

2nd September 2020

I hereby give you notice that a remote meeting of Brenchley and Matfield Parish Council will be held at

7.30pm on Monday 7th September 2020

All Members of the Council are summoned to attend the meeting, via remote access, set out below to consider and make resolutions upon the business shown.

Members of the public may join this meeting on application to the Clerk (clerk@brenchleyandmatfield.co.uk) to be received no later than 12 noon on Monday 7th September 2020

AGENDA



Chantal Brooks
Clerk to the Parish Council

1. Election of a Chairman of the Parish Council and Declaration of Acceptance of Office
2. Election of a Vice Chairman of the Parish Council and Declaration of Acceptance of Office
3. To accept apologies for absence
4. To approve the Minutes of the last meeting
5. To record declarations of interest in any item on the Agenda
6. To adjourn to allow public participation
7. Appointment of Non-Voting Members and Welcome
8. Borough and County Councillors – to receive information
9. Matfield Green - Memorial Benches
10. Road Safety Initiative and Highways Improvement Plan Update
11. RoSPA Report – Brenchley Playground inspection
12. Cooksfield – Land at Sophurst Lane
13. Staff Appraisals and Recommendations
 - 13.1 Clerk's Appraisal
 - 13.2 RFO's end of probation Appraisal
14. Brenchley Ready Call funding request for consideration
15. KALC Area Committee - Draft Statement of Community Involvement and Tunbridge Wells Agreement for discussion

16. Planning and Development

16.1 Neighbourhood Development Plan update

16.2 Planning Applications

20/01863 Marle Place, Marle Place Road, Brenchley, Tonbridge, Kent, TN12 7HS	Erection of a permanent stable block comprising of four stables, a tack room and a hay store fixed to a concrete base.
20/02274 Gate House Farm, Fairmans Lane, Brenchley, Tonbridge, Kent, TN12 7AD	Conversion of two redundant farm buildings and the demolition of a third to provide for a link between the two buildings proposed for conversion, to form one detached residential dwelling and associated curtilage.
20/02343 Windmill House, Hastings Road, Matfield, Tonbridge, Kent, TN12 7HF	Enlargement of frontage entrance to highway (Retrospective)
20/02345 Puxted Orchard, Brenchley Road, Brenchley, Tonbridge, Kent,	Siting and storage of the seasonal workers mobile home (allowed by 19/00979) when unoccupied and its use year round to provide a farm workers mess (toilet, washing and kitchen facilities)

17. Clerk's Report

17.1 Allotment trees – to consider quote for pruning

17.2 Matfield Pond – update

17.3 Correspondence

18. RFO's Report

18.1 Accounts payable

18.2 Insurance renewal

19. Meetings attended, and reports by Councillors**20. To be advised of urgent Business as may be previously notified****21. Date of next meeting**7.30pm, Monday 5th October 2020