



BRENCHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield.co.uk

2nd February 2022

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at
7.30pm on Monday 7th February 2022 at Matfield Pavilion

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Due to social distancing measures at this venue if members of the public wish to attend please advise the Clerk in advance, please wear a mask.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve the Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough Councillor – update
6. Planning

1. Planning Applications

Application	Details
21/03642/FULL Hoppers Cottage, Mile Oak Road, Brenchley, Kent, TN12 6NF	Conversion of Existing garage into a study/garden room with two Velux roof lights
21/04109/FULL Herrings Mill House, Bramble Reed Lane, Matfield, TN12 7ET	Erection of single storey front extension and walkway canopy
21/04164/FULL and 21/04165/LBC Chapel Cottage, Brenchley Road, Matfield, Tonbridge, TN12 7PH	Conversion of Chapel into ancillary annexe accommodation, insertion of rooflights and construction of glazed link to connect the cottage and Chapel
22/00179/AGRIC Land At Gate House Farm Fairmans Lane, Brenchley	Agricultural Notification; Erection of a steel framed building with green metal cladding to roof and walls.

2. Planning Notifications – to consider delegation to respond
3. Community Benefits from the Local Plan Proposed Development Site AL/BM2- update
7. Highways issues
 1. Amendment of Speed Limit Order on Maidstone Road, Matfield – to consider response
 2. Section 278 Pedestrian Crossing on Brenchley Road- update
 3. Diversion of traffic from A21 via Cuckoo Lane – to discuss
8. Platinum Jubilee Events and Beacon – to discuss
9. Annual Parish Meeting – to discuss
10. Policy for Memorial Plaques, Benches and Trees – to approve
11. Consultation on TWBC Electoral Arrangements and Ward Boundaries – to consider response
12. Toilet Management Contract – update
13. Cooksfield – update
14. Clerk's and RFO's Report
 1. Electricity charges – to consider
 2. Change of Bank Account Name – to approve
 3. New Saving Account – to consider
 4. Accounts payable – to approve
15. Meetings attended and reports by Councillors
16. To be advised of urgent business as may be previously notified
17. Date of next meeting:

Full Council Meeting Tuesday 22nd February 2022, 7.30pm venue tbc

Full Council Meeting Monday 7th March 2022, 7.30pm venue tbc