



BRENCHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield-pc.gov.uk

29th November 2023

I hereby give you notice that a Meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 4th December 2023 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillor
6. Chairman's Announcements
7. Planning

1. Planning Applications

23/02535/FULL Spring Farm, Horsmonden Road, Brenchley, Kent, TN12 7AX	Extension to Spring Farm Barn (Amendments to 23/00306/FULL)
23/02843/FULL 23/02844/LBC Chillmill Manor, Fairmans Lane, Brenchley, Kent, TN12 7AL	Single storey rear extension to form orangery; Proposed four bay garage; Conversion of existing outbuilding to annexe; External alterations including alterations to windows and doors and the insertion of rooflights; Internal alterations to layout of ground, first and second floors
23/02889/FULL Matfield Lakes, Petteridge Lane, Matfield, Tonbridge, Kent, TN12 7LP	Removal of Conditions 2 (tree protection) & 3 (landscaping) of Planning Permission 20/01852/FULL
23/02980/FULL Land West Of Gate House Farm, Fairmans Lane, Brenchley, Tonbridge, Kent	Use of existing farm track permitted under 22/03087/AGRIC as the primary vehicular access for the dwelling granted permission under 20/02274/FULL, including improvements to highway access

23/02986/FULL Land Rear Of 2 Chapel Row, Maidstone Road, Matfield, Kent, TN12 7LD	Variation of Condition 2 of 22/03337/FULL - Replacement of approved plans to amend location of detached garage
23/03018/SUB Church Farm and Land Church Road Paddock Wood Tonbridge Kent	Submission of Details in relation to Conditions 4 - (Construction Environmental Management Plan), 5 - (Provision and Implementation of Foul Drainage Works) and 6 - (Sustainable Surface Water Drainage Scheme) of 22/03650/FULL

2. Local Plan – update

3. Further response submitted re 22/00757 Clarendon Homes – for information

4. Call-in methodology – to discuss

5. Proposed diversion of part of Public Footpath WT302 – to consider response

8. Finance Committee – Minutes and Recommendations

1. Minutes of the meeting of 8th November – to approve

2. Budget and Precept 2024-25 – to consider approval

3. Interim Internal Audit – to consider

RECOMMENDATION: That the Council approves the suggested Allotment Fees and Pavilion Licenses and fees from 1.4.24.

9. Traffic

1. Highways Improvement Plan – update

2. Community Transport Grant – to consider applying for grant for a Community Minibus

3. Litter Picking – vote of thanks

4. Damage from SEW diversion – to consider response received

10. Projects

1. Post Office – update

2. Matfield Pond - update

11. Environment and Sustainability Policy – to consider revision

12. Cinderhill – to consider KHWP SLA for 2024-25

13. Clerk's and RFO's Report

1. Correspondence

1. Scouts request re wildflower area

2. Hedgehog Highway

2. Budget Overspend Notification – to note

3. Accounts payable

14. Meetings attended and reports by Councillors

15. To be advised of urgent business

16. Date of next meeting: Monday 8th January 2024, 7pm, Matfield Pavilion

17. Co-Option – to consider application