



BRENCHEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield-pc.gov.uk

30th October 2024

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 4th November 2024 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown. Supporting papers may be obtained from the Clerk on request.

Chantal Brooks
Clerk to the Parish Council

AGENDA

- 1. To accept apologies for absence**
- 2. To approve Minutes of the last meeting**
- 3. To record declarations of interest in any item on the Agenda**
- 4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.**
- 5. Borough and County Councillor**
- 6. Chairman's Announcements**
- 7. Planning**
 - 1. Planning Applications**

24/02412/FULL Little Cowden Farm, Fairmans Lane, Brenchley, Tonbridge, Kent, TN12 7BB	Variation of Condition 2 of Planning Permission 21/03395/FULL - Relocation of pond, alterations to parking & turning, amendments to plots 1, 2 & 3 including removal of & extension onto terrace area and alterations to fenestration on all elevations
24/02479/FULL and 24/02480/LBC Castle Hill Cottage, Crook Road, Brenchley, Kent, TN12 7BN	Erection of single storey rear extension following demolition of existing conservatory.

24/02503/LBC Chillmill Manor, Fairmans Lane, Brenchley, Kent, TN12 7AL	Listed Building Consent - External Redecoration of the existing Manor including the original timber frame & amendments to fenestration
24/02429/FULL Highlands, Chantlers Hill, Paddock Wood, Kent, TN12 6LU	Self-Build - Erection of dwelling in place of demolished garage
24/02556/FULL 1 Burrs Hill Cottages, Horsmonden Road, Brenchley, Kent, TN12 7AT	Variation of Condition 2 of Planning Permission 22/01203/FULL - amendments to external fenestration, internal layout and rear extension
24/01860/NMAMD Chillmill Manor, Fairmans Lane, Brenchley	Non-Material Amendment in relation to 23/02843/FULL - Amendments to windows on all elevations
24/02630/TCA The Wheelwright Arms, The Green, Matfield, Kent	Trees in a Conservation Area Notification: 2NO FIR - Fell to ground

2. TWBC draft Local Plan new documents consultation – to confirm submission

3. Development at Matfield Village Hall – to discuss correspondence

8. Projects

1. Cooksfield – update

9. Finance Committee

RECOMMENDATION: That the Council adopts the Finance and Governance Risk Register as amended.

RECOMMENDATION: That the Council approves the suggested Allotment Fees and Pavilion Licenses and fees from 1.4.25.

10. Draft Budget 2025-26 – to consider

11. Matfield Pond – review of 2024 and proposal for 2025

12. Allotments – to consider proposal for boundary work

13. Responsible Financial Officer – to discuss recruitment

14. Cinderhill - update

15. Clerk's report

- 1. Brenchley Toilets – to consider quote for works**
- 2. Donation Request – Horse signs**
- 3. Donation Request – Scout Shed**

16. RFO's Report

- 1. Accounts payable**

17. Meetings attended and reports by Councillors

18. To be advised of urgent business

19. Date of next meeting: Monday 2nd December 2024, 7pm, Matfield Pavilion