



BRENCHEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield-pc.gov.uk

2nd October 2024

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 7th October 2024 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown. Supporting papers may be obtained from the Clerk on request.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillor
6. Chairman's Announcements
7. Committees and Responsibilities
8. Scout Hut
 1. Request for storage facility – to consider
 2. Lease – to consider revision
9. Traffic - Local Transport Plan 5 - to agree consultation response
10. Planning
 1. Planning Applications

24/01852/FULL 5 & 6 Spout Lane, Brenchley, Kent, TN12 7AP	Rear outbuildings to be replaced with new single storey extensions to both cottages number 5 & 6. New Dormer windows to be introduced to front of both cottages.
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24/02186/FULL Bombazine Cottage, Brenchley Road, Matfield, Kent, TN12 7PE	Side and porch extension and changes to fenestration.
24/02253/PNQCLA Top Barn Farm, Geddes Hill, Matfield, Kent TN12 7EA	Prior notification for change of use of a building and land within curtilage from an agricultural use to Class C3 (1 dwelling-house) and associated building operations
24/02291/NMAMD 1 Burrs Hill Cottages, Horsmonden Road Brenchley, Kent TN12 7AT	Non-Material Amendment in relation to 22/01203/FULL - Amendments to fenestration on all elevations, increase to ground floor footprint
24/02408/TPO Broad Oak House, Windmill Hill, Brenchley, Kent, TN12 7NP	TREES: 2 No Sycamore (T1 & T2) - 30% reduction, removing 4-5m of growth.
24/02286/SUB Little Cowden Farm, Fairmans Lane, Brenchley Tonbridge, Kent	Submission of Details in relation to Condition 3 - (External materials); Condition 4 - (Contamination); Condition 7 - (Construction Management Plan) of 21/03395/FULL.

2. TWBC draft Local Plan and related Strategic Transport Plans – consultation response

11. Projects

- 1. Jack Verrall Gardens Refurbishment – update**
- 2. Table Tennis Tables – update**
- 3. Youth Project – to discuss**

12. Draft Budget 2025-26 – to consider

13. Insurance renewal – to consider quotes

14. Cinderhill Fly-Grazing, Fly-Tipping and Vandalism – to discuss

15. Christmas – to consider further decorations in Matfield

16. Tarpaulin for Cricket Roller – to consider request for donation

17. Allotment trees – to consider works by developer

18. Clerk's report

- 1. Website Accessibility – to consider statement**
- 2. PHS Urinal Sensor Contract – to review**
- 3. Donation Request – to consider**

19. RFO's Report

- 1. Accounts payable**

20. Meetings attended and reports by Councillors

21. To be advised of urgent business

22. Date of next meeting: Monday 4th November 2024, 7pm, Matfield Pavilion