



BRECHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield.co.uk

29th March 2023

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at
7.00pm on Monday 3rd April 2023 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillor
6. Chair's Announcements
7. Coronation Event – update
8. Planning

1. Planning Applications

23/00274/FULL Cherry Trees, The Green, Matfield, Tonbridge, Kent	Erection of detached garden studio
23/00514/FULL 1 Margaret Villas, Maidstone Road, Matfield, Kent, TN12 7JR	Loft conversion with hip-to-gable roof change to incorporate rear dormer and windows, installation of 2 No. rooflights to front elevation
21/03187/FULL Bassetts Farm, Hastings Road, Matfield, Tonbridge, Kent, TN12 7HE	Application to regularise the use of Bassetts Farm for the reception of round timber, timber offcuts and green waste. The processing of the waste timber to include chipping and drying utilising a biomass boiler. Storage of woodchip. Erection of buildings and enclosures to facilitate this. Use of Bassetts Farm as the base for a woodland contracting business.

9. Finance Committee

1. Minutes of the meeting of 15th March 2023

2. Accruals list

3. Clerk's Salary

10. Environment and Sustainability Group – update from meeting

11. Traffic

1. Speedwatch

2. Kippings Cross Roundabout

12. Parish Council Logo – to consider re-branding logos

13. Matfield Pond – Enforcement Action

14. Matfield Green – update re permission to plant hedge

15. Post Office – consideration of correspondence received

16. Cinderhill 2022-23 Report – for information

17. Clerk's and RFO's Report

1. Gov.uk email addresses and website

2. Meeting dates for 2023-24

3. Accounts payable

18. Meetings attended and reports by Councillors

19. To be advised of urgent business as may be previously notified

20. Date of next meeting:

Annual Meeting of the Parish Council 7pm, Tuesday 2nd May, 2023