



BRECHLEY AND MATFIELD PARISH COUNCIL  
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU  
Tel: 01892 723586 [www.brenchleyandmatfield-pc.gov.uk](http://www.brenchleyandmatfield-pc.gov.uk)

27<sup>th</sup> September 2023

I hereby give you notice that a Meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 2<sup>nd</sup> October 2023 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Chantal Brooks  
Clerk to the Parish Council

#### **AGENDA**

- 1. To accept apologies for absence**
- 2. To approve Minutes of the last meeting**
- 3. To record declarations of interest in any item on the Agenda**
- 4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.**
- 5. Borough and County Councillor**
- 6. Chairman's Announcements**
- 7. Planning**

##### **1. Planning Applications**

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|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22/00757/FULL OS Plot 6860 West Side Of, Maidstone Road, Matfield, Tonbridge, Kent                                   | Erection of 15 no. residential dwellings, including affordable housing provision, additional car parking for Matfield Village Hall, the provision of open and children's play space, sustainable urban drainage systems (SUDs), new vehicular access and associated works. |
| 23/01820/FULL Penny Farthing Farm Tong Lane, Lamberhurst, Tunbridge Wells Kent                                       | Installation of pitch-controlled wind turbine and change of use of for dog walking and associated car parking.                                                                                                                                                             |
| 23/02276/FULL Knockout Print Services Ltd, Unit 2, The Coppice, Petteridge Lane, Matfield, Tonbridge, Kent, TN12 7LP | Rear extension including 12 no. PV panels and 2 no. rooflights, removal of rooflight and repositioning of rooflight on original building                                                                                                                                   |

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|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 23/02277/PN14J Knockout Print Services Ltd, Unit 2, The Coppice, Petteridge Lane, Matfield, Tonbridge, Kent, TN12 7LP | Prior Notification for the installation of solar panels on the roof of Unit 2 The Coppice. For its prior approval for design and external appearance, in particular the impact of glare on occupiers of neighbouring land |
| 23/02279/FULL22 Homebush Green, Matfield, Kent, TN12 7BY                                                              | Installation of PVCU orangery to rear of property with sunroof                                                                                                                                                            |
| 23/02434/FULL Land West Of Rosemary Cottage, Pralls Lane, Matfield, TN12 7DX                                          | Construction of detached parking and storage barn with plant room                                                                                                                                                         |

2. Correspondence regarding 22/00757 – to discuss
3. Regulation 16 Capel Neighbourhood Development Plan Consultation – to discuss response
8. Finance
  1. Notice of completion of 2022-23 External Audit - for information
  2. Draft Budget 2024-25 – to discuss
9. Traffic
  1. Crossing at Brenchley Primary School
  2. Speedwatch Volunteers
10. Projects
  1. Matfield Pond - update on Phase 2
  2. Post Office – to consider option to purchase
  3. Porters Wood Play Area – final update
  4. Brenchley Recreation Ground Playground refurbishment – to discuss
11. Cinderhill
  1. Treework on boundary with Five Wents property
  2. TWBC biodiversity net gain and the PC's lease
12. Telephone and Broadband Contract – to consider
13. Clerk's and RFO's Report
  1. Correspondence
    1. Stiles on Public Rights of Way
    2. Planting along Maidstone Road
  2. Internal Auditor proposal for 3-year agreement
  3. Accounts payable
14. Meetings attended and reports by Councillors
15. To be advised of urgent business
16. Date of next meeting:
 

Policy and Management Committee: Tuesday 24<sup>th</sup> October 2023, 11.30am, Matfield Pavilion

Full Meeting of the Council, Monday 6<sup>th</sup> November 2023, 7.00pm, Matfield Pavilion
17. Co-Option – to consider application