



BRENCHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield-pc.gov.uk

28th February 2024

I hereby give you notice that a Meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 4th March 2024 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. **To accept apologies for absence**
2. **To approve Minutes of the last meeting**
Minutes of the meeting of 5th February attached.
3. **To record declarations of interest in any item on the Agenda**
4. **To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.**
5. **Borough and County Councillor**
6. **Chairman's Announcements**
7. **Traffic**
 1. **Highways Improvement Plan (HIP) – to consider revision**
 2. **Gedges Hill – impact of South East Water diversion route**
 3. **Lorry damage at Brenchley War Memorial**
8. **Planning**

1. Planning Applications

24/00103/FULL Kippings Cross Oast, Hastings Road, Matfield, Tonbridge, Kent, TN12 7HB	Erection of 7no. stables, together with tack room and wash room (Part-Retrospective)
24/00239/FULL 6 Cinder Hill Wood, Five Wents, Matfield, Kent, TN12 7ED	Replacement of bungalow with two-storey dwelling
24/00298/LBC The White House High Street Brenchley, Kent	Listed Building Consent - Replacement of rear french doors

24/00307/LBC and 24/00306/FULL Town Farm House, High Street, Branchley, Kent, TN12 7NH	Listed Building Consent - Removal of current & restoration of historic frontage, reinstatement of front door & restoration of portico, rebuilding of exterior wall to include 4no. pane bay, removal of cold storage unit & outhouse for installation of doors at rear, remove & refit kitchen, restore internal walls, floor & ceiling, addition of internal vestibule & removal of remaining wall section, radiators extended to front of house, frame & cover sandstone, remove smoke house roof tiles & replace rotten joists & broken tiles
24/00327/FULL Kings Toll Maidstone Road Matfield Kent	Change of use to part of building for candle production processes
24/00345/FULL Oakham House, Tong Road, Branchley, Tonbridge, Kent, TN12 7HT	Single storey side extension and replacement of existing conservatory with pitched roof
24/00346/NMAMD 2 Thistledown, Crittenden Road, Matfield	Non-Material Amendment in relation to 22/01105/FULL - Alteration to roof design, addition of rooflights to rear slope of kitchen & extension & front of extension, addition of gable end window to kitchen, addition of windows to rear & left garage elevations
24/00439/TCA All Saints' Church High Street Branchley	Trees in a Conservation Area Notification: 10no. YEW (T1, T2) - Shape/trim to 7m height & 4m width & remove deadwood; (T3-T10) - Remove 20cm of growth, remove 1m of height to obtain target height of 7m
24/00443/FULL and 24/00444/LBC Swingle Swangle Cottage, Branchley Road, Matfield, TN12 7DT	Single-storey rear extension with 3 rooflights, alterations to fenestration including repositioning of first floor rear window, replacement ground floor front window

2. Public Consultation on TWBC Response to the Inspector's Initial Findings Letter on the Examination of the New Local Plan – confirmation of submission

9. Scout Hut – request for nursery sub-lease

10. Projects update

1. Branchley Recreation Ground refurbishment

2. Pond

3. Pavilion Storage Facility – to reconfirm specification and costs

11. Public Rights of Way

1. Wheelwright Arms

2. KCC Stiles Funding

12. Clerk's and RFO's Report

1. Correspondence

1. Request to register land at High Street, Branchley

2. Request for Streetlights at Porters Wood

2. Allotments

3. Cinderhill Signage – to agree

4. Horticultural Society – to consider funding request

5. Closure of John Downer (Branchley Charities)

6. Accounts payable

13. Meetings attended and reports by Councillors

14. To be advised of urgent business

15. Date of next meeting: Tuesday 2nd April 2024, 7pm, Matfield Pavilion – note this is the last Full meeting of the current Council