Pixot Hill**
9. **Electoral System Consultation – to agree response**
10. **Matfield Pond – update for information**
11. **Toilet Management – update for information**
12. **Mowing Contract – to appoint contractor for 2023-2025**
13. **Cinderhill – to consider quotes for land management**
14. **Allotments – update**
15. **Banking Arrangements – to agree authorisation levels for Savings Account**
16. **Environment and Sustainability Working Group – to confirm actions**
17. **Clerk's and RFO's Report**
 1. **Christmas – update**
 2. **Correspondence – Defibrillators**
 3. **Photocopier contract – to agree**
 4. **Accounts payable**
18. **Meetings attended and reports by Councillors**
19. **To be advised of urgent business as may be previously notified**
20. **Date of next meeting:**

Provisional Full Council Meeting 7pm, Tuesday 22nd November
Policy and Management Committee Meeting 1pm, Tuesday 15th November
Finance Committee Meeting 11am, Wednesday 23rd November
Full Parish Council Meeting 7pm, Monday 5th December

21. Co-Option – to consider applications