



BRENCHEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield-pc.gov.uk

29th January 2025

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 3rd February 2025 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown. Supporting papers may be obtained from the Clerk on request.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillor
6. Chairman's Announcements
7. Traffic
 1. School Crossing – to note progress
 2. Speed Limit Changes around Pixot Hill – to note consultation with residents
 3. Pavement Parking – to discuss
 4. Reflective Clothing for children on buses – to discuss
8. Planning
 1. Planning Applications

24/03104/FULL and 24/03105/LBC Marle Place Manor, Marle Place Road, Brenchley, Kent, TN12 7HS	Removal of Lychgate roof & timbers, reduction in height of brick pillars & insertion of reclaimed solid stone shallow pier capstones
---	--

24/03134/FULL Land East Of Mouse Trap Farm, Churn Lane, Horsmonden, Kent, TN12 8HW	Change of use of the land for the stationing of two mobile homes for Gypsy / Traveller Occupation, two touring caravans and associated hard and soft landscaping.
24/03162/FULL 1 Knowle Hill Cottages, Knowle Road, Brenchley, Kent, TN12 7DL	Single storey extension alterations to the existing garden studio and alterations to internal access route
24/03216/LBC 5 Whitethorn Cottages, Brenchley Road, Matfield, Kent, TN12 7PR	Removing damp / contaminated sections of wall plaster and internal linings from internal walls in ground floor dining room.
24/03270/FULL Curtis Cottage, Tong Road, Brenchley, Kent, TN12 7HT	Variation of Condition 2 of Planning Permission 24/01598/FULL - (Relocation of extension to be moved by 300mm from existing neighbouring extension).
25/00008/FULL Bakers Hill Cottage, Tong Road, Brenchley, Kent, TN12 7AN	Two storey rear extension, timber garage, oil tank & bin enclosure
25/00040/TCA Walters Farmhouse High Street, Brenchley, Kent TN12 7NU	Trees in a Conservation Area Notification: PORTUGUESE LAUREL (T1) - Remove; HAWTHORN HEDGING (H1) - Remove; PORTUGUESE LAUREL (T2) - Remove; CHERRY PLUM (T3) - Remove; HOLLY (T4) - Remove; ASH (T5) - Remove; ELDER (T6) - Remove; SYCAMORE (T7) - Remove; SYCAMORE (T8) - Remove; PORTUGUESE LAUREL (T9) - Remove; PORTUGUESE LAUREL (T10) - Remove; PORTUGUESE LAUREL (T11) - Remove; SYCAMORE (T12) - Remove lowest branch 4.0 metres back.
25/00074/FULL 1 Burrs Hill Cottages, Horsmonden Road, Brenchley, Kent, TN12 7AT	Variation of Condition 2 of Planning Permission 22/01203/FULL - (Minor internal layout changes, dormer window modified, rear extension redesigned & minor changes to window layout & rear single storey extension)
25/00123/SUB Gate House Farm Fairmans Lane Brenchley Tonbridge Kent	Submission of Details in relation to Condition 5 - (External Lighting Plan); Condition 6 - (Hard & Soft Landscaping Details) of 20/02274/FULL.
25/00126/FULL Ruswood, Petteridge Lane Matfield, Kent	Demolition of existing garage & construction of new double garage

2. Planning Appeal – to delegate response on 24/02253/PNQCLA
3. Development at Matfield Village Hall – to note correspondence and agree response
4. Wheelwright Arms – to note engagement with developer

9. Scout Hut Lease – to review draft

10. Parish Council stand at Matfield Fete – to consider proposals

11. Weekly playground inspections – to consider quote

12. Clerk's report

1. Table Tennis Tables – to note purchase
2. Donation request – Horticultural Society
3. Pond report – to note

13. RFO's Report

1. Accounts payable

14. Meetings attended and reports by Councillors

15. To be advised of urgent business

16. Date of next meeting: Monday 3rd March 2025, 7pm, Matfield Pavilion