



**BRENCHELEY AND MATFIELD PARISH COUNCIL**

Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU

Tel: 01892 723586 Web: [www.brenchleyandmatfield-pc.gov.uk](http://www.brenchleyandmatfield-pc.gov.uk)

7<sup>th</sup> January 2026

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 12<sup>th</sup> January 2026 at Matfield Pavilion.

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown. Supporting papers may be obtained from the Clerk on request.

Chantal Brooks  
Clerk to the Parish Council

**AGENDA**

1. **To accept apologies for absence**
2. **To approve the Minutes of the last meeting**
3. **To note Declarations of Interest**
4. **To adjourn to allow public participation**  
At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. **Borough and County Councillors' Announcements**
6. **Chair's Announcements**
7. **Planning**
  1. **Local Plan – to note adoption of the Tunbridge Wells Local Plan 2020-2038**
  2. **Planning Comments – to confirm submissions made under delegated powers**
  3. **Planning Applications**
    - **25/02962/FULL Stocks Hill, Brenchley Road, Matfield, Kent**  
Demolition of the single-storey rear extensions & erection of a part two-storey part single-storey rear extension; roof extension & new link roof; garage conversion; alterations to external fenestration & wall finishes; installation of 3no. rooflights, roof lantern & vaulted glazed ceiling
    - **25/01127/FULL Marle Place Farm, Marle Place Road, Brenchley, Kent, TN12 7HS**  
Proposed sand-school
    - **25/02964/NMAMD The Spinney Hatmill Lane Brenchley Tonbridge Kent**  
Non-Material Amendment in relation to 25/00702/FULL - (Addition of a triangle shaped section of glazing above the existing rectangle window on the rear elevation first floor)
  4. **Right of Way at the Wheelwright Arms, Matfield – to note Planning Inspectorate decision and to consider correspondence from landowner regarding diversion**
  5. **Proposals for the play area, parking and s.106 for the Clarendon Development – to consider**
  6. **Planning decisions – to note outcomes for 2025**

8. Traffic
  1. School Crossing - update
  2. Rural Parish Grant – to consider application
9. Equality, Diversity and Inclusion policy – to consider revision
10. Budget 2026-27 – to confirm
11. Clerk's Report with works list
12. RFO's Report with budget monitoring
  1. Accounts payable
13. Meetings attended and reports by Councillors
14. Date of next meeting: Monday 2<sup>nd</sup> February 2026, 7pm, Matfield Pavilion