



BRECHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield.co.uk

31st August 2022

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at
7.00pm on Monday 5th September 2022 at Matfield Pavilion

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Due to space limitations at this venue if members of the public wish to attend please advise the Clerk in advance.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Co-Option of a new member of the Parish Council – to consider application
6. Borough and County Councillor
7. Chair's Announcements
8. Planning
 1. To confirm responses submitted during Parish Council summer recess – for information
 2. Planning Applications

Application	Detail
22/02354/FULL Matfield Gate , Sophurst Lane, Matfield, Tonbridge, Kent, TN12 7LH	Demolition of ground floor extensions, Demolition of existing garage, Erection of single storey rear and side extension, Erection of new detached garage, Replacement of Pebbledash Render, Replacement of existing white timber sash windows, Remedial works to existing tile hanging and roof tiles with conversion of flat roof dormer to pitched roof

3. Community benefits at proposed development site in Matfield – update on meeting of 25.7.22
4. Receipt of S.106 funds re Fernham Development – to consider use

5. **Horsmonden NDP Regulation 16 Consultation – to confirm response submitted**
9. **Electoral Boundary Consultation – to consider further response**
10. **Staff Appraisals**
 1. Clerk
 2. RFO
11. **Finance Committee – to receive minutes and consider recommendations**

RECOMMENDATION that the Council switches from Receipts and Payments to Income and Expenditure for its accounting package at a one off cost of £350.

12. **Appointment of Internal Auditor for 2022-23**
13. **Traffic**
 1. Update on second SID and data retrieval
 2. Highways Improvement Plan – to review prior to meeting with KCC
 3. Parking on Windmill Hill in relation to HIP and Pixot Hill crossroads
 4. HGV traffic through Brenchley
 5. SID and SpeedWatch Co-ordination
14. **Matfield Pond**
15. **Cinderhill**
 1. To agree Service Level Agreement with Kent High Weald Partnership to 31.3.2023
 2. To consider costs of tree work required
16. **Clerk's and RFO's Report**
 1. Update on summer works and other matters
 2. Mowing contract
 3. Correspondence
 4. Accounts paid by exception since the last meeting
 5. Accounts payable
17. **Meetings attended and reports by Councillors**
18. **To be advised of urgent business as may be previously notified**
19. **Date of next meeting:**

Provisional Full Council Meeting 7pm, Tuesday 21st September

Full Council Meeting 7pm, Monday 3rd October

Finance Committee Meeting 10.30am, Tuesday 11th October