



BRECHLEY AND MATFIELD PARISH COUNCIL
Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU
Tel: 01892 723586 www.brenchleyandmatfield-pc.gov.uk

28th May 2025

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 2nd June 2025 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown. Supporting papers may be obtained from the Clerk on request.

A handwritten signature in black ink, appearing to be "Chantal Brooks", written in a cursive style.

Chantal Brooks
Clerk to the Parish Council

AGENDA

- 1. To accept apologies for absence**
- 2. To approve the Minutes of the last meeting**
- 3. Declarations of Interest**
- 4. To adjourn to allow public participation. At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.**
- 5. Borough and County Councillors**
- 6. Chair's Announcements**
- 7. Youth Provision**
- 8. Wheelwrights Public Right of Way**
 - 1. Kent County Council response to our appeal – to consider**
 - 2. Correspondence from Graham Cramp – to consider**
- 9. Scout Hut**
 - 1. Lease – to confirm**
 - 2. Requests for fencing – to consider**
- 10. Planning**
 - 1. Planning Applications**

25/00672/FULL Barn North Of Boundary Farm, Marle Place Road, Horsmonden, Tonbridge, Kent, TN12 7HS Barn conversion into part residential, part commercial office with associated garden land, parking, landscaping & biodiversity enhancements (Self-build)
25/00909/FULL Barn South East Of Cryals Road, Matfield, Tonbridge, Kent Conversion and change of use of barn to dwellinghouse with associated parking & landscaping (self-build)
25/00984/LBC 5 Whitethorn Cottages , Brenchley Road, Matfield, Tonbridge, Kent, TN12 7PR Listed Building Consent - replacement windows
25/01075/FULL The Nurseries, Pralls Lane, Matfield, Tonbridge, Kent, TN12 7DX Proposed replacement of former farm office & garage with a detached single dwelling, together with car parking provision/landscaping.
25/01114/SUB Little Cowden Farm Fairmans Lane Brenchley Tonbridge Kent Submission of Details in relation to Condition 3 - (Brick, tile & cladding details); Condition 9 - (Landscaping scheme); Condition 18 - (Renewable energy technologies details); Condition 20 - (Telecommunications & high speed fibre optic details) of 21/03395/FULL
25/01132/FULL The Stables, Dundle Road, Matfield, Tonbridge, Kent, TN12 7HD Demolition of the existing detached barn building, erection of new single storey side & rear extensions to the existing house, associated external alterations to the dwelling & associated landscaping.
25/01134/AGRIC The Plum Field, Green Lane, Brenchley Tonbridge Kent Prior Notification of agricultural development - Proposed storage building
25/01196/LBC Chillmill Manor, Fairmans Lane, Brenchley, Tonbridge, Kent, TN12 7AL Listed Building Consent - External division of a roof over an existing walkway

2. Proposed Meeting with Matfield Village Hall Committee – to consider

- 11. Audit and Accounts 2024-25 – to approve and sign**
 - 1. Annual Governance Statement 2024-25 – to approve and sign**
 - 2. Accounting Statements 2024-25 – to approve and sign**
 - 3. Year End 31.3.25 Internal Audit Report – to receive and note**
- 12. Projects**
 - 1. Posts on Matfield Green – to consider quotes**
 - 2. Cooksfield – update**
 - 3. Walking route - update**
- 13. Cinderhill**
 - 1. KHWP annual report to year end March 2025 – to note**
 - 2. Toddler sessions – to review permission**
 - 3. Works following fire – to consider**
- 14. Assets acquisition – to consider**
- 15. Clerk's report**
 - 1. Request for permission to use metal detector on Council Land**
- 16. RFO's Report**
 - 1. Accounts payable**
- 17. Meetings attended and reports by Councillors**
- 18. Date of next meeting: Monday 7th July 2025, 7pm, Matfield Pavilion**