

2nd December 2020

I hereby give you notice that a remote meeting of Brenchley and Matfield Parish Council will be held at

7.30pm on Monday 7th December 2020

All Members of the Council are summoned to attend the meeting, via remote access, set out below to consider and make resolutions upon the business shown.

Members of the public may join this meeting at the following link:

<https://us02web.zoom.us/j/89092072864?pwd=dTlPZ1pSYWsxekZHSy9NNnBPai9EQT09>

Meeting ID: 890 9207 2864

Passcode: 036876

AGENDA



Chantal Brooks
Clerk to the Parish Council

1. To accept apologies for absence
2. To approve the Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation
At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillors – to receive information
6. Non-Voting Members – to receive project updates
 - 6.1 - Matfield Pond
 - 6.2 - Allotment Tenancy Agreements and Plot Survey
 - 6.3 - Community Engagement and Communications
7. Donations – to consider requests received
8. Budget and Precept for 2021-22 – to consider draft proposals
9. Cooksfield - update
10. Highways – update
11. Covid Tier 3 – to discuss impact

12. Planning and Development

- 12.1 Neighbourhood Development Plan
- 12.2 Results of the Housing Needs Survey
- 12.3 Gatehouse Farm – letter to Steve Baughen and his reply
- 12.4 Planning Applications

20/03076 Primrose Hill , Brenchley Road, Brenchley, Tonbridge, TN12 7NS	Replace current two unit garage with a single three bay garage, with landscaping
20/03306 OS Plot 2912, Maidstone Road, Matfield, Tonbridge, Kent (Island Site)	Approval of Reserved Matters (Appearance, Landscaping, Layout and Scale) following Outline Permission for 19/01099/OUT refers - Development of the site to provide up to 45 dwellings, including affordable housing and new access and off-site highway works
20/02583 Walnut Tree Farm Crittenden Road Matfield Tonbridge TN12 7EN	Removal of Condition 7 (Occupancy) of 89/01696/OUT
20/03180 Black Path Cottage , Brenchley Road, Matfield, Tonbridge, TN12 7PE	Relocation of farm track away from junction
20/03340 Brenchley Garage, Brenchley Road, Brenchley, Tonbridge, Kent, TN12 7NZ	Demolition of existing garage buildings, erection of 5 x four bedroom dwellings, 3 x one bedroom flats and 50 sqm office space (B1), associated landscaping and parking with access from Brenchley Road.
20/03329/LBC Thorn House, Maidstone Road, Matfield, Tonbridge, Kent, TN12 7JH	Listed Building Consent - Erection of a 1.6 metre high fence with associated landscaping

13. Clerk's Report

- 13.1 Minor works update
- 13.2 Christmas
- 13.3 Mowing contract Matfield Green
- 13.4 Correspondence

14. RFO's Report

- 14.1 Accounts payable
- 14.2 John Downer
- 14.3 Rateable Value

15. Meetings attended, and reports by Councillors**16. To be advised of urgent Business as may be previously notified****17. Date of next meeting**

Full Council Meeting, via Zoom, 7.30pm, Monday 4 January 2021