

30th September 2020

I hereby give you notice that a remote meeting of Brenchley and Matfield Parish Council will be held at

7.30pm on Monday 5th October 2020

All Members of the Council are summoned to attend the meeting, via remote access, set out below to consider and make resolutions upon the business shown.

Members of the public may join this meeting on application to the Clerk (clerk@brenchleyandmatfield.co.uk) to be received no later than 12 noon on Monday 5th October 2020, please advise in advance if you shall wish to speak under item 4.

AGENDA



Chantal Brooks
Clerk to the Parish Council

1. To accept apologies for absence
2. To approve the Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation
At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillors – to receive information
6. Non-Voting Members – to confirm project briefs issued
7. Traffic – Highways Improvement Plan update
8. Grievance and Disciplinary Policies – to consider drafts
9. Brenchley Ready Call – to consider funding request
10. Brenchley Playground – to consider replacement bench
11. Planning and Development
 - 11.1 Neighbourhood Development Plan update report attached
 - 11.2 Confirmation of Planning Reform Consultation response submitted – to follow
 - 11.3 Response to the Planning White Paper
 - 11.4 Planning Applications

20/02202 Tong Farm , Marle Place Road, Brenchley, Tonbridge, TN12 7HS	Demolition of existing buildings, and the development of 5 dwellings, new accesses and associated landscaping.
20/02102 Grove Cottage Farm, Maidstone Road, Matfield, Tonbridge, Kent, TN12 7LF	Change of use of the land and the erection of 5 dwellings with associated hard and soft landscaping; Creation of new access onto Maidstone Road
20/02436 Birchett Wood Farm, Petteridge Lane, Matfield, Tonbridge, Kent, TN12 7NE	Proposed Agricultural Worker's Dwelling
20/01871 Marle Place, Marle Place Road, Brenchley, Tonbridge, Kent, TN12 7HS	Repairs and enlargement of to an antiquated existing swimming pool.
20/02437 East Court , The Green, Matfield, Tonbridge, TN12 7JX	Proposed single storey rear extension
20/02293 Marle Place Manor, Marle Place Road, Brenchley, Tonbridge, Kent, TN12 7HS	Change of use of the west side of the property from office to residential; the addition of a single storey kitchen extension to the rear of the property; a covered porch and internal reconfiguration of the west of the property; revert the conservatory back to its original size; loft conversion; removal of 1 Edwardian chimney stack; consolidate fenestration on original section of property

12. Completion of External Audit to 31st March 2020

13. Christmas

14. Clerk's Report

- 14.1 Matfield Pavilion
- 14.2 Correspondence

15. RFO's Report

- 15.1 Accounts payable

16. Meetings attended, and reports by Councillors

17. To be advised of urgent Business as may be previously notified

18. Date of next meeting

Finance Committee Meeting, 10.00am, Tuesday 13th October 2020
Full Council Meeting, via Zoom, 7.30pm, Monday 2nd November 2020