



BRENCHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield.co.uk

27th April 2022

I hereby give you notice that the Annual Meeting of Brenchley and Matfield Parish Council will be held at **7.30pm on Tuesday 3rd May 2022 at Matfield Pavilion**

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Due to social distancing measures at this venue if members of the public wish to attend please advise the Clerk in advance, please wear a mask if possible.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. **Election of Chairman of the Parish Council and Declaration of Acceptance of Office**
2. **Election of a Vice Chairman of the Parish Council and Declaration of Acceptance of Office**
3. **To accept apologies for absence**
4. **To approve Minutes of the last meeting**
5. **To record declarations of interest in any item on the Agenda**
6. **To adjourn to allow public participation. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.**
7. **Chairman's Announcements**
8. **Allocation of responsibilities and Committee membership**
9. **Policies**
 1. **Health and Safety Policy – to consider revision**
10. **PWCAC – to receive report on use of PC grant 2021-22**
11. **Planning**
 1. **Development at Matfield Village Hall site**
 2. **Hedge at Fernham Development**
 3. **Paddock Wood NDP confirmation of BMPC response**
 4. **Examination of TWBC Local Plan**

5. Examination of BMPC Neighbourhood Plan

6. Planning Applications

Application	Detail
22/00678/FULL Kippings Cross Farm House Studio, Hastings Road, Matfield, Kent, TN12 7HB	Confirmation of residential use with changes to the internal layout including the provision of a new staircase, ground floor windows and first floor rooflights; convert garages into habitable space; provide new driveway and access with two new parking bays; new boundary fencing
22/00757/OUT OS Plot 6860 West Side Of, Maidstone Road, Matfield, Kent,	Outline Planning Permission (Access Not Reserved) - Erection of 15No. residential dwellings, including affordable housing provision, additional car parking for Matfield Village Hall, the provision of open and children's play space, sustainable urban drainage systems (SUDs), new vehicular access and associated works
22/00627/ADV The Star Inn , Maidstone Road, Matfield, TN12 7JR	Advertisement Consent - Replacing the existing signage with new in the same locations but with a new design
22/00863/FULL and 22/00949/LBC Holmbush, Brenchley Road, Matfield, Kent, TN12 7PP	Proposed refurbishment of existing listed building, including erection of new side extension, Greenhouse and 3 Bay 2 storey garage with solar panels, associated landscaping
22/00701/FULL 2 Southfield Cottages , Tibbs Court Lane, Matfield	Removal of front entrance from East elevation, Erection of new porch and entrance on South elevation, Demolition and extension of single storey lean to, second storey extension, Erection of outbuilding in garden
22/01064/FULL Roadways, Foxhole Lane, Matfield, Tonbridge, Kent, TN12 7EP	Erection of two storey rear extension
APPEAL 21/00563/OUT Pembrol Cryals Road Matfield	Outline planning permission (all matters reserved) for erection of 2 no. dwellings on land within the curtilage of existing dwelling; revision of shared access.

12. Cinderhill

1. Fire Damage

2. Meeting with Kent High Weald Partnership

13. Closure of St Luke's Churchyard – to consider responsibility

14. Jubilee Event, Lighting of Beacon on 2nd June 2022 – update

15. Matfield Pavilion – to consider quotes for burglar and personal safety alarms

16. Jack Verrall Memorial Gardens – to consider quotes to repair fencing

17. Clerk's and RFO's Report

1. Sassoon Oak tree on Matfield Green

2. Accounts payable

18. Meetings attended and reports by Councillors

19. To be advised of urgent business as may be previously notified

20. Date of next meeting:

Provisional Full Council Meeting, Monday 16th May 2022, 7.30pm, Matfield Pavilion

Full Meeting of the Council, Monday 6th June 2022, 7.30pm, Matfield Pavilion