



BRENCHLEY AND MATFIELD PARISH COUNCIL

Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU

Tel: 01892 723586 Web: www.brenchleyandmatfield-pc.gov.uk

30th September 2026

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 5th October 2026 at Matfield Pavilion, The Green, Matfield, TN12 7JU

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Members of the public are welcome to attend and supporting papers may be obtained from the Clerk.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve the Minutes of the last meeting
3. To note Declarations of Interest in any item on the Agenda
4. To adjourn to allow public participation
At the Chair's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chair.
5. Borough and County Councillors' Announcements
6. Chair's Announcements
7. Planning
 1. Planning Applications – to consider
 - **26/01935/FULL 29 Oakfield Road, Matfield, Tonbridge, Kent, TN12 7LB**
Demolition of rear porch and erection of first floor extension
 - **26/02031/FULL, Hopbine Inn, Petteridge Lane, Matfield, Kent, TN12 7NE**
Removal of condition 4 (use of fire escape for emergency purposes only) of 18/03016/FULL
 - **26/02070/LBC Church House , High Street, Brenchley, Kent, TN12 7NJ**
LBC: replacement window & doors, insulation and internal alterations to outbuilding
 - **26/02012/SUB OS Plot 6860 West Side Of Maidstone Road, Matfield,**
Submission of details for condition 9 (renewable energy) of 22/00757/FULL
 - **26/02094/FULL Woodside, Watermans Lane, Paddock Wood, Kent, TN12 6ND**
Erection of 2 dwellings. Existing dwelling: single storey side extension, addition of front dormer, fenestration & roof changes, access & landscaping alterations

2. Engagement with Matfield Village Hall concerning triangle of land adjacent to new Play area – to note
 3. Call for Sites – to note extension and consider delegation for response
8. Traffic
 1. Rural Parish Grant – update
 2. Highways Improvement Plan (HIP) – to consider amendments
 3. KCC Gritting Route – to note winter gritting route
9. Annual Governance and Accountability Return (AGAR) Notice of completion of 2025-26 External Audit - for information
10. Draft Budget 2027-28
11. Toilet cleaning contract 2027-28 – to note termination of contract
12. Pond drain project - update
13. Christmas – to discuss
14. Tree donation – to consider
15. Clerk's Report with works list
 1. PC phone – to note unbudgeted expenditure
16. RFO's Report with budget monitoring
 1. Accounts payable – to approve
17. Meetings attended, reports by Councillors and urgent business
18. Date of next meeting: Monday 2nd November 2026, 7pm, Matfield Pavilion