



BRENCHLEY AND MATFIELD PARISH COUNCIL

Matfield Pavilion, The Green, Matfield, Kent, TN12 7JU

Tel: 01892 723586 Web: www.brenchleyandmatfield-pc.gov.uk

27th May 2026

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at 7.00pm on Monday 1st June 2026 at Matfield Pavilion, The Green, Matfield, TN12 7JU

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Members of the public are welcome to attend and supporting papers may be obtained from the Clerk.

Chantal Brooks
Clerk to the Parish Council

AGENDA

1. To accept apologies for absence
2. To approve the Minutes of the last meeting
3. To note Declarations of Interest in any item on the Agenda
4. To adjourn to allow public participation
At the Chair's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chair.
5. Borough and County Councillors' Announcements
6. Chair's Announcements
7. Planning
 1. Confirmation of planning comments submitted – to note
 - **26/00910/SUB Little Cowden Farm Fairmans Lane Brenchley Tonbridge Kent TN12 7BB**
Submission of Details in relation to Condition 4 - (contamination report); Condition 5 - (verification of completion); Condition 11 - (external lighting); Condition 12 - (foul drainage) ; Condition 16 - (boundary treatment) of 24/02412/FULL
 - **26/01076/SUB OS Plot 6860 West side of Maidstone Road, Matfield**
Submission of Details in relation to Condition 22 - (surface water drainage scheme) of 22/00757/FULL
 2. Planning Applications – to consider
 - **26/00858/FULL 4 Bramble Reed, Bramble Reed Lane, Matfield, Kent, TN12 7EX**
Detached garage
 - **26/00942/FULL Cork Wood Cottage, Fairmans Lane, Brenchley, Kent, TN12 7AL**

Two-storey side & rear extension; first-floor side extension; roof alterations; alterations to fenestration & removal of rooflights; addition of canopy

- **26/00950/FULL Hilltop Cottage, Petteridge Lane, Matfield, Kent, TN12 7LX**
Outbuilding
- **26/00957/FULL Hodge Cottage, The Green, Matfield, Tonbridge, Kent, TN12 7JU**
Driveway widening; new fence & gate
- **26/00983/FULL Matfield Gate, Sophurst Lane, Matfield, Kent, TN12 7LH**
Variation of Condition 2 of Planning Permission 22/02354/FULL - (removal of 4no. rooflights and replacement with 3no.; part separation of the annex and the main house)
- **26/01140/FULL Little Dunks Farm, Cuckoo Lane, Brenchley, Kent, TN12 7HX**
Variation of Condition 2 of Planning Permission 24/00618/FULL - (Changes to external materials, canopy, windows and boundary treatment)

3. **Tunbridge Wells Local Plan Review Call for Sites – to note and consider Housing Needs Survey**
4. **Public Consultation on the Tunbridge Wells Borough Council Draft Local Validation Checklist 2026 – to consider responding**
5. **Aligning Parish and Town Council Elections with a new Unitary Authority – to consider response to TWBC**
6. **TWBC's draft statement of Community Involvement (SCI) – to note response submitted**

8. **Audit and Accounts 2025-26 – to approve and sign**
 1. **Report and Statement of Internal Controls – to approve and sign**
 2. **Annual Governance Statement 2025-26 – to approve and sign**
 3. **Accounting Statements 2025-26 – to approve and sign**
 4. **Year End 31.3.26 Internal Audit Report – to receive and note**
9. **Clerk's Report with works list**
 1. **Repair to Brenchley Toilet path – to note unbudgeted expenditure**
10. **RFO's Report with budget monitoring**
 1. **Accounts payable**
11. **Meetings attended, reports by Councillors and urgent business**
12. **Date of next meeting: Monday 6 July 2026, 7pm, Matfield Pavilion**