

24th February 2021

I hereby give you notice that a remote meeting of Brenchley and Matfield Parish Council will be held at

7.30pm on Monday 1st March 2021

All Members of the Council are summoned to attend the meeting, via remote access, set out below to consider and make resolutions upon the business shown.

Members of the public may join this meeting at the following link:

<https://us02web.zoom.us/j/82235767126?pwd=TXhtYzFITXdHV2wvOGxmR0FSQmsvdz09>

Meeting ID: 822 3576 7126
Passcode: 381432

AGENDA



Chantal Brooks
Clerk to the Parish Council

1. Election of a Chairman of the Parish Council and Declaration of Acceptance of Office
2. Election of a Vice Chairman of the Parish Council and Declaration of Acceptance of Office
3. To accept apologies for absence
4. To approve the Minutes of the last meeting
5. To record declarations of interest in any item on the Agenda
6. To adjourn to allow public participation
At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
7. Draft Local Plan – Presentation by Steve Baughen, TWBC Planning Policy Manager
8. Paddock Wood Community Advice Centre – Presentation by Suzi Rich
9. Borough and County Councillors – to receive information
10. Policy for Pre-Application Meetings with Developers – to consider draft for adoption
11. PC Elections
 1. Confirmation of leaflet, poster and distribution
 2. Confirmation of the response/information pack to prospective candidates
 3. Confirmation of Informal Q&A session
12. Traffic
 1. Highways Improvement Plan – to discuss revisions
 2. Kent County Council Road Safety Strategy Consultation – to discuss Council response
13. Planning and Development

1. Neighbourhood Development Plan
2. Paygate Cottage Listing Application
3. Affordable Housing
4. Confirmation of response issued to Planning Application 20/03306/REM
5. Planning Applications

20/03852 Oast Meadow, Horsmonden Road, Brenchley, Tonbridge, Kent, TN12 7AT	Demolition of existing 2 storey detached dwelling, attached garage, attached barn, stables and outbuildings; construction of replacement 2 storey dwelling and garage
20/03675/LBC Pippins, Gedges Hill, Matfield, Tonbridge, Kent, TN12 7DU	Listed Building Consent: Restoration and conversion of historic garden buildings to create 1no. dwelling and subterranean extension to vine house
20/03893 1 Hillcrest, Hastings Road, Matfield, Tonbridge, Kent,	Install 2.4m high closeboard fence behind existing conifer hedge
21/00092 Matfield Gate , Sophurst Lane, Matfield, Tonbridge, TN12 7LH	Demolition of ground floor extensions, single storey rear and side extension, replacement of pebbledash with render; Demolition of existing garage & tree and erection of new garage; New home office; New tennis court
20/03263 Kingswood, Pearsons Green Road, Brenchley	Demolition of existing outbuildings; Single storey extension
21/00101 Peelers Cottage , Brenchley Road, Brenchley	Proposed two storey extension
20/03833 Trevereux, Crook Road, Brenchley, Tonbridge, Kent, TN12 7BT	Loft Conversion to include infill section of roof, new flat roof, raised ridge and new windows including rooflights.
21/00119 4 Swingle Swangle Cottages, Brenchley Road, Matfield	Erection of single storey detached outbuilding in rear garden; single storey rear extension; realignment of existing staircase and internal alterations; changes to fenestration.
20/03546 The Forge , High Street, Brenchley	Erection of glass and steel self supporting canopy over the front entrance
20/03715 1 Crittenden Cottages Crittenden Road, Matfield	Variation of Condition of 1 (Occupancy) of SW/6/49/17 (KCC Application)
21/00184 Lordships Stables, Marle Place Road, Brenchley, Tonbridge, Kent, TN12 7HS	Change of use of the land for the extension of an existing gypsy / traveller site for 2 additional static caravans for use by the same family; Associated and soft landscaping

14. Clerk's report

1. Summerford Lane Repairs
2. Correspondence
 1. Brenchley Archive
 2. Mr and Mrs Farley
 3. Richard Beale
 4. Paws and Claws

15. RFO's Report

1. Matfield Pavilion Licence fees
2. S.106 Funding Application – Castle Hill Cricket Club
3. Accounts payable

16. Meetings attended, and reports by Councillors

17. To be advised of urgent Business as may be previously notified

18. Date of next meeting

Full Council Meeting, via Zoom, 7.30pm, Tuesday 6 April 2021

19. Closed Session - to approve a motion to exclude the public from this agenda item as containing information of commercial sensitivity regarding a survey on land owned by the Parish Council