



BRENCHLEY AND MATFIELD PARISH COUNCIL

Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU

Tel: 01892 723586 Web: www.brenchleyandmatfield-pc.gov.uk

2nd September 2026

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 7th September 2026 at Matfield Pavilion, The Green, Matfield, TN12 7JU

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Members of the public are welcome to attend and supporting papers may be obtained from the Clerk.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve the Minutes of the last meeting
3. To note Declarations of Interest in any item on the Agenda
4. To adjourn to allow public participation
At the Chair's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chair.
5. Borough and County Councillors' Announcements
6. Chair's Announcements
7. Planning
 1. Confirmation of planning comments submitted – to note
 - **26/01302/PNEC High Weald House, Petteridge Lane, Matfield**
Prior Notification for the change of use from Commercial, Business & Service (Use Class E) to 1 No. dwelling (Use Class C3)
 - **26/01388/SUB OS Plot 6860 West Side Of Maidstone Road, Matfield, Kent**
Submission of details in relation to Condition 28 (Construction Traffic Management Plan) of 22/00757/FULL
 - **26/01432/FULL Little Corsica , Brenchley Road, Matfield, Kent, TN12 7PT**
Two storey front extension and alterations to roof
 - **26/01479/FULL Unit 1, Crundalls Farm, Gedges Hill, Matfield, Kent, TN12 7EA**
Demolition of existing buildings & erection of replacement office/research building, with associated parking and landscaping
 - **26/01146/SUB OS Plot 6860 West Side Of, Maidstone Road, Matfield, Kent**

Submission of details in relation to Conditions 4 (biodiversity mitigation & enhancement), 5 (landscape scheme) & 20 (tree protection details) of 22/00757/FULL

- **26/01661/FULL Brenchley Garage, Brenchley Road, Brenchley, Kent, TN12 7NZ**
Demolition of garage buildings; erection of one 3 bed dwelling & six 2 bed dwellings, with associated access, parking & landscaping

2. Planning Applications – to consider

- **26/01779/FULL High Weald House, Petteridge Lane, Matfield, Kent**
Conversion of office to single dwellinghouse
- **26/01798/FULL Lindisfarne Petteridge Lane, Matfield, Kent**
Creation of access and track (part retrospective)

3. Local Plan Scoping Consultation – to note submission

4. Housing Needs Survey – to confirm circulation

5. Local Government Re-Organisation - update

6. National Planning Policy Framework – to note update

8. Traffic

1. School Crossing – update
2. Rural Parish Grant – update
3. Maidstone Road Speed Camera – to note response from Mike Martin MP

9. Staff Appraisals – to consider

1. Responsible Financial Officer
2. Clerk

10. Cinderhill SLA 2027-28 – to consider

11. Jack Verrall Community Gardens – to note renaming

12. Matfield Pond – to consider activities

13. Clerk's Report with works list

1. Railings at Brenchley toilets – to note unbudgeted expenditure
2. Weed removal at Allotments – to note unbudgeted expenditure
3. Tree work at Porters Wood – to note unbudgeted expenditure

14. RFO's Report with budget monitoring

1. Accounts Authorised in August – for Information
2. Accounts payable

15. Meetings attended, reports by Councillors and urgent business

16. Date of next meeting: Monday 5th October 2026, 7pm, Matfield Pavilion